

**MINUTES OF ESTATES COMMITTEE COUNCIL MEETING
HELD VIA VIDEO CONFERENCING UNDER THE LOCAL AUTHORITIES
(CORONAVIRUS) (MEETINGS) (WALES) REGULATIONS 2020
ON THURSDAY, 11TH FEBRUARY 2021 AT 6:00 P.M.**

PRESENT: CHAIRMAN: **CLLR. P. JAMES**

COUNCILLORS: **MS T. DAVIES**
J. EVANS
MRS L. JONES
MRS J. L. LOCKYER
G. MORGAN
MRS S.M. PENRY
R. PRICE
A. SIMS

IN ATTENDANCE: **KATHRYN CHARLES**
SARA WHARMBY

1882 TO RECEIVE APOLOGIES FOR ABSENCE

There were no apologies for absence received.

1883 TO RECEIVE ANY DECLARATION OF INTEREST FROM MEMBERS

Declarations of interest were received from Cllr. Mrs J. L. Lockyer in respect of correspondence under item 6 on the agenda.

1884 TO WELCOME REPRESENTATIVES AND DISCUSS ALLOTMENT ISSUES FROM:-

- A) OLD ROAD ALLOTMENTS**
- B) FAIRYLAND ALLOTMENTS**

Members had received the report prior to the Meeting.

The Town Clerk updated Members on the issue with the lock on the gate and confirmed that the welding work could be completed by NTC staff.

Members were informed that a quote was being obtained for the removal of a shed.

1885 TO RECEIVE AN UPDATE ON MAINTENANCE AND CARE OF BUS SHELTERS & ROADSIDE SEATS

Members had received the report prior to the Meeting.

The Meeting discussed their options however the attachment was missing.
RESOLVED: After discussed it was agreed to identify which shelters needed

to be surveyed and to obtain an updated cost and clarity on what the cost for the survey covered.

1886 TO RECEIVE AN OVERVIEW REPORT ON COMMUNITY HALLS

Members were informed that the Fire Risk Assessment at Melin Community Centre had been completed and actions from that would be completed shortly.

The Town Clerk informed the Meeting that the noticeboard at Melin Community Centre had rotted and was removed for safety. **RESOLVED:** Agreed to obtain a quote for a replacement noticeboard.

1887 TO REVIEW CORRESPONDENCE RECEIVED RELATING TO TOWN COUNCIL ESTATES

<i>Correspondence Received</i>	<i>Actions</i>	<i>Resolutions</i>
Information from NPT Stroke Group regarding their hall hire.	To discuss.	Some Members stated they had received information individually to their home addresses and discussed it at length. RESOLVED: It was proposed, seconded and agreed to hold the second letter that had been agreed at Full Council and to discuss a/if a further response should be provided at March Full Council.
Cllr. Mrs J. L. Lockyer declared an interest and left the Meeting.		
An email from Gnoll Primary School regarding developing part of the school playing field into an area where by pupils, families, community can use to grow, produce and enjoy.	Members to discuss.	Members suggested connecting them with the Melin Allotmenters Society for guidance and help.

Cllr. Mrs J. L. Lockyer returned to the Meeting.

1888 TO REVIEW AND CONSIDER PLANNING APPLICATIONS

There were no planning applications received.

1889 TO DISCUSS ANY MEMBER ISSUES AND RECEIVE REPORTS FROM MEMBERS ON MEETINGS THEY HAVE ATTENDED ON BEHALF OF NEATH TOWN COUNCIL

Cllr. A. Sims updated the Meeting on the outcome of the Neath BID ballot, which was unsuccessful.

1890 TO RECEIVE ITEMS FOR THE NEXT AGENDA FROM MEMBERS

There were no items received for the next agenda.

1891 CONFIDENTIAL MATTERS – TO CONSIDER PASSING A RESOLUTION UNDER THE PROVISIONS OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, IN VIEW OF THE CONFIDENTIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PRESS AND PUBLIC ARE EXCLUDED FROM THE REMAINDER OF THE MEETING

The resolution was duly passed.

1892 TO DISCUSS AND REVIEW AND:-

A) INVESTMENTS PROPERTY LEASING MATTERS

B) ONGOING, CURRENT AND FUTURE COMMERCIAL CONTRACTS

Members were updated on leased properties, arrears payments and interest in vacant premises.

Members were updated on the issue with the wall at Neath Castle and were awaiting instructions from CADW however they were proving difficult to communicate with since they instructed work to be suspended. **RESOLVED:** Clerk to follow up with a request for a meeting urgently.

The Town Clerk informed the Meeting that there was an insurance issue in relation to empty properties which was being addressed. **RESOLVED:** The meeting agreed to proceed with the additional insurance cover.

Members were informed that they were still waiting for an additional quote regarding the architectural lighting at Neath Castle.

1893 TO RECEIVE AN OVERVIEW OF ANY STAFFING MATTERS

Members were informed that staff had been reminded about using their annual leave.

Clerk stated that they were awaiting JE information from NPTCBC.

1894 TO RECEIVE AN OVERVIEW OF ANY HEALTH & SAFETY MATTERS

Neath Castle – covered in Commercial Contracts above.

1895 TO FIX A DATE AND AGREE AN AGENDA FOR THE NEXT MEETING

The Chair advised that the next meeting will be held on Thursday, 11th March 2021. An agenda would be circulated in due course.

There being no further business, the meeting was closed.