



Pursuant to the requirements of **Section 47 of the Local Government & Elections Act 2021** Members of Neath Town Council are hereby summoned to attend a Hybrid Meeting of

FINANCE COMMITTEE

at 6.00pm on Thursday, 20th April 2023 held in Neath Town Council Chambers, 1st Floor,
10 -12 Orchard Street, Neath and virtually via Zoom

Members should submit all apologies directly to the Town Clerk.

Please note that should any member of the public wish to join virtually, they will need to email the Town Clerk in advance of the meeting in order that a link can be provided. Those who wish to attend the meeting in Council Chambers will also need to notify the Town Clerk to gain access. Public attendance will be in an observer capacity.


Kathryn Charles - Town Clerk
14th April 2023

A G E N D A

1. To accept apologies for absence from Members
2. To receive any declarations of interest from Councillors in accordance with the Members Code of Conduct
3. To review and agree Income & Expenditure movement for the month :-
 - a. Bills awaiting payment
 - b. BACs payment schedule
 - c. Barclays general account – receipts and payments
 - d. Inter-bank transfers
 - e. New supplier BACs authorisation forms
 - f. Payroll overview
 - g. Bank statement reconciliation
4. Bad debt review - as at 31st March 2023
5. Budget v Actual review – as at 31st March 2023
6. To review and consider Planning Applications
7. To discuss any Member Issues and receive Reports from Members on meetings they have attended on behalf of Neath Town Council
8. To receive items for the next Agenda
9. To receive an overview of Health & Safety matters

Att.



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10. Confidential Matters – To consider passing a resolution under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting
11. To discuss and review any:-
 - a. Correspondence
 - b. Ongoing, Current and Future Commercial Contracts
12. To receive an overview of any Staffing matters
13. To fix a date and agree an Agenda for the next Meeting
18th May 2023

