



Pursuant to the requirements of **Section 47 of the Local Government & Elections Act 2021** Members of Neath Town Council are hereby summoned to attend a Hybrid Meeting of

**FULL COUNCIL**

at 6.30pm on Thursday, 4<sup>th</sup> May 2023 held in Neath Town Council Chambers, 1<sup>st</sup> Floor,  
10 -12 Orchard Street, Neath and virtually via Zoom

Members should submit all apologies directly to the Town Clerk.

Please note that should any member of the public wish to join virtually, they will need to email the Town Clerk in advance of the meeting in order that a link can be provided. Those who wish to attend the meeting in Council Chambers will also need to notify the Town Clerk to gain access. Public attendance will be in an observer capacity (see Agenda Item 3 guidance below).

pp Kathryn Charles - Town Clerk  
28<sup>th</sup> April 2023

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**A G E N D A**

1. To accept apologies for absence from Members
2. To receive any declarations of interest from Councillors in accordance with the Members Code of Conduct
3. To provide an opportunity for any members of the public in attendance to address Council or ask questions on any matters of concern in relation to agenda items (*other than those proposed to be considered in private – see additional Public Participation guidance notes on website*).
4. To welcome Will John of NPT Police for an update
5. To receive an update from NTCs Youth Representative
6. To receive an update from NTCs Community Engagement Officer
7. To approve as a true and correct record the resolutions contained in the minutes of the following Council Meetings:-
  - i) Full Council Meeting held on 6<sup>th</sup> April 2023
  - ii) Events Committee Meeting held on 11<sup>th</sup> April 2023
  - iii) Estates Committee Meeting held on 13<sup>th</sup> April 2023
  - iv) Finance Committee Meeting held on 20<sup>th</sup> April 2023
  - v) Policy & Personnel Committee Meeting held on 26<sup>th</sup> April 2023
8. To receive the Clerk's Report on general matters (verbal)

Att.



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9. To review and agree Income & Expenditure movement for the month
  - a) Bills Awaiting Payment
  - b) BACS Payment Schedule
  - c) Barclays General Account
  - d) Inter Bank Transfers (Over 10k)
  - e) New Supplier BACS Authorisation
  - f) Payroll
  - g) Bank Statement Reconciliation
10. To review and consider any Planning Applications
11. To discuss any Member Issues and receive Reports from Members:-
  - a) on meetings they have attended on behalf of Neath Town Council
  - b) on updates recommended for website, digital and social media platforms
12. To receive an overview of any Health & Safety matters
13. To receive items for the next Agenda from Members
14. Confidential Matters – *To consider passing a resolution under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting*
15. To receive and review any general Correspondence received
16. To receive the Clerk's Report on Investment Properties and Commercial Contracts (verbal)
17. To receive an overview of Staffing matters
18. To fix a date for the next Meeting  
1<sup>st</sup> June 2023

