



Pursuant to the requirements of **Section 47 of the Local Government & Elections Act 2021** Members of Neath Town Council are hereby summoned to attend a Hybrid Meeting of

FULL COUNCIL

at 6.00pm on Thursday, 6th October 2022 held in Neath Town Council Chambers, 1st Floor, 10 -12 Orchard Street, Neath and virtually via Zoom

Members should submit all apologies directly to the Town Clerk.

Please note that should any member of the public wish to join virtually, they will need to email the Town Clerk in advance of the meeting in order that a link can be provided. Those who wish to attend the meeting in Council Chambers will also need to notify the Town Clerk to gain access. Public attendance will be in an observer capacity (see Agenda Item 3 guidance below).

Kathryn Charles - Town Clerk
29th September 2022

A G E N D A

1. To accept apologies for absence from Members	Att.
2. To receive any declarations of interest from Councillors in accordance with the Members Code of Conduct	
3. To provide an opportunity for any members of the public in attendance to address Council or ask questions on any matters of concern in relation to agenda items below (<i>other than those proposed to be considered in private – see additional Public Participation guidance notes on website</i>)	-
4. To welcome Will John of NPT Police for a general update (tbc)	Verbal
5. To approve as a true and correct record:-	
a) Minutes of the following Council meetings:	
i) Events Committee meeting held on 6 th September 2022	
ii) Policy & Personnel Committee held on 26 th September 2022	
iii) Estates Committee held on 27 th September 2022	
iv) Finance Committee held on 29 th September 2022	To follow
b) Resolutions recommended by Committees as set out in the Minutes	
6. To receive the Clerk's Report on general matters arising	1





- | | | |
|-----|---|-----------|
| 7. | To review and agree Income & Expenditure movement for the month | To follow |
| | a) Bills Awaiting Payment | |
| | b) BACS Payment Schedule | |
| | c) Barclays General Account | |
| | d) Inter Bank Transfers (Over 10k) | |
| | e) New Supplier BACS Authorisation | |
| | f) Payroll | |
| | g) Bank Statement Reconciliation | |
| 8. | To review and consider any Planning Applications | |
| 9. | To discuss any Member Issues and receive Reports from Members:- | |
| | a) on meetings they have attended on behalf of Neath Town Council | |
| | b) on updates recommended for website, digital and social media platforms | |
| 10. | To receive an update from NTCs Youth Representative | Verbal |
| 11. | To receive an update on any Health & Safety matters | Verbal |
| 12. | To receive any items from Members for the next Agenda | |
| 13. | Confidential Matters – <i>To consider passing a resolution under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting</i> | |
| 14. | To receive an update, discuss and review any:- | 2 |
| | a) Correspondence received | |
| | b) Investment Property Leasing matters including COVID arrears repayment matters | |
| | c) Ongoing, Current and Future Commercial Contracts | |
| 15. | To receive an overview of Staffing matters | Verbal |
| 16. | To fix a date and agree an Agenda for the next Meeting
3 rd November 2022 at 6pm (Hybrid) | |

