

Pursuant to the requirements of **Section 47 of the Local Government & Elections Act 2021** Members of Neath Town Council are hereby summoned to attend a Hybrid Meeting of

FULL COUNCIL

at 6.00pm on Thursday, 1st February 2024 held in Neath Town Council Chambers, 1st Floor,
10 -12 Orchard Street, Neath and virtually via Zoom

Members should submit all apologies directly to the Town Clerk.

Please note that should any member of the public wish to join virtually, they will need to email the Town Clerk in advance of the meeting in order that a link can be provided. Those who wish to attend the meeting in Council Chambers will also need to notify the Town Clerk to gain access. Public attendance will be in an observer capacity (See *Public Participation guidance notes on website*).



Kathryn Charles - Town Clerk
26th January 2024

A G E N D A

- | | Att. |
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| 1. To accept apologies for absence from Members | |
| 2. To receive any declarations of interest from Councillors in accordance with the Members Code of Conduct | |
| 3. To provide an opportunity for any members of the public in attendance to address Council or ask questions on any matters of concern in relation to agenda items (<i>other than those proposed to be considered in private</i>) | - |
| 4. To welcome Will John of NPT Police for an update | |
| 5. To receive an update from NTCs Youth Representative | |
| 6. To receive an update from NTCs Community Engagement Officer | |
| 7. To approve as a true and correct record the minutes and resolutions contained therein of the following Council Meetings:-

i) Full Council Meeting held on 4 th January 2024
ii) Estates Committee Meeting held on 11 th January 2024
iii) Events Committee Meeting held on 16 th January 2024
iv) Policy & Personnel Committee Meeting held on 25 th January 2024
v) Finance Committee Meeting held on 25 th January 2024 | |
| 8. To receive the General Clerk's Report | |





9. To review and agree Income & Expenditure movement for the month
 - a) Bills Awaiting Payment
 - b) BACS Payment Schedule
 - c) Barclays General Account
 - d) Inter Bank Transfers (Over 10k)
 - e) New Supplier BACS Authorisation
 - f) Payroll
 - g) Bank Statement Reconciliation
10. To review and consider Planning Applications
11. To discuss any Member Issues and receive Reports from Members:-
 - a) on meetings they have attended on behalf of Neath Town Council
 - b) on updates recommended for website, digital and social media platforms
12. To receive an overview of Health & Safety matters
13. To receive items for the next Agenda from Members
14. Confidential Matters – *To consider passing a resolution under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting*
15. To receive and review any Correspondence received
16. To receive the confidential Clerk's Report on
 - a) Investment Properties
 - b) Commercial Contracts
 - c) Staffing matters
17. To fix a date for the next Meeting
7th March 2024

