

**MINUTES OF ESTATES COMMITTEE COUNCIL MEETING HELD
VIA VIDEO CONFERENCING UNDER THE LOCAL AUTHORITIES
(CORONAVIRUS) (MEETINGS) (WALES) REGULATIONS 2020
ON THURSDAY, 14TH OCTOBER 2021
AT 6:00 P.M.**

PRESENT: CHAIRMAN: **CLLR. A. SIMS**

COUNCILLORS: **W. CURTIS**
MS T. DAVIES
J. EVANS
P. JAMES
MRS J. L. LOCKYER
MRS S. MILLER
G. MORGAN
A. MUSAIED
MRS S.M. PENRY

ABSENT: COUNCILLORS: **J. HARLE**

IN ATTENDANCE: **KATHRYN CHARLES**
SARAH WILLIAMS

1957 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. Mrs L. Jones.

1958 TO RECEIVE ANY DECLARATION OF INTEREST FROM MEMBERS

Declarations of interest were received from Cllr Mrs Sheila Penry and Cllr P James in respect of a piece of correspondence under item 7 on the agenda.

1959 TO WELCOME REPRESENTATIVES AND DISCUSS ALLOTMENT ISSUES FROM:-

- A) OLD ROAD ALLOTMENTS**
- B) FAIRYLAND ALLOTMENTS**

Members had received a report prior to the Meeting.

Two update reports were provided and the following issues. No sprinklers to be permitted on either Allotment Site. **RESOLVED:** Water Butts to be used when required for additional watering. **RESOLVED.**

Fairyland – After debate, the following actions were agreed:-

Sarah Williams to contact Rebecca Sharpe (Pest Control) in NPTCBC regarding squirrel issues. **RESOLVED.**

Plot B4 could be permitted to remove a tree stump. **RESOLVED.**

Fairyland Allotment Society could look at potential funding for a compost toilet. **RESOLVED.** FAS to investigate use and any issues Cwmavon Allotments as they have one.

Cllr Wayne Curtis left the meeting.

Plot C11 to be permitted to use D14 for chickens, until such a time that NTC wished for it to be returned. This agreement to be agreed in writing. **RESOLVED.**

Cefn Saeson School to use an allotment plot for development issues. **RESOLVED.** Cllrs agreed that providing this allotment would also meet their community engagement with schools. A plot would only be provided to the school if those on waiting lists refused the particular plot. Sarah Williams to arrange a site visit.

Old Road – After debate, the following actions were agreed:-
Terminate 1b plot lease due to non-cultivation. **RESOLVED.**

1960 TO RECEIVE AN UPDATE ON MAINTENANCE AND CARE OF BUS SHELTERS & ROADSIDE SEATS

A report was provided and Councillors agreed not to change the colour of bus shelters to red due to costs. **RESOLVED.**

Cllr Mrs Jan Lockyer left the meeting.

Proceed with Quote 1 for refurbishment of all locations. **RESOLVED.**

1961 TO RECEIVE AN OVERVIEW REPORT ON COMMUNITY HALLS

A) TO RECEIVE QUOTES FOR REPLACEMENT FLAG POLES

Flagpoles at Orchard Street. Quotes provided in advance of meeting. Members agreed to proceed with cheapest repair quote. **RESOLVED.**

1962 TO REVIEW AND DISCUSS FUTURES ESTATES PROJECTS TO INCLUDE IN THE 2022/23 BUDGET PLANNING

A) HANGING BASKET CONTRACT (RENEWAL)

Members agreed to proceed with Hanging Baskets (as agreed in Full Council with the current provider). **RESOLVED.**

B) CHRISTMAS LIGHT CONTRACT (RENEWAL)

Members agreed to proceed with the provision of Christmas lights. Updated contract costs to be obtained. Council agreed that they were very happy with the current provider. **RESOLVED.**

1963 TO REVIEW CORRESPONDENCE RECEIVED RELATING TO TOWN COUNCIL ESTATES

<i>Correspondence received for action</i>		
An email from Welsh Ambulance Services regarding Defibrillator Guardianship.	Council to discuss maximum defibrillators in their 'guardianship'.	An update was provided as a maximum of 10 could be monitored by NTC. Noted.
An email from an Allotmentee regarding placing a shed on their plot.	Members to discuss.	Agreed. RESOLVED.
<i>Correspondence received for noting</i>		
An email from One Voice Wales regarding Local Places for Nature funding and attaching 'NPT Council Bee Friendly; Our approach to managing verges and grasslands in NPT. For noting and inclusion in NTCs Biodiversity Updates.		

