



Pursuant to the requirements of **Section 47 of the Local Government & Elections Act 2021** Members of Neath Town Council are hereby summoned to attend a Hybrid Meeting of

**ESTATES COMMITTEE**

at 6.00pm on Thursday, 11<sup>th</sup> January 2024 held in Neath Town Council Chambers, 1<sup>st</sup> Floor,  
10 -12 Orchard Street, Neath and virtually via Zoom

Members should submit all apologies directly to the Town Clerk.

Please note that should any member of the public wish to join virtually, they will need to email the Town Clerk in advance of the meeting in order that a link can be provided. Those who wish to attend the meeting in Council Chambers will also need to notify the Town Clerk to gain access. Public attendance will be in an observer capacity.

Kathryn Charles - Town Clerk  
5<sup>th</sup> January 2024

**AGENDA**

1. To accept apologies for absence from Members
2. To receive any declarations of interest from Councillors in accordance with the Members Code of Conduct
3. To welcome representatives to discuss any allotment issues from:-
  - a) Old Road Allotments
  - b) Fairyland Allotments
4. To receive an update on maintenance and care of:-
  - a) Bus Shelters
  - b) Roadside Seats
  - c) Community Halls
5. To develop and review the Climate Emergency Database
6. To review and consider Planning Applications
7. To receive items for the next Agenda from Members
8. To receive an overview of Health & Safety matters
9. Confidential Matters – To consider passing a resolution under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting

Att.



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10. To discuss and review any correspondence received relating to Estates
11. To receive the Clerk's Report on issues relating to Investment Properties or Commercial Contracts
12. To fix a date for the next Meeting  
8<sup>th</sup> February 2024

