

Pursuant to the requirements of **Section 47 of the Local Government & Elections Act 2021** Members of Neath Town Council are hereby summoned to attend a Hybrid Meeting of

## FULL COUNCIL

at 6.00pm on Thursday, 4<sup>th</sup> January 2024 held in Neath Town Council Chambers, 1<sup>st</sup> Floor,  
10 -12 Orchard Street, Neath and virtually via Zoom

Members should submit all apologies directly to the Town Clerk.

Please note that should any member of the public wish to join virtually, they will need to email the Town Clerk in advance of the meeting in order that a link can be provided. Those who wish to attend the meeting in Council Chambers will also need to notify the Town Clerk to gain access. Public attendance will be in an observer capacity (see Agenda Item 3 guidance below).



Kathryn Charles - Town Clerk  
22<sup>nd</sup> December 2023

## AGENDA

	Att.
1. To accept apologies for absence from Members	
2. To receive any declarations of interest from Councillors in accordance with the Members Code of Conduct	
3. To provide an opportunity for any members of the public in attendance to address Council or ask questions on any matters of concern in relation to agenda items <i>(other than those proposed to be considered in private – see additional Public Participation guidance notes on website)</i>	-
4. To welcome Will John of NPT Police for an update	
5. To receive an update from NTCs Youth Representative	
6. To receive an update from NTCs Community Engagement Officer	Yes
7. To discuss and agree the final draft budget	Yes
8. To discuss and agree the Precept for 2024/25	Yes
9. To approve as a true and correct record the minutes and resolutions contained therein of the following Council Meetings:-	
i) Full Council Meeting held on 7 <sup>th</sup> December 2023	Yes
10. To receive the General Clerk's Report	Yes



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11.	To review and agree Income & Expenditure movement for the month	Yes
	a) Bills Awaiting Payment	
	b) BACS Payment Schedule	
	c) Barclays General Account	
	d) Inter Bank Transfers (Over 10k)	
	e) New Supplier BACS Authorisation	
	f) Payroll	
	g) Bank Statement Reconciliation	
12.	To review and consider Planning Applications	Yes
13.	To discuss any Member Issues and receive Reports from Members:-	
	a) on meetings they have attended on behalf of Neath Town Council	
	b) on updates recommended for website, digital and social media platforms	
14.	To receive an overview of Health & Safety matters	
15.	To receive items for the next Agenda from Members	
16.	Confidential Matters – <i>To consider passing a resolution under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting</i>	
17.	To receive and review any Correspondence received	Yes
18.	To receive the confidential Clerk's Report on	Yes
	a) Investment Properties	
	b) Commercial Contracts	
	c) Staffing matters	
20.	To fix a date for the next Meeting	
	1 <sup>st</sup> February 2024	