<i>Additional Correspondence received for action</i>		
Emails from Mark Ritzmann of Neath Polyphonic Choir regarding the cost of the piano and having a storage unit in the centre.	To be discussed.	Permission to store music for Neath Polyphonic Choir agreed. RESOLVED. Due to long term booking, agreed to provide a £6 reduced cost for piano hire. RESOLVED. Agreed to tune the piano and fix casters. RESOLVED.
An email from Sally Rowlands regarding hiring Neath Town Hall for the Real Ale & Cider Festival 2022.	To be discussed.	Request for the Ale & Cider Festival 2022 to use Neath Town Hall for 19 th to 25 th July was agreed. RESOLVED.
An email from Rhys Hearne of Cefn Saeson Comprehensive, regarding support with a young person's project.	Could Council recommend any small projects which this project could get involved in?	Noted. Agreement on this matter had already been discussed. RESOLVED.

1964 TO REVIEW AND CONSIDER PLANNING APPLICATIONS

There were no objections to the following planning application(s) which had been received:-

P2021/0910

Meeting: Estates October 2021	Planning Schedule				Date sent: 07.10.21
No. of Application	Applicant	Proposal	Location	Planning Officer	Recommendation
P2021/0910	Mr O'Mahoney	External alterations including over cladding of existing external walls and to the external surfaces of existing roof (using a combination of composite slatted cladding and box profile sheets) together with render finish to existing external brick walls of the building	British Legion Club Eastland Road Neath SA11 1LA	Rhodri Griffiths	No objections

1965 TO DISCUSS ANY MEMBER ISSUES AND RECEIVE REPORTS FROM MEMBERS ON MEETINGS THEY HAVE ATTENDED ON BEHALF OF NEATH TOWN COUNCIL

A) TO DISCUSS THE INSTALLATION OF A CHRISTMAS TREE IN EACH WARD

Discussions took place regarding a Christmas tree at Cimla Common and historic issues. Cllr Jamie Evans and Cllr Ms Tracey Davies to discuss possibilities outside of meeting. **RESOLVED.**

1966 TO RECEIVE ITEMS FOR THE NEXT AGENDA FROM MEMBERS

Budget setting.

1967 CONFIDENTIAL MATTERS – TO CONSIDER PASSING A RESOLUTION UNDER THE PROVISIONS OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, IN VIEW OF THE CONFIDENTIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PRESS AND PUBLIC ARE EXCLUDED FROM THE REMAINDER OF THE MEETING

The resolution was duly passed.

1968 TO DISCUSS AND REVIEW AND:-

- A) INVESTMENTS PROPERTY LEASING MATTERS**
- B) COVID ARREARS REPAYMENT MATTERS**
- C) ONGOING, CURRENT & FUTURE COMMERCIAL CONTRACTS**

No movement since Full Council previous week. Special Full Council to agree Phase 2 refurbishment project and roof repair works for 19th October.

1969 TO RECEIVE AN OVERVIEW OF ANY STAFFING MATTERS

No update.

1970 TO RECEIVE AN OVERVIEW OF ANY HEALTH & SAFETY MATTERS

Contract renewed and site visits being planned.

1971 TO FIX A DATE AND AGREE AN AGENDA FOR THE NEXT MEETING

The Chair advised that the next meeting will be held on Thursday, 11th November 2021. An agenda would be circulated in due course.

There being no further business, the meeting was closed.