



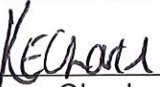
Pursuant to the requirements of **Section 47 of the Local Government & Elections Act 2021**  
Members of Neath Town Council are hereby summoned to attend a Hybrid Meeting of

**FULL COUNCIL**

at 7pm on Wednesday, 18<sup>th</sup> May 2022 held in Neath Town Council Chambers  
and virtually via Zoom

Members should submit all apologies directly to the Town Clerk.

Please note that should any member of the public wish to join virtually, they will need to email the Town Clerk in advance of the meeting in order that a link can be provided. Those who wish to attend the meeting in Council Chambers will also need to notify the Town Clerk to gain access. Public attendance will be in an observer capacity

  
Kathryn Charles - Town Clerk  
12<sup>th</sup> May 2022

**A G E N D A**

	Att.
1. To accept apologies for absence from Members	
2. To receive any declarations of interest from Councillors in accordance with the Members Code of Conduct	
3. To welcome Members of the Public to the meeting and receive any queries relevant to the Agenda	
4. To review and agree the Terms of Reference for Full Council Committee	1
5. To review and agree the process for co-option of two vacancies in the Mount Pleasant Ward	2
6. To pass a resolution that Neath Town Council are eligible to use the General Power of Competence (GPoC)	3
7. To approve as a true and correct record:-	4
a) Minutes of the following Council meetings:	
i) Full Council Meeting held on 7 <sup>th</sup> April 2022	
ii) Estates Committee Meeting held on 14 <sup>th</sup> April 2022	
iii) Finance Committee Meeting held on 21 <sup>st</sup> April 2022	
b) Resolutions recommended by Committees as set out in the Minutes	



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| 8.  | To receive the Clerk's Report  |   |
|     | a) General Matters   | 5 |
|     | b) Correspondence  | 6 |
| 9.  | To review and agree Income & Expenditure movement for the month :-   | 7 |
|     | a) Bills awaiting payment  |   |
|     | b) BACs payment schedule   |   |
|     | c) Barclays general account – receipts and payments  |   |
|     | d) Inter-bank transfers  |   |
|     | e) New supplier BACs authorisation forms   |   |
|     | f) Payroll overview  |   |
|     | g) Bank statement reconciliation   |   |
| 10. | To review and consider Planning Applications   | 8 |
| 11. | To discuss the Social Media content for Neath Town Council   |   |
| 12. | To discuss any Member Issues and receive Reports from Members on meetings they have attended on behalf of Neath Town Council   |   |
| 13. | To receive an overview of Health & Safety matters  |   |
| 14. | To receive items for the next Agenda from Members  |   |
| 15. | Confidential Matters – To consider passing a resolution under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting |   |
| 16. | To discuss and review any:-  | 9 |
|     | a) Investment Property Leasing matters   |   |
|     | b) COVID arrears repayment matters   |   |
|     | c) Ongoing, Current and Future Commercial Contracts  |   |
| 17. | To receive an overview of any Staffing matters   |   |
| 18. | To fix a date and agree an Agenda for the next Meeting   |   |
|     | 9 <sup>th</sup> June 2022  |   |

