



Neath Town Council

Cyngor Tref Castell-nedd

You are hereby summoned to attend a Meeting of the

PERSONNEL & POLICY COMMITTEE

at 6pm on Thursday, 24th February 2022 held via Video Conferencing under the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020

Kathryn Charles - Town Clerk
17th February 2022

Please submit all apologies in advance to the Clerk.

Members of the public and press are welcome to attend. Please contact the Clerk in advance to ensure access is given.

AGENDA

	Att.
1. To accept apologies for absence from Members	
2. To receive any declarations of interest from Councillors in accordance with the Members Code of Conduct	
3. To review Section 47 Multi Locations Meetings Feedback and consider NTC Guidance for Hybrid Meetings (after trial)	1
4. To review Pilot of Toolkit for Town and Community Councils (Section Community Engagements & Partnerships)	2
5. Review of Complaints Procedure (including Model Local Resolution Protocol for Community & Town Councils)	3
6. To review and consider application for General Power of Competence (5 th May 2022 onwards)	4
7. To receive items for the next Agenda a) Ongoing Review of NTC Policies	
8. Confidential Matters – To consider passing a resolution under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting	
9. To receive a general Staff update and receive usual Staff Stats for: a) Community Café b) Annual Leave and Sickness Data c) Van Tracking Data d) Clocking In/Out Data	5 verbal verbal verbal
10. To fix a date and agree an Agenda for the next Meeting	



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