

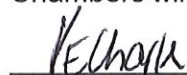
Pursuant to the requirements of **Section 47 of the Local Government & Elections Act 2021** Members of Neath Town Council are hereby summoned to attend a Hybrid Meeting of

**FINANCE COMMITTEE**

at 6.00pm on Thursday, 21<sup>st</sup> March 2024 held in Neath Town Council Chambers, 1<sup>st</sup> Floor,  
10 -12 Orchard Street, Neath and virtually via Zoom

Members should submit all apologies directly to the Town Clerk.

Please note that should any member of the public wish to join virtually, they will need to email the Town Clerk in advance of the meeting in order that a link can be provided. Those who wish to attend the meeting in Council Chambers will also need to notify the Town Clerk to gain access. Public attendance will be in an observer capacity.

  
Kathryn Charles - Town Clerk  
15<sup>th</sup> March 2024

**A G E N D A**

1. To accept apologies for absence from Members
2. To receive any declarations of interest from Councillors in accordance with the Members Code of Conduct
3. To review and consider the processing of BACS payments for all competition prizes, where possible
4. To review and agree Income & Expenditure movement for the month :-
  - a. Bills awaiting payment
  - b. BACs payment schedule
  - c. Barclays general account – receipts and payments
  - d. Inter-bank transfers
  - e. New supplier BACs authorisation forms
  - f. Payroll overview
  - g. Bank statement reconciliation
5. To review and consider Planning Applications
6. To receive items for the next Agenda from Members
7. Confidential Matters – *To consider passing a resolution under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting*
8. To discuss the process of Bad Debt
9. To discuss and review any correspondence received relating to Finance

Att.



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10. To receive the Clerk's Report on issues relating to Investment Properties or Commercial Contracts
  - a) To review and agree service charge accounts for Investment Property Portfolio
11. To fix a date for the next Meeting  
18<sup>th</sup> April 2024

