

**MINUTES OF ESTATES COMMITTEE COUNCIL MEETING  
HELD VIA VIDEO CONFERENCING UNDER THE LOCAL AUTHORITIES  
(CORONAVIRUS) (MEETINGS) (WALES) REGULATIONS 2020  
ON THURSDAY, 22<sup>ND</sup> APRIL 2021  
AT 6:00 P.M.**

**PRESENT: CHAIRMAN:** CLLR. P. JAMES

**COUNCILLORS:** MS T. DAVIES  
MRS J. L. LOCKYER  
G. MORGAN  
R. PRICE  
A. SIMS

**ABSENT: COUNCILLORS:** J EVANS  
MRS L. JONES

**IN ATTENDANCE:** KATHRYN CHARLES  
SARA WHARMBY

**1911 TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. Mrs S. M. Penry

**1912 TO RECEIVE ANY DECLARATION OF INTEREST FROM MEMBERS**

None.

**1913 TO WELCOME REPRESENTATIVES AND DISCUSS ALLOTMENT ISSUES FROM:-**

- A) OLD ROAD ALLOTMENTS**
- B) FAIRYLAND ALLOTMENTS**

The Clerk stated that the change of locks and changeover of keys was ongoing. Those who had not received notification would be chased.

No representation from either Allotment site. A Cllr confirmed that they had been approached to place a name on the waiting list for Fairyland Allotment site, this was agreed. **RESOLVED:** Name to be added to the waiting list.

No other issues were reported.

**1914 TO RECEIVE AN UPDATE ON MAINTENANCE AND CARE OF BUS SHELTERS & ROADSIDE SEATS**

The Bus Shelters 'audit' to repair date was being chased.

There were no other issues to report.

## 1915 TO RECEIVE AN OVERVIEW REPORT ON COMMUNITY HALLS

Sara Wharmby entered the Meeting.

The Clerk provided visuals of the new external Notice Board for Melin Community Centre. **RESOLVED:** Members confirmed their choice.

Members were updated on the recent burglary that had taken place at Neath Castle. The Town Clerk stated that various gardening items had been taken. The Meeting discussed how to make the area more secure with the installation of a steel door and internal bars and costs were provided from a local fabricator. **RESOLVED:** After discussion, it was proposed, seconded and agreed to proceed and to look into motion sensors.

The Town Clerk informed the Meeting that the NTC Café staff had suggested rebranding when they can reopen fully to try and encourage footfall. Staff had suggested 'Daffodil' as a rebranding name. Members discussed the idea with concerns around the mistaken identity of its origin being linked to a political party. The Café staff suggested this as the national flower of Wales and symbolising 'rebirth'. **RESOLVED:** Visuals and alternatives to be provided to Council.

## 1916 TO REVIEW CORRESPONDENCE RECEIVED RELATING TO TOWN COUNCIL ESTATES

<i><b>Correspondence Received</b></i>	<i><b>Actions</b></i>	<i><b>Resolutions</b></i>
An email from College of Arms regarding the cost for a coloured working drawing of the Neath Town Council crest (for Neath Town Hall signage).	Members to discuss.	Members discussed their options. <b>RESOLVED:</b> It was proposed, seconded and agreed not to pay for the new artwork/drawing and contractors to make a 'best' judgement on colour matching..

## 1917 TO REVIEW AND CONSIDER PLANNING APPLICATIONS

There were no objections to the following planning application(s) which had been received:-

