

**MINUTES OF THE FULL COUNCIL MEETING  
HELD VIA VIDEO CONFERENCING UNDER THE LOCAL AUTHORITIES  
(CORONAVIRUS) (MEETINGS) (WALES) REGULATIONS 2020  
ON THURSDAY, 1<sup>ST</sup> APRIL 2021  
AT 6PM**

**PRESENT: CHAIRMAN: CLLR. R. PRICE**

**COUNCILLORS:**  
W. CURTIS  
MS T. DAVIES  
J. EVANS  
P. JAMES  
MRS L. JONES  
MRS J. L. LOCKYER  
B. MACCATHAIL  
A. MCGRATH  
MRS. S. MILLER  
G. MORGAN  
A. MUSAIED  
MRS S.M. PENRY  
M. PROTHEROE  
A. SIMS  
J. WARMAN

**IN ATTENDANCE: KATHRYN CHARLES  
BEN HUGHES**

**6817 TO RECEIVE APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**6818 TO RECEIVE DECLARATIONS OF INTEREST FROM MEMBERS**

There were no declarations of interest received.

**6819 TO RECEIVE AND AGREE THE DRAFT ANNUAL REPORT FOR 2020/21**

Draft Annual report was agreed with one addition to support ethnic minority communities within Neath. **RESOLVED:** Clerk to update Report and release.

**6820 TO REVIEW AND AGREE THE DRAFT ANNUAL INVESTMENT STRATEGY FOR 2020/21**

Draft Annual Investment Strategy was agreed. **RESOLVED:** Clerk to release.

**6821 TO RECEIVE AND AGREE THE DRAFT ANNUAL BIODIVERSITY REPORT FOR 2021**

Draft Annual Biodiversity Report was agreed with an amendment relating to the future feasibility study of 'green roofed' bus shelters. **RESOLVED:** Clerk to update report and release.

**6822 TO RECEIVE A REPORT ON THE KEY PROVISIONS OF THE LG&EE ACT 2021 AND IMPACT ON TOWN AND COMMUNITY COUNCILS**

The Report was noted. Various issues raised in relation to draft minutes being released. **RESOVLED.** All future amendments of processes in NTC relating to the Act were noted.

**6823 TO DISCUSS TEMPORARILY MERGING THE MONTHLY COMMITTEE MEETINGS INTO FULL COUNCIL MEETINGS UNTIL COVID LOCKDOWN ARRANGEMENTS ARE EASED**

The Report was discussed. **RESOVLED.** Agreed to continue with current arrangements for monthly meetings, except for an Events Committee due to no Events being permitted by NPTCBC.

**6824 TO APPROVE AS A TRUE AND CORRECT RECORD**

**A) MINUTES OF THE FOLLOWING COUNCIL MEETINGS:**

**i. FULL COUNCIL MEETING HELD ON 4<sup>TH</sup> MARCH 2021**

It was proposed, seconded and agreed unanimously to accept the minutes of the Full Council Meeting.

**ii. CHARITIES COMMITTEE MEETING HELD ON 11<sup>TH</sup> MARCH 2021**

It was proposed, seconded and agreed unanimously to accept the minutes of the Charities Committee Meeting.

**iii. ESTATES COMMITTEE MEETING HELD ON 11<sup>TH</sup> MARCH 2021**

It was proposed, seconded and agreed unanimously to accept the minutes of the Estates Committee Meeting.

**iv. FINANCE COMMITTEE MEETING HELD ON 18<sup>TH</sup> MARCH 2021**

It was proposed, seconded and agreed unanimously to accept the minutes of the Finance Committee Meeting.

**B) RESOLUTIONS RECOMMENDED BY COMMITTEES AS SET OUT IN THE MINUTES**

All Resolutions agreed.

**6825 TO RECEIVE THE CLERK'S REPORT**

## A. GENERAL MATTERS

Prepared report was noted.

