

**MINUTES OF THE EVENTS SUB-COMMITTEE MEETING  
HELD VIA VIDEO CONFERENCING UNDER THE LOCAL AUTHORITIES  
(CORONAVIRUS) (MEETINGS) (WALES) REGULATIONS 2020  
ON THURSDAY, 14<sup>TH</sup> OCTOBER 2021 AT 7.30PM**

**PRESENT: CHAIRMAN: MRS S. PENRY**

**COUNCILLORS: MS T. DAVIES  
J. EVANS  
P. JAMES  
MRS S. MILLER  
G. MORGAN  
A. MUSAIED  
R. PRICE  
A. SIMS**

**ABSENT: M. PROTHEROE  
J. WARMAN**

**IN ATTENDANCE: KATHRYN CHARLES  
SARAH WILLIAMS**

**0284 TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. Mrs L. Jones, Cllr. Mrs J. L. Lockyer, Cllr. A. McGrath and Cllr. G. Morgan.

**0285 TO RECEIVE DECLARATIONS OF INTEREST FROM MEMBERS**

There were no declarations of interest received.

**0286 TO REVIEW AND DISCUSS FUTURE EVENTS TO INCLUDE IN THE 2022/23 BUDGET PLANNING:-**

**a) JUBILIEE 2022 (INCLUDING BUNTING CONTRACT RENEWAL)**

Members were presented with a paper in advance of the meeting. In that paper there were several options discussed with agreement, as follows:-

**RESOLVED:** to Light Beacon at Neath Castle.

**RESOLVED:** to reject the proposals for water bottles for all children due to costs.

**RESOLVED:** to continue to use and install NTC bunting for 2022 and not purchase 'jubilee' specific bunting.

A member suggested planting trees in each of the schools within the Neath Town Council area. The suggestion was also for x7 trees to be donated, one for each decade of HRH reign. **RESOLVED:** Unanimously Agreed.

Members also agreed that school governors approach their schools to take the matter forward. Costs to be obtained. It was also suggested that time capsules could also be planted along with the trees. **RESOLVED:** Unanimously Agreed.

#### **b) PARTY IN THE PARK**

Members agreed that this should go ahead with NPTCBC applications to be submitted. **RESOLVED:** It was also suggested that Neath Town Council Mayoress, Neath Town Centre Co-Ordinator, Neath Rotary and Neath Soroptimist be included and involved to continue and strengthen partnership working.

#### **c) COMMUNITY EVENT (GRANT AID/CITIZENSHIP AWARDS/ALLOTMENT COMPETITION)**

Members discussed the suggestion of revising their community events, a 'Coffee with a Councillor' approach and also the extended Citizenship Awards/Grant Aid/Allotment community events in the Town Hall. **RESOLVED:** This would be discussed at a future Events meeting but the concept of the idea was accepted.

Members also agreed to support the 2022 Food & Drink Festival with the Champagne Marquee. **RESOLVED.**

#### **d) CHRISTMAS**

Members unanimously agreed that this should go ahead for 2022. **RESOLVED:** Proceed with NPTCBC applications.

Members agreed that all previous entertainment be mirrored from previous years with the addition of more 'baby' suitable entertainment. **RESOLVED.**

A Christmas market would also be arranged on the same format as previous years. **RESOLVED.**

Members also discussed the Town Centre Co-ordinator proposal of providing an ice rink in Angel Square for 2021/22 (January) and this could be something that NTC wish to provide to support the light switch on in future years. **RESOLVED.** Agreed. Location would be Neath Castle and quotes would be obtained.

#### **0287 TO DISCUSS FUTURES EVENTS PROVIDED BY NPTCBC WITH WELSH GOVERNMENT FUNDING**

Paper provided and noted.

**0288 TO RECEIVE A REPORT ON THE APPOINTMENT OF A TOWN CENTRE COORDINATOR**

Paper provided and noted.

**0289 TO RECEIVE A REPORT ON A POTENTIAL TOWN CRIER OPPORTUNITY**

Council agreed to the proposal from the Town Centre Co-Ordinator. **RESOLVED.**

**0290 TO DISCUSS AND PROVIDE INFORMATION TO BE INCLUDED IN THE COUNCIL'S NEWSLETTER**

Discussions took place regarding the timing, content and audience of the newsletter. After discussion it was agreed that a newsletter be produced in May onwards to announce the new Council members and promote summer events. **RESOLVED.** A further newsletter would be created by Councillors for October onwards and would promote Christmas events. **RESOLVED:** Members agreed to write articles within their Ward areas and submit to Town Clerk to form a corporate newsletter. Newsletter to be circulated by Cllrs in their Wards. **RESOLVED.**

**0291 TO DISCUSS AND AGREE THE CITIZENSHIP AND ADDITIONAL OLYMPIAN/COVID HERO AWARDS PROCESS**

Discussed and agreed to confirm progress in New Year. **RESOLVED.**

**0292 TO RECEIVE AND DISCUSS THE UPDATED SCHEDULE OF EVENTS FOR 2021/22**

Agreed

**0293 TO RECEIVE CORRESPONDENCE RELATING TO EVENTS**

<b><i>Correspondence received for action</i></b>		
An email from Sarah Williams regarding the prize for the Christmas Card Competition.	Members to discuss.	Members agreed the prize arrangements for the Mayors Christmas Card competition for 2021. <b>RESOLVED.</b>
<b><i>Correspondence received for noting</i></b>		
An email from Danielle Anthony regarding craft fairs in Neath.	Email from Daniella Anthony was noted and suggestion made to pass to Town Centre Co-Ordinator as a possible trader for a Neath Market. <b>RESOLVED.</b>	

**0294 CONFIDENTIAL MATTERS – TO CONSIDER PASSING A RESOLUTION UNDER THE PROVISIONS OF SECTION 1(2) OF THE PUBLIC BODIES**

**(ADMISSION TO MEETINGS) ACT 1960, IN VIEW OF THE CONFIDENTIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PRESS AND PUBLIC ARE EXCLUDED FROM THE REMAINDER OF THE MEETING**

The resolution was duly passed.

**0295 TO DISCUSS COMMERCIAL CONTRACTS RELATING TO EVENTS**

All covered in Estates and as outlined above. Quotes to be brought to next Events Committee meeting. **RESOLVED.**

**0296 TO FIX A DATE AND AGREE AN AGENDA FOR THE NEXT MEETING**

The Chair advised that the next meeting would be held on Thursday, 11<sup>th</sup> November 2021. An agenda would be circulated in due course.

There being no further business, the meeting was closed.