

**MINUTES OF ESTATES COMMITTEE COUNCIL MEETING
HELD VIA VIDEO CONFERENCING UNDER THE LOCAL AUTHORITIES
(CORONAVIRUS) (MEETINGS) (WALES) REGULATIONS 2020
ON THURSDAY, 14TH JANUARY 2021 AT 6:00 P.M.**

PRESENT: CHAIRMAN: CLLR. P. JAMES

**COUNCILLORS: MS T. DAVIES
J. EVANS
MRS L. JONES
MRS J. L. LOCKYER
G. MORGAN
R. PRICE
A. SIMS**

**ABSENT: COUNCILLORS: G. L. EVANS
D. FLYNN**

**IN ATTENDANCE: KATHRYN CHARLES
SARA WHARMBY
SARAH WILLIAMS**

1868 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. Mrs S. M. Penry

1869 TO RECEIVE ANY DECLARATION OF INTEREST FROM MEMBERS

Declarations of interest were received from Cllr. Ms T. Davies in respect of item 7 on the agenda.

1870 TO WELCOME REPRESENTATIVES AND DISCUSS ALLOTMENT ISSUES FROM:-

- A) OLD ROAD ALLOTMENTS**
- B) FAIRYLAND ALLOTMENTS**

Members were updated on the site visit that took place in December 2020. No other reports had been received.

1871 TO RECEIVE AN UPDATE ON MAINTENANCE AND CARE OF BUS SHELTERS & ROADSIDE SEATS

The Meeting discussed the possibility of Council maintenance staff fixing the bus shelters, where possible. RESOLVED: Agreed.

Cllr. G. Morgan entered the Meeting at 6.05pm.

1872 TO RECEIVE AN OVERVIEW REPORT ON COMMUNITY HALLS

Members were updated that the hall were currently closed due to lockdown regulations, with exception for Melin Community Centre.

1873 TO REVIEW CORRESPONDENCE RECEIVED RELATING TO TOWN COUNCIL ESTATES

Members discussed the sign for Neath Town Hall. **RESOLVED:** Members agreed the visuals of the Welsh and English sign provided.

1874 TO REVIEW AND CONSIDER PLANNING APPLICATIONS

There were no objections to the following planning application(s) which had been received:-

P2020/0945

P2020/1129

Meeting: Estates January 2021	Planning Schedule				Date sent: 07.01.21
No. of Application	Applicant	Proposal	Location	Planning Officer	Recommendation
P2020/0945	Mr Paul Lidster	Change of use of property A1 (hairdressers) to A3 (cafe)	14 Angel Street Neath SA11 1RS	Andrea Davies	No objections
P2020/1129	Miss Judith Jones	Single storey rear extension and associated raised path	23 Bryn Nedd Cimla SA11 1JJ	Andrea Davies	No objections

1875 TO DISCUSS ANY MEMBER ISSUES AND RECEIVE REPORTS FROM MEMBERS ON MEETINGS THEY HAVE ATTENDED ON BEHALF OF NEATH TOWN COUNCIL

Cllr. A. Sims updated Members on a BID meeting they had attended. The Meeting discussed Neath BID in depth and the imminent re-ballot. Members discussed the Council's Code of Conduct and were reminded the importance of confidentiality of items discussed at Council Meetings (once Confidential Clause had been agreed).

Cllr. J. Evans disconnected from the Meeting at 6.30pm.

Members gave feedback on Code of Conduct and Law training provided by One Voice Wales.

1876 TO RECEIVE ITEMS FOR THE NEXT AGENDA FROM MEMBERS

There were no items received for the next Agenda.

1877 CONFIDENTIAL MATTERS – TO CONSIDER PASSING A RESOLUTION UNDER THE PROVISIONS OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, IN VIEW OF THE CONFIDENTIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PRESS AND PUBLIC ARE EXCLUDED FROM THE REMAINDER OF THE MEETING

The resolution was duly passed.

1878 TO DISCUSS AND REVIEW AND:-

- A) INVESTMENTS PROPERTY LEASING MATTERS**
- B) ONGOING, CURRENT AND FUTURE COMMERCIAL CONTRACTS**

The Town Clerk updated the Meeting on costs received for new and replacement bunting which would also require new catenary wire in some locations. This would increase the cost for 2021. RESOLVED: Clerk has agreed to arrange a site visit with Contractor to determine catenary wire replacement locations.

The Meeting discussed the location of hanging baskets as NPTCBC had confirmed that the majority of current hanging basket lamppost locations could no longer be used. Members rejected a further cost of £11k required by NPTCBC to undertake surveys of their lampposts to determine suitability for Hanging Baskets. The meeting agreed that alternative locations be identified and also use NTC properties to the fullest extent. RESOLVED: A working group was created to undertake a site visit throughout the centre of Neath to identify new locations.

Cllr. J. Evans returned to the Meeting at 6.40pm.

Members discussed contacting businesses in the town centres and asking if they would like baskets placed outside their premises.

Members were updated on the work at the rear perimeter wall Neath Castle and provided with predicted costs, without archaeological costs.

Members were given an updated regarding the PEDG grant for the 1-4 New Street property which would be delayed until 2021/22.

Sara Wharmby and Sarah Williams left the Meeting at 7.04pm.

1879 TO RECEIVE AN OVERVIEW OF ANY STAFFING MATTERS

Members were updated on two staff issues.

- a) A request for paid time off (not annual leave) was rejected.
- b) A health matter for a member of staff was discussed.

1880 TO RECEIVE AN OVERVIEW OF ANY HEALTH & SAFETY MATTERS

Fire Risk Assessment for Melin Community Centre was completed and work identified. Additionally, Clerk is communicating with Key Safety Group regarding their H&S cover for all sites.

1881 TO FIX A DATE AND AGREE AN AGENDA FOR THE NEXT MEETING

The Chair advised that the next meeting will be held on Thursday, 11th February 2021. An agenda would be circulated in due course.

There being no further business, the meeting was closed.