## B. CORRESPONDENCE

<b><i>Correspondence Received</i></b>	<b><i>Actions</i></b>	<b><i>Resolutions</i></b>
An email from One Voice Wales regarding membership renewal.	Do Council wish to renew membership?	Confirmed.
An email from One Voice Wales regarding remote training sessions taking place in April.	For information.	Cllrs asked to attend.
An email from One Voice Wales regarding the Countryside Code refresh 2021 and attaching the final wording.	For information and noting.	Noted.
An email from One Voice Wales attaching the draft minutes of the NPT Area Committee Meeting that took place on 3 <sup>rd</sup> March 2021.	For information.	Noted.
An email from One Voice Wales regarding the joint One Voice Wales/SLCC event on 13 <sup>th</sup> May 2021.	Do any Councillors wish to attend?	Cllrs asked to attend.
An email from One Voice Wales regarding Tesco scam calls.	For sharing by Members.	Noted.
An email from Neath Inspired regarding their donation to Neath Town Council being ring-fenced for hanging baskets and Christmas lights.	For information. Clerk to write to Neath BID to confirm ring-fenced funding will be used for Hanging Baskets and Christmas Lights.	Clerk to correspond.
An email from Dave Bond regarding the antisocial behaviour in Neath Town Centre.	For information.	Clerk to respond.
An email from Zurich Insurance thanking Neath Town Council for the feedback provided on Feefo.	For information (from NTCs Insurance Providers).	Noted.

The Welsh Government Electoral Reform newsletter for February 2021.	For information.	Noted.
An email from the NSPCC regarding the work they are doing in the community.	For information.	Noted
The Rectorial Benefice of Neath Parish Magazine – March 2021.	For information.	Noted.
An email from Rhys Hearne of Cefn Saeson Comprehensive regarding support with the Young Person's Project.	Additional explanation regarding the SENC project at Cefn Saeson as requested. Members to provide instruction.	To be discussed in Estates Committee.

## **6826 UPDATE ON CHARITIES ACCOUNTS**

RFO provided an update on the transfer of bank mandates and use of funding in the community. A Member suggested providing funding to a charitable cause which was discussed. **RESOLVED:** Agreed to provide £5,000 funding. RFO to progress.

## **6827 TO REVIEW AND AGREE INCOME & EXPENDITURE MOVEMENT FOR THE MONTH**

### **a. BILLS AWAITING PAYMENT**

Agreed.

### **b. BACS PAYMENT SCHEDULE**

Agreed.

### **c. INTER BANK TRANSFERS (OVER 10K)**

None.

### **d. PETTY CASH**

None.

### **e. NEW SUPPLIER BACS AUTHORISATION**

None.



Full Council Meeting Thursday 1st April 2021

ALL DEPARTMENTS

Name: Matthews Commercial Services

<u>Invoice Number</u>	<u>Date</u>	<u>Details</u>	<u>Invoice Due for Payment</u>	<u>Department</u>	<u>Budget Line Expenditure</u>	<u>Payment Method</u>
13459	16/03/2021	2 x PC Towers disposal	25.68	General Account	Office Stationery	BACS/SEPA
<b>Total:</b>			<u>25.68</u>			

Name: Rowland Jones Chartered

<u>Invoice Number</u>	<u>Date</u>	<u>Details</u>	<u>Invoice Due for Payment</u>	<u>Department</u>	<u>Budget Line Expenditure</u>	<u>Payment Method</u>
9993	17/03/2021	Quarterly Service charge Basement	54.59	Investment Properties	Burton Block	BACS/SEPA
<b>Total:</b>			<u>54.59</u>			

Name: T Llewellyn Jones

<u>Invoice Number</u>	<u>Date</u>	<u>Details</u>	<u>Invoice Due for Payment</u>	<u>Department</u>	<u>Budget Line Expenditure</u>	<u>Payment Method</u>
69349	19/03/2021	Completion of Deed of Variation for 6-7 New St	600.00	Investment Properties	Professional Fees	BACS/SEPA
<b>Total:</b>			<u>600.00</u>			

Name: Tywi Specialists Ltd

<u>Invoice Number</u>	<u>Date</u>	<u>Details</u>	<u>Invoice Due for Payment</u>	<u>Department</u>	<u>Budget Line Expenditure</u>	<u>Payment Method</u>
14460	16/03/2021	Pump Service (Shooters)	228.00	Investment Properties	Repairs and Renewals	BACS/SEPA
<b>Total:</b>			<u>228.00</u>			
<b>Grand Total</b>			<u>908.27</u>			

**6828 TO RECEIVE AND CONSIDER PLANNING APPLICATIONS**

There were no objections to the following planning application(s):-

P2021/0093

P2021/0214

P2021/0011

P2021/0106

P2021/0248

Planning Schedule					Date sent: 17.03.21	
Meeting: Full Council April 2021	No. of Application	Applicant	Proposal	Location	Planning Officer	Recommendation
	P2021/0093	Mr & Mrs Tom & Wendy Pedrick	Provision of access ramp forward of principal elevation along with bin and bike storage to rear	19 -20 London Road Neath SA11 1LE	Billy Stark	No objections
	P2021/0214	Mr Adrian Parker	Creation of self-contained two bedroom flat above existing restaurant and creation of doorway in front elevation	8 Queen Street Neath SA11 1DL	Billy Stark	No objections

