

**MINUTES OF
THE FINANCE AND MANAGEMENT COMMITTEE MEETING
HELD VIA VIDEO CONFERENCING UNDER THE LOCAL AUTHORITIES
(CORONAVIRUS) (MEETINGS) (WALES) REGULATIONS 2020
ON THURSDAY, 16TH SEPTEMBER 2021
AT 6.00 PM**

PRESENT: CHAIRMAN: CLLR. MRS S. MILLER

**COUNCILLORS: K. FINN
 A. MUSAIED
 MRS S. M. PENRY
 M. PROTHEROE
 J. WARMAN**

**IN ATTENDANCE: KATHRYN CHARLES
 AMANDA HOLMES
 SARA WHARMBY**

1247 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. Mrs J. L. Lockyer, Cllr. B. MacCathail, Cllr. A. McGrath, Cllr. R. Price and Cllr. Mrs S. Price

1248 TO RECEIVE DECLARATIONS OF INTEREST FROM MEMBERS

There were no Declarations of interest received.

1249 TO RECEIVE AND UPDATE ON THE OVERALL FINANCE POSITION FROM 1ST APRIL 2021 TO DATE

The meeting was provided with a detailed report on the finance position from 1st April 2021. Members discussed the report and length and noted the contents. Members wished to thank officers for the level of work which had been undertaken when identifying there was an issue. Clarity was given by officers of what procedures were in place post 16th September 2021.

1250 TO REVIEW INCOME & EXPENDITURE MOVEMENT FOR THE MONTH

- a. BILLS AWAITING PAYMENT**
- b. BACS PAYMENT SCHEDULE**
- c. BARCLAYS GENERAL ACCOUNT**
- d. INTER BANK TRANSFERS (OVER 10K)**
- e. AUTHORISATION OF WITHDRAWAL FROM PETTY CASH**
- f. NEW SUPPLIER BACS AUTHORISATION**
- g. NEW DIRECT DEBIT MANDATES**
- h. PAYROLL**
- i. BANK STATEMENT RECONCILIATION**

Members noted the report, the number of payments to be made and requested further clarity on various scheduled payments. Additional amendments for future reporting were requested. Members agreed to all payments being released.

**1251 TO REVIEW AND CONFIRM GRANT AID APPLICATIONS FOR THE Y/E
31ST MARCH 2022**

Due to some Members declaring interests on some/various Grant Aid applications received, the meeting would not be quorate. Therefore, Members agreed to discuss the applications at a future Meeting.

1252 TO REVIEW AND CONSIDER PLANNING APPLICATIONS

There were no objections to the following Planning Application(s):-

P2021/0798

P2021/0895

Meeting: Finance September 2021	Planning Schedule				Date sent: 10.09.21
No. of Application	Applicant	Proposal	Location	Planning Officer	Recommendation
P2021/0798	Mr Lee Roblin	Proposed change of use and subdivision of public house to create 5no retail units (A1/A2) to include external alterations to building facade	24-42 The Parade Neath Neath Port Talbot SA11 1RA	Billy Stark	No objections
P2021/0895	Mr William Thomas	Discharge of condition 4 relating to the scheme of extraction of original planning permission P2021/0386 (approved 13 July 2021)	1A Alfred Street Neath SA11 1EF	Billy Stark	No objections

1253 TO RECEIVE ITEMS FOR THE NEXT AGENDA

October Finance Committee – 6 monthly reporting including variance update

October Full Council - Review of Bad Debt (6 monthly)

1254 CONFIDENTIAL MATTERS – TO CONSIDER PASSING A RESOLUTION UNDER THE PROVISIONS OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, IN VIEW OF THE CONFIDENTIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PRESS AND PUBLIC ARE EXCLUDED FROM THE REMAINDER OF THE MEETING

The resolution was duly passed.

1255 TO DISCUSS AND REVIEW ANY:-

- A) INVESTMENT PROPERTY LEASING MATTERS**
- B) COVID ARREARS REPAYMENT MATTERS**

The Clerk updated the meeting on points a and b together. No Leasing issues were raised as all properties were occupied. There was no update on COVID arrears repayments since Full Council on 2nd September.

C) ONGOING, CURRENT & FUTURE COMMERCIAL CONTRACTS

The Clerk updated the meeting on Phase 1 of the 1-4 New Street project which was underway. Phase 2 works were being updated to include Rowland Jones & Partners advice on entrances to both Units. A blocked basement archway was being opened to determine whether the area could support a ramp/disabled access in that area which would make the two proposed new Units, more aligned in square footage area. Revised plans were being created by Hurley & Davies to reflect this.

1256 TO FIX A DATE AND AGREE AGENDA FOR THE NEXT MEETING

The Chair advised that the next meeting will be held on Thursday, 21st October 2021. An agenda would be circulated in due course.

There being no further business, the meeting was closed.