




Neath Town Council

Cyngor Tref Castell-nedd

You are hereby summoned to attend a Meeting of the

ESTATES COMMITTEE

at 6.00pm on Thursday, 14th October 2021 via Video Conferencing under the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020


Kathryn Charles - Town Clerk
8th October 2021

Please submit all apologies in advance to the Clerk.

Members of the public and press are welcome to attend. Please contact the Clerk in advance to ensure access is given.

A G E N D A

1. To accept apologies for absence from Members
2. To receive any Declarations of Interests from Members
3. To welcome representatives to discuss any allotment issues from:-
 - a) Old Road Allotments
 - b) Fairyland Allotments
4. To receive an update on maintenance and care of Bus Shelters and Roadside Seats
5. To receive an overview report on Community Halls
 - a) To receive quotes for replacement flag poles
6. To review and discuss future Estates Projects to include in the 2022/23 budget planning
 - a) Hanging Basket Contract (renewal)
 - b) Christmas Light Contract (renewal)
7. To review Correspondence received relating to Town Council Estates
8. To review and consider Planning Applications

Att.



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9. To discuss any Member Issues and receive Reports from Members on meetings they have attended on behalf of Neath Town Council
 - a) To discuss the installation of a Christmas Tree in each Ward
10. To receive items for the next Agenda
11. Confidential Matters – To consider passing a resolution under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting
12. To discuss and review any:-
 - a) Investment Property Leasing matters
 - b) COVID arrears repayment matters
 - c) Ongoing, Current and Future Commercial Contracts
13. To receive an overview of any Staffing matters
14. To receive an overview of Health & Safety matters
15. To fix a date and agree an Agenda for the next Meeting
11th November 2021



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