

**MINUTES OF ESTATES COMMITTEE COUNCIL MEETING  
HELD VIA VIDEO CONFERENCING UNDER THE LOCAL AUTHORITIES  
(CORONAVIRUS) (MEETINGS) (WALES) REGULATIONS 2020  
ON THURSDAY, 11<sup>TH</sup> MARCH 2021  
AT 6:00 P.M.**

**PRESENT: CHAIRMAN:** **CLLR. P. JAMES**

**COUNCILLORS:** **MS T. DAVIES**  
**J. EVANS**  
**MRS L. JONES**  
**MRS J. L. LOCKYER**  
**MRS S.M. PENRY**  
**R. PRICE**  
**A. SIMS**

**IN ATTENDANCE:** **BEN HUGHES**  
**SARA WHARMBY**

**1896 TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. G. Morgan.

**1897 TO RECEIVE ANY DECLARATION OF INTEREST FROM MEMBERS**

There were no declarations of interest received from Members.

**1898 TO WELCOME REPRESENTATIVES AND DISCUSS ALLOTMENT ISSUES FROM:-**

- A) OLD ROAD ALLOTMENTS**
- B) FAIRYLAND ALLOTMENTS**

Cllr. Ms T. Davies entered the Meeting.

Cllr. J. Evans entered the Meeting.

Members discussed the lock being changed at the Fairyland Allotment Site and queried how Allotmenters would be able to obtain the new key while the office was closed.

Cllr. Mrs L. Jones entered the Meeting

**RESOLVED:** After discussion it was agreed that they would make an appointment to collect the key from the Neath Town Council Office.

**1899 TO RECEIVE AND UPDATE ON SUGGESTIONS FROM NITELITE REGARDING THE INSTALLATION OF CCTV AT FAIRYLAND ALLOTMENTS**

Members had received the report prior to the Meeting.

The Meeting discussed their options. **RESOLVED:** After discussion, it was proposed, seconded and agreed to trial the wildlife cameras on the allotment site.

**1900 TO RECEIVE AN UPDATE ON MAINTENANCE AND CARE OF BUS SHELTERS & ROADSIDE SEATS**

Members had received the report prior to the Meeting.

The Meeting discussed their options. **RESOLVED:** After discussion it was proposed, seconded and agreed to survey 10 shelters in one day.

**1901 TO RECEIVE AN OVERVIEW REPORT ON COMMUNITY HALLS**

A Member stated that they had received a query about using the community centre car parks for school parking. Members stated that they had previously discussed and considered the request and the response had been to not allow parents to park in the community centre car park.

**1902 TO REVIEW CORRESPONDENCE RECEIVED RELATING TO TOWN COUNCIL ESTATES**

There was no correspondence received.

**1903 TO REVIEW AND CONSIDER PLANNING APPLICATIONS**

There were no objections to the following planning application(s) which had been received:-

P2021/0202

Meeting: Estates March 2021	Planning Schedule				Date sent: 05.03.21
No. of Application	Applicant	Proposal	Location	Planning Officer	Recommendation
P2021/0202	Barclays Bank plc	Listed Building application for the following works: External works: Repair slipped & damaged slates. Replace guttering to lower section of 2 <sup>nd</sup> Floor Pitched Roof. Overlay covering to Flat Roof areas. Replace Fascia & Guttering to Ground Floor Flat Roof area. Repair of damaged/blown render. Repair of damaged Stonework inc. Balustrades at Roof level. Carryout Doff clean of all Stonework to Front & Side Elevations. Remove & replace and install new bird deterrent systems. Make good, prepare & decorate timber windows - replace damaged glazing to 2no. Windows inc. sill replacement - full replacement required to 1no. Window & sill replacement required to 1no. Grd Floor window. Remove edge protection to rear Grd Floor Flat Roof areas - replace with new steps/staircase to rear Grd Floor Flat Roof area. Coping stones to rear retaining wall, installation of new emergency escape pathway.	9 The Parade Neath SA11 1RE	Christopher Davies	No objections

**1904 TO DISCUSS ANY MEMBER ISSUES AND RECEIVE REPORTS FROM MEMBERS ON MEETINGS THEY HAVE ATTENDED ON BEHALF OF NEATH TOWN COUNCIL**

A Member update the Meeting on the ending of Neath BID.

**1905 TO RECEIVE ITEMS FOR THE NEXT AGENDA FROM MEMBERS**

There were no items received for the next Agenda.

**1906 CONFIDENTIAL MATTERS – TO CONSIDER PASSING A RESOLUTION UNDER THE PROVISIONS OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, IN VIEW OF THE CONFIDENTIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PRESS AND PUBLIC ARE EXCLUDED FROM THE REMAINDER OF THE MEETING**

The resolution was duly passed.

**1907 TO DISCUSS AND REVIEW AND:-**

- A) INVESTMENTS PROPERTY LEASING MATTERS**
- B) ONGOING, CURRENT AND FUTURE COMMERCIAL CONTRACTS**

Members were informed that there was no update since the March Full Council Meeting.

**1908 TO RECEIVE AN OVERVIEW OF ANY STAFFING MATTERS**

The Meeting was informed that the Caretaker would be retiring in April, but would be using their annual leave so they would be finishing mid-March.

**1909 TO RECEIVE AN OVERVIEW OF ANY HEALTH & SAFETY MATTERS**

Members were update on a Health & Safety spot check that had recently taken place at Orchard Street.

**1910 TO FIX A DATE AND AGREE AN AGENDA FOR THE NEXT MEETING**

The Meeting discussed merging the Estates & Finance Committee Meetings in April.

The Chair advised that the Chairs of each Committee would speak with the Town Clerk to discuss and arrange the next Meetings.. An agenda would be circulated in due course.

There being no further business, the meeting was closed.