

Cyngor Tref
Castell-nedd



Neath
Town Council

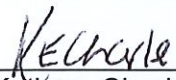
Pursuant to the requirements of **Section 47 of the Local Government & Elections Act 2021** Members of Neath Town Council are hereby summoned to attend a Hybrid Meeting of

PERSONNEL & POLICY COMMITTEE

at 5.00pm on Tuesday, 24th January 2023 on a hybrid basis.

Members should submit all apologies directly to the Town Clerk.

Please note that should any member of the public wish to join virtually, they will need to email the Town Clerk in advance of the meeting in order that a link can be provided. Those who wish to attend the meeting in Council Chambers will also need to notify the Town Clerk to gain access. Public attendance will be in an observer capacity.


Kathryn Charles - Town Clerk
20th January 2023

A G E N D A

1. To accept apologies for absence from Members
2. To receive any declarations of interest from Councillors in accordance with the Members Code of Conduct
3. Review of Grant Aid Policy (to be updated regarding release of funds)
4. Update on JE process
5. Review Staff Sickness and timeline for referral to Occupational Health (Policy attached)
6. Next Policies to be reviewed (to follow)
7. Confidential Matters – To consider passing a resolution under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting
8. To receive usual Staff Stats for:
 - a) Annual Leave and Sickness Data
 - b) Van Tracking Data
 - c) Clocking In/Out Data
9. To receive an update on staff appraisals and performance
10. To fix a date for the next Meeting
February 2023

Att.



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10/12 Orchard Street, Neath, SA11 1DU Tel: 01639 642126 clerk@neathtowncouncil.gov.uk