




Pursuant to the requirements of **Section 47 of the Local Government & Elections Act 2021** Members of Neath Town Council are hereby summoned to attend a Hybrid Meeting of

FULL COUNCIL

at 6.00pm on Thursday, 1st June 2023 held in Neath Town Council Chambers, 1st Floor,
10 -12 Orchard Street, Neath and virtually via Zoom

Members should submit all apologies directly to the Town Clerk.

Please note that should any member of the public wish to join virtually, they will need to email the Town Clerk in advance of the meeting in order that a link can be provided. Those who wish to attend the meeting in Council Chambers will also need to notify the Town Clerk to gain access. Public attendance will be in an observer capacity (see Agenda Item 3 guidance below).


Kathryn Charles - Town Clerk
26th May 2023

A G E N D A

1. To accept apologies for absence from Members
2. To receive any declarations of interest from Councillors in accordance with the Members Code of Conduct
3. To provide an opportunity for any members of the public in attendance to address Council or ask questions on any matters of concern in relation to agenda items (*other than those proposed to be considered in private – see additional Public Participation guidance notes on website*).
4. To welcome NPT Police for a community update
5. To receive an update from NTCs Youth Representative
6. To receive an update from NTCs Community Engagement Officer
7. To receive and agree the Draft Statement of Accounts for the year ended 31st March 2023
8. To receive and agree the Draft Annual Return for the year ended 31st March 2023
9. To receive the Internal Auditors written Report for the year ended 31st March 2023
10. To approve as a true and correct record the minutes and resolutions contained therein of the following Council Meetings:-
 - i) Annual Meeting of Council held on 4th May 2023
 - ii) Full Council Meeting held on 4th May 2023
 - iii) Estates Committee Meeting held on 11th May 2023
 - iv) Personnel & Policy Committee Meeting held on 23rd May 2023

Att.



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11. To receive the Clerk's Report on general matters arising
12. To review and agree Income & Expenditure movement for the month
 - a) Bills Awaiting Payment
 - b) BACS Payment Schedule
 - c) Barclays General Account
 - d) Inter Bank Transfers (Over 10k)
 - e) New Supplier BACS Authorisation
 - f) Payroll
 - g) Bank Statement Reconciliation
13. To review and consider Planning Applications
14. To discuss any Member Issues and receive Reports from Members:-
 - a) on meetings they have attended on behalf of Neath Town Council
 - b) on updates they wish to recommend for website, digital and social media platforms
15. To receive an overview of Health & Safety matters
16. To receive items for the next Agenda
17. Confidential Matters – *To consider passing a resolution under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting*
18. To receive and review any Correspondence received
19. To receive the Clerk's Report on Investment Properties and Commercial Contracts
20. To receive an overview of Staffing matters
21. To fix a date and agree an Agenda for the next Meeting
6th July 2023

