



Pursuant to the requirements of **Section 47 of the Local Government & Elections Act 2021** Members of Neath Town Council are hereby summoned to attend a Hybrid Meeting of

**FULL COUNCIL**

at 6.00pm on Thursday, 3<sup>rd</sup> November 2022 held in Neath Town Council Chambers, 1<sup>st</sup> Floor,  
10 -12 Orchard Street, Neath and virtually via Zoom

Members should submit all apologies directly to the Town Clerk.

Please note that should any member of the public wish to join virtually, they will need to email the Town Clerk in advance of the meeting in order that a link can be provided. Those who wish to attend the meeting in Council Chambers will also need to notify the Town Clerk to gain access. Public attendance will be in an observer capacity (see *Agenda Item 3 guidance below*).

  
Kathryn Charles - Town Clerk  
28<sup>th</sup> October 2022

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**A G E N D A**

1. To accept apologies for absence from Members
2. To receive any declarations of interest from Councillors in accordance with the Members Code of Conduct
3. To provide an opportunity for any members of the public in attendance to address Council or ask questions on any matters of concern in relation to agenda items (*other than those proposed to be considered in private – see additional Public Participation guidance notes on website*).
4. To approve as a true and correct record:-
  - a) Minutes of the following Council meetings:
    - i) Full Council Meeting held on 6<sup>th</sup> October 2022
    - ii) Events Committee Meeting held on 11<sup>th</sup> October 2022
    - iii) Estates Committee Meeting held on 13<sup>th</sup> October 2022
    - iv) Finance Committee Meeting held on 20<sup>th</sup> October 2022
    - v) Grant Aid - Finance Committee Meeting held on 25<sup>th</sup> October 2022
    - vi) Policy & Personnel Committee Meeting held on 27<sup>th</sup> October 2022
  - b) Resolutions recommended by Committees as set out in the Minutes
5. To receive the Clerk's Report
  - a) On general matters arising
6. To receive and agree the Internal Control document for 2022/23

Att.



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7. To discuss the budget recommendations from each Committee for the 2023/24 Budget
8. To review and agree Income & Expenditure movement for the month
  - a) Bills Awaiting Payment
  - b) BACS Payment Schedule
  - c) Barclays General Account
  - d) Inter Bank Transfers (Over 10k)
  - e) New Supplier BACS Authorisation
  - f) Payroll
  - g) Bank Statement Reconciliation
9. To review and consider Planning Applications
10. To discuss any Member Issues and receive Reports from Members:-
  - a) on meetings they have attended on behalf of Neath Town Council
  - b) on updates recommended for website, digital and social media platforms
11. To receive an update from NTCs Youth Representative
12. To receive items for the next Agenda
13. Confidential Matters – *To consider passing a resolution under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting*
14. To receive an update, discuss and review any:-
  - a) Investment Property Leasing matters including COVID arrears repayment matters
  - b) Correspondence
  - c) Ongoing, Current and Future Commercial Contracts
15. To receive an overview of Staffing matters
16. To receive an overview of Health & Safety matters
17. To fix a date and agree an Agenda for the next Meeting