



Pursuant to the requirements of **Section 47 of the Local Government & Elections Act 2021** Members of Neath Town Council are hereby summoned to attend a Meeting of

EVENTS SUB-COMMITTEE

at 6.00pm on Tuesday, 11th October 2022 held virtually via Zoom

Members should submit all apologies directly to the Town Clerk.

Please note that should any member of the public wish to join virtually, they will need to email the Town Clerk in advance of the meeting in order that a link can be provided. Those who wish to attend the meeting in Council Chambers will also need to notify the Town Clerk to gain access. Public attendance will be in an observer capacity.

Handwritten signature of Kathryn Charles in black ink.

Kathryn Charles - Town Clerk
4th October 2022

A G E N D A

Att.

1. To accept apologies for absence from Members
2. To receive any declarations of interest from Councillors in accordance with the Members Code of Conduct
3. To discuss the Food & Drink Festival event & review the provision of the Champagne Marquee 6th and 7th October.
4. To review and discuss all future planned Events to include in the budget planning process
 - a) Members to confirm which events they wish to provide for 2023/24
5. To discuss arrangements for Christmas Light Switch event on 18th November
6. To receive and discuss the Schedule of Events for 2022
 - a) Remembrance Parade recommendation via meeting on 10th October
7. To receive Correspondence relating to 'Events'
8. Confidential Matters – To consider passing a resolution under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting
9. To discuss Commercial Contracts relating to Events
10. To fix a date and agree an Agenda for the next Meeting
8th November 2022



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