Planning Schedule					Date sent: 25.03.21	
Meeting: Full Council April 2021	No. of Application	Applicant	Proposal	Location	Planning Officer	Recommendation
	P2021/0011	Mr James Whelan	Variation of Condition 2 (List of Approved Plans) of P2016/0640 granted on 30/9/16 to allow amendments to approved plans list comprising alterations to the style and size of window openings and variation of Conditions 3 (drainage scheme) and 4 (external materials) to allow submission of details following commencement of development.	11 And 11A Cimla Common, Cimla, Neath SA11 3SY	Helen Bowen	No objections
	P2021/0106	Mr Nathan Wood	Change of Use from Office (B1) to Residential (C3)	5 Ropewalk, Neath SA11 1EW	Billy Stark	No objections
	P2021/0248	Mr J Harris	Proposed unit in the beer garden of the public house	44 The Parade, Neath SA11 1RN	Billy Stark	No objections

**6829 TO DISCUSS THE SOCIAL MEDIA CONTENT FOR NEATH TOWN COUNCIL**

Cllrs questioned whether a future newsletter could be created. **RESOVLED.** To be discussed at a future meeting.

**6830 TO DISCUSS ANY MEMBER ISSUES AND RECEIVE REPORTS FROM MEMBERS ON MEETINGS ATTENDED ON BEHALF OF NEATH TOWN COUNCIL**

A member asked whether the provision of benches on Cimla Common for the residents could be discussed. **RESOVLED.** Agreed for local Members to liaise with NPTCBC and determine whether this could be done. Local Members to speak to residents regarding location and necessity and feedback to Council.

**6831 TO RECEIVE ITEMS FOR THE NEXT AGENDA**

There were no items received for the next Agenda.

**6832 CONFIDENTIAL MATTERS – TO CONSIDER PASSING A RESOLUTION UNDER THE PROVISIONS OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, IN VIEW OF THE CONFIDENTIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PRESS AND PUBLIC ARE EXCLUDED FROM THE REMAINDER OF THE MEETING**

The resolution was duly passed.

**6833 TO DISCUSS AND REVIEW ANY:-**

**a) INVESTMENT PROPERTY LEASING MATTERS**

- i) UNIT 3, TOWN HALL CORRESPONDENCE**
- ii) 14 GREEN STREET CORRESPONDENCE**

Additional interest in Unit 3 was discussed and awaiting feedback.

14 Green Street proceeding with new Lease, terms and conditions as agreed via Task & Finish Group.

**b) COVID ARREARS REPAYMENT MATTERS**

**i) ONGOING, CURRENT AND FUTURE COMMERCIAL CONTRACTS**

Clerk stated that Rowland Jones & Partners were chasing outstanding arrears payments. A updated schedule was provided on the current position.

**ii) TO DISCUSS OUTCOME OF CADW SITE VISIT 25.03.21**



Clerk had provided an update on the CADW site visit at Neath Castle. Recommencement of works can now be started. Members voiced their disappointment with CADW delaying the project unnecessarily.

### **iii) HANGING BASKETS 2021**

Clerk had provided an update on the request to NPTCBC to install baskets for 2021 with little feedback. Members noted and were disappointed that the floral contract was significantly decreased due to NPTCBC not permitting NTC to install baskets on a large proportion of the lighting columns. Members asked for a meeting to be arranged with Nicole Pearce, NPTCBC to determine what priorities NPTCBC had for Neath as there appeared to be resistance with anything NTC wished provide for the town. **RESOLVED:** Agreed.

#### **6834 TO RECEIVE AN OVERVIEW OF ANY STAFFING MATTERS**

Mike Jenkins had commenced employment and was settling well. Mark Taylor off on sick leave with a bad back (not work related).

#### **6835 TO RECEIVE AN OVERVIEW OF ANY HEALTH & SAFETY MATTERS**

Ongoing.

#### **6836 TO FIX A DATE AND AGREE AN AGENDA FOR THE NEXT MEETING**

The Chair advised that the next meeting would be the Annual Meeting of Council and would be held at the end of May 2021 in Neath Town Hall, subject to COVID Regulations.

There being no further business, the meeting was closed.