



Pursuant to the requirements of **Section 47 of the Local Government & Elections Act 2021** Members of Neath Town Council are hereby summoned to attend a Hybrid Meeting of

FULL COUNCIL

at 6.00pm on Thursday, 1st September 2022 held in Neath Town Council Chambers, 1st Floor, 10 -12 Orchard Street, Neath and virtually via Zoom

Members should submit all apologies directly to the Town Clerk.

Please note that should any member of the public wish to join virtually, they will need to email the Town Clerk in advance of the meeting in order that a link can be provided. Those who wish to attend the meeting in Council Chambers will also need to notify the Town Clerk to gain access. Public attendance will be in an observer capacity (see Agenda Item 3 guidance below).

Kathryn Charles - Town Clerk
26th August 2022

A G E N D A

	Att.
1. To accept apologies for absence from Members	
2. To receive any declarations of interest from Councillors in accordance with the Members Code of Conduct	
3. To provide an opportunity for any members of the public in attendance to address Council or ask questions on any matters of concern in relation to agenda items below (<i>other than those proposed to be considered in private – see additional Public Participation guidance notes on website</i>)	-
4. To receive a verbal report from the Council's Internal Auditor, Kerry-Leigh Grabham	Verbal
5. To receive an update from NTCs Youth Representative	Verbal
6. To receive a report from Will John of NPT Police	-
7. To consider and discuss producing a Council 5 Year plan (Cllr. Keith Finn)	Verbal
8. To consider and discuss a temporary pop up stall in Neath Town Centre (Cllr. Keith Finn)	Verbal
9. To approve as a true and correct record:-	
a) Minutes of the following Council meetings:	
i) Full Council held on 7 th July 2022	1
ii) Special Full Council held on 14 th July 2022	2
b) Resolutions recommended by Committees as set out in the Minutes	





10.	To receive the Clerk's Report	3
	a) On general matters arising	4
	b) On correspondence received	
11.	To review and agree Income & Expenditure movement for the month	5
	a) Bills Awaiting Payment	
	b) BACS Payment Schedule	
	c) Barclays General Account	
	d) Inter Bank Transfers (Over 10k)	
	e) New Supplier BACS Authorisation	
	f) Payroll	
	g) Bank Statement Reconciliation	
12.	To review and consider any Planning Applications	6
13.	To discuss any Member Issues and receive Reports from Members:-	
	a) on meetings they have attended on behalf of Neath Town Council	
	b) on updates recommended for website, digital and social media platforms	
14.	To receive an update on any Health & Safety matters	Verbal
15.	To receive any items from Members for the next Agenda	
16.	Confidential Matters – <i>To consider passing a resolution under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting</i>	
17.	To receive an update, discuss and review any:-	
	a) Investment Property Leasing matters including COVID arrears repayment matters	7
	b) Correspondence	
	c) Ongoing, Current and Future Commercial Contracts	
18.	To receive an overview of Staffing matters	Verbal
19.	To fix a date and agree an Agenda for the next Meeting 6 th October 2022 at 6pm (Hybrid)	