

**MINUTES OF  
THE FINANCE AND MANAGEMENT COMMITTEE MEETING  
HELD VIA VIDEO CONFERENCING UNDER THE LOCAL AUTHORITIES  
(CORONAVIRUS) (MEETINGS) (WALES) REGULATIONS 2020  
ON THURSDAY, 17<sup>TH</sup> JUNE 2021  
AT 6.00 PM**

**PRESENT: CHAIRMAN:                      CLLR. B. MACCATHAIL**

**COUNCILLORS:                      K. FINN  
   MRS J. L. LOCKYER  
   MRS S. MILLER  
   A. MUSAIED  
   MRS S. M. PENRY  
   R. PRICE  
   MRS S. PRICE  
   M. PROTHEROE  
   J. WARMAN**

**IN ATTENDANCE:                      BEN HUGHES**

**1231 TO ELECT A CHAIRMAN FOR THE FINANCE COMMITTEE**

Cllr. Mrs S. M. Penry nominated Cllr. B. MacCathail for the position of Chair of the Finance Committee. This was seconded by Cllr. Mrs J. L. Lockyer.  
**RESOLVED:** Agreed.

**1232 TO ELECT A VICE CHAIRMAN FOR THE FINANCE COMMITTEE**

Cllr. Mrs S. M. Penry nominated Cllr. R Price for the position of Vice Chairman of the Finance Committee. This was seconded by Cllr. Mrs J. L. Lockyer.  
**RESOLVED:** Agreed.

**1233 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

There were no apologies for absence from members.

**1234 TO RECEIVE DECLARATIONS OF INTEREST FROM MEMBERS**

Cllr M. Protheroe declared interest on any planning matters that were to be discussed.

**1235 TO DISCUSS APPLICATIONS FOR GRANT AID AND SUGGEST WAYS TO PROMOTE THE SUPPORT**

The meeting discussed ways in which to increase the uptake in numbers of the grant aid applicants. Suggestions were; to advertise on social media, to put the flyer up in the community centres, to contact previous applicants and for councillors to distribute flyers in their wards.

**1236 TO RECEIVE A REPORT ON THE RELEASE OF FUNDS TO FREYA BEVAN FUNDRAISING**

A request had come to the Town Council from the John Taylor Charity. The charity was having banking issues and it was taking a long time for its account to be re-opened. A formal complaint has been lodged against the bank. The request was that the Town Council makes a £5000 donation to the 'Freya Bevan Fundraising Scheme' and the John Taylor repays the Town Council once it's banking issues are rectified (a short term loan). **RESOLVED:** It was proposed, seconded and agreed that council pays the £5000 to the fundraising scheme by way of a short term loan to the John Taylor Charity.

**1237 TO REVIEW INCOME & EXPENDITURE MOVEMENT FOR THE MONTH**

**a. BILLS AWAITING PAYMENT**

Agreed.

**b. BACS PAYMENT SCHEDULE**

Agreed.

**c. BARCLAYS GENERAL ACCOUNT**

Agreed.

**d. INTER BANK TRANSFERS (OVER 10K)**

None.

**e. AUTHORISATION OF WITHDRAWAL FROM PETTY CASH**

None.

**f. NEW SUPPLIER BACS AUTHORISATION**

None.

**g. NEW DIRECT DEBIT MANDATES**

None.

**h. PAYROLL**

Agreed.

**i. BANK STATEMENT RECONCILIATION**

None.

**1238 TO REVIEW CORRESPONDENCE RECEIVED RELATING TO TOWN COUNCIL FINANCE**

There was no correspondence received.

**1239 TO REVIEW AND CONSIDER PLANNING APPLICATIONS**

There were no objections to the following Planning Application(s):-

P2021/0282

P2021/0506

P2021/0526

Meeting: Finance June 2021	Planning Schedule				Date sent: 11.06.21
No. of Application	Applicant	Proposal	Location	Planning Officer	Recommendation
P2021/0282	Orchard Street (Neath) Ltd 7 Linc Cymru C/o Agent	Retention, alteration and completion of development to facilitate the change of use of building to provide 23 No. one bed flats, and 9 No. 2 bed flats, plus associated works. (Amended plans and description)	18 Orchard Street Neath SA11 1DU	Christopher Davies	No objections
P2021/0506	Mr & Mrs Peter Rees	Construction of a two storey detached dwelling.	Site Adjacent To 15 Cae Rhys Ddu Road, Cimla, Neath SA11 1JB	Billy Stark	No objections
P2021/0526	Ms Louise Jones	Single storey rear extension.	74 Ridgewood Gardens, Cimla, Neath SA11 3QG	Tina Richards	No objections

**1240 TO DISCUSS ANY MEMBER ISSUES AND RECEIVE REPORTS FROM MEMBERS ON MEETINGS THEY HAVE ATTENDED ON BEHALF OF NEATH TOWN COUNCIL**

A member asked if there were any defibrillators in Cimla, and if a map of the defibrillators could be circulated.

**1241 TO RECEIVE ITEMS FOR THE NEXT AGENDA**

No items were received.

**1242 CONFIDENTIAL MATTERS – TO CONSIDER PASSING A RESOLUTION UNDER THE PROVISIONS OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, IN VIEW OF THE CONFIDENTIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PRESS AND PUBLIC ARE EXCLUDED FROM THE REMAINDER OF THE MEETING**

The resolution was duly passed.

**1243 TO DISCUSS AND REVIEW:-**

**A) INVESTMENT PROPERTY LEASING MATTERS**

**i) TO RECEIVE A REPORT ON CURRENT LEASE AT UNITS 1 AND 2 NEATH TOWN HALL**

Councillors discussed the report. Concerns were expressed over no bank reference. **RESOLVED:** It was proposed, seconded and agreed to progress without a bank reference, assign the new lease, provided that the arrears are cleared by Nick John.

**ii) TO DISCUSS THE APPLICATION FOR THE PUBLIC WORKS LOAN FOR THE 1-4 NEW STREET REFURBISHMENT VIA A PEDG GRANT**

A full report was received prior to the meeting outlining the extent of the funding required for the refurbishment of the entire premises. This was discussed at length. **RESOLVED:** It was proposed, seconded and agreed to proceed with the ground floor works only, which entails splitting the ground floor into 3 units.

**RESOLVED:** It was proposed, seconded and agreed to proceed with the application for the Public Works Loan for the full amount of the ground floor works minus the £80,000 dilapidations received from Next Plc.

**B) ONGOING, CURRENT AND FUTURE COMMERCIAL CONTRACTS**

The RFO informed the meeting that the lift in the Town Hall had been decommissioned by Zurich Insurance due to a fault. Stannah Lifts were due to attend the site to rectify this. The RFO also informed the meeting that the

lift was over 15 years old and advised that a new lift may be needed in the near future.

The RFO provided the meeting with a quote for litter picking equipment from Helping Hand Environmental. **RESOLVED:** It was proposed, seconded and agreed to proceed with the order.

**1244 TO RECEIVE AN OVERVIEW OF ANY STAFFING ISSUES**

Members were informed that a new caretaker had been appointed.

**1245 TO RECEIVE AND OVERVIEW OF HEALTH & SAFETY ISSUES**

None

**1246 TO FIX A DATE AND AGREE AGENDA FOR THE NEXT MEETING**

The Chair advised that the next meeting will be held on Thursday, 1st July 2021. An agenda would be circulated in due course.

There being no further business, the meeting was closed.