P2021/0203  
P2021/0212  
P2021/0242  
P2021/0282  
P2021/0313  
P2021/0386

Planning Schedule					Date sent: 08.04.21	
Meeting: Estates April 2021	No. of Application	Applicant	Proposal	Location	Planning Officer	Recommendation
P2021/0203	Mr Johal Singh	Change of use of ground floor A1 retail unit to 2 No. units to provide an A1 Retail and A3 hot food for home delivery only plus external alterations and extraction. (Extensions and alterations shown in this application have previously been approved under Planning Permission P2016/0672)	111-113 Briton Ferry Road, Neath SA11 1AS	Christopher Davies	No objections	
P2021/0212	Mr Paul Andrew Mcateer	Proposed single and two storey rear extension	29 Hawthorn Avenue Cimla, Neath SA11 3NW	Billy Stark	No objections	
P2021/0242	Mr Phillip Ryan	Retention of fence	22 Burrows Road Neath SA11 1TA	Christopher Davies	No objections	
P2021/0282	Linc Cymru	Retention, alteration and completion of development to facilitate the change of use of building to provide 24 No. one bed flats, and 8 No. 2 bed flats, plus associated works, basement parking and 2nd floor roof terrace	18 Orchard Street Neath SA11 1DU	Christopher Davies	No objections	
P2021/0313	Mrs Cole	Works to 1x Elm (identified as T1) covered by Tree Preservation Order T89/A1: T1 - Elm: Lift canopy over greenhouse - removing the three lowermost branches (approx. 75mm in diameter). Reduce one southern stem by approx. 2 metres.	19 The Avenue Neath SA11 2FD	Daisy Tomkins	No objections	

Planning Schedule					Date sent: 16.04.21	
Meeting: Estates April 2021	No. of Application	Applicant	Proposal	Location	Planning Officer	Recommendation
	P2021/0386	Mr Steffan Thomas	Proposed Change of Use from former taxi office (Sui Generis) to hot food takeaway (A3)	1A Alfred Street Neath SA11 1EF	Billy Stark	No objections

**1918 TO DISCUSS ANY MEMBER ISSUES AND RECEIVE REPORTS FROM MEMBERS ON MEETINGS THEY HAVE ATTENDED ON BEHALF OF NEATH TOWN COUNCIL**

The Meeting discussed the Facebook Groups they had set up for each Ward. The Town Clerk suggested advertising them in the proposed Neath Town Council Newsletter that was being discussed. It was agreed that all Wards needed to be covered separately.

**1919 TO RECEIVE ITEMS FOR THE NEXT AGENDA FROM MEMBERS**

There were no items received for the next Agenda.

**1920 CONFIDENTIAL MATTERS – TO CONSIDER PASSING A RESOLUTION UNDER THE PROVISIONS OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, IN VIEW OF THE CONFIDENTIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PRESS AND PUBLIC ARE EXCLUDED FROM THE REMAINDER OF THE MEETING**

The resolution was duly passed.

**1921 TO DISCUSS AND REVIEW ANY:-**

**A) INVESTMENTS PROPERTY LEASING MATTERS**

The Town Clerk informed Members that the new tenants in Unit 3 at Neath Town Hall wished to place new signage on the property, similar to the previous tenants and asked for approval. They would also have to gain approval from CADW. **RESOLVED:** Agreed.

**B) COVID ARREARS REPAYMENT MATTERS**

There were no updates.

**C) ONGOING, CURRENT AND FUTURE COMMERCIAL CONTRACTS**

Cllr. Ms T. Davies declared an interest and left the Meeting.

**1 – 4 New Street** - The Clerk stated that she had chased the interested parties for the 1<sup>st</sup> and 2<sup>nd</sup> floors to confirm whether there was still interest. Members were provided with information on an additional funding possibility of UK Community Renewal Fund Grant which had a very short application deadline. **RESOLVED:** Members agreed to wait for a response in relation to 1<sup>st</sup> and 2<sup>nd</sup> floor potential lease before making a decision to proceed.

Cllr. Ms. T. Davies returned to the Meeting.

**Neath Castle** - Members were given an update on the rear wall restoration project. This was ongoing and again, awaiting CADWs further instructions.

**RESOLVED:** Clerk to chase.

Members were given an update regarding installation of the limited hanging basket provision this year. Awaiting Agreement from NPTCBC.

**1922 TO RECEIVE AN OVERVIEW OF ANY STAFFING MATTERS**

The Meeting was updated on a Staff member currently off sick leave.

**1923 TO RECEIVE AN OVERVIEW OF ANY HEALTH & SAFETY MATTERS**

There were no additional issues to discuss.

**1924 TO FIX A DATE AND AGREE AN AGENDA FOR THE NEXT MEETING**

Members discussed future meeting dates due to the upcoming Election. Date to be confirmed.

There being no further business, the meeting was closed.