Neath Town Council
Cyngor Tref Castell-nedd

You are hereby summoned to attend a Meeting of the

PERSONNEL & POLICY COMMITTEE

at 6pm on Thursday 23rd September 2021 held via Video Conferencing under the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020

KCharles

Kathryn Charles - Town Clerk
17th September 2021

Please submit all apologies in advance to the Clerk.

Members of the public and press are welcome to attend. Please contact the Clerk in advance to ensure access is given.

A G E N D A

Att.

1. To accept apologies for absence from Members
2. To receive any Declarations of Interests from Members
3. To discuss and agree a draft training plan from Nov 2021
4. To review IRP Annual Report and agree 'optional' payments for 2021/22
5. To review an updated Grant Aid Policy with Application form
6. To discuss and agree the updated Citizenship Award Policy
7. To review the adjustment of Full Council Agenda for confidential business.
8. To discuss and agree draft 'Flag Flying Policy'.
9. To discuss and agree a draft Litter Picking Procedure
10. To discuss the Council passing a resolution to obtain GPOC (General Power of Competence) Status.

11. To receive items for the next Agenda

12. Confidential Matters – To consider passing a resolution under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting

13. To receive usual Staff Stats for:
    a) Community Café
    b) Annual Leave and Sickness Data
    c) Van Tracking Data
    d) Clocking In/Out Data

14. To receive a verbal update on probationary period and references of three staff members

15. Health & Safety Contract Update

16. To fix a date and agree an Agenda for the next Meeting
    TBC