

**MINUTES OF THE EVENTS SUB-COMMITTEE MEETING
HELD VIA VIDEO CONFERENCING UNDER THE LOCAL AUTHORITIES
(CORONAVIRUS) (MEETINGS) (WALES) REGULATIONS 2020
ON THURSDAY, 10TH FEBRUARY 2022 AT 7.30PM**

- PRESENT: CHAIRMAN: MRS S. PENRY**
- COUNCILLORS: P. JAMES
MRS J. L. LOCKYER
MRS S. MILLER
G. MORGAN
R. PRICE
M. PROTHEROE
A. SIMS
J. WARMAN (Joined 20.28)**
- ABSENT: MRS T. DAVIES
MRS L. JONES**
- IN ATTENDANCE: KATHRYN CHARLES
SARAH WILLIAMS**

This meeting was a trial hybrid session, as agreed by Council.

0315 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. A. McGrath, Cllr. M. Protheroe, and Lilly Kayes (Youth Representative).

0316 TO RECEIVE DECLARATIONS OF INTEREST FROM COUNCILLORS IN ACCORDANCE WITH THE MEMBERS CODE OF CONDUCT

There were no declarations of interest received.

0317 TO RECEIVE FEEDBACK FROM SCHOOL GOVERNORS REGARDING DONATION OF JUBILEE TREES

A lengthy discussion regarding the donation of trees under the Queens Canopy Jubilee celebrations was discussed which focussed on donating trees to each school in the NTC Ward. **RESOLVED:** Schools to receive a donation of one tree which could be planted in each of the school grounds. If there was no area where this could be done, a planter would be provided. All donated trees would be accompanied by a Commemorative Plaque. **RESOLVED:** School Governors to confirm to the Town Clerk individual school requirements as soon as possible. It was noted that planters would be required from Alderman Davies CIW School, Gnoll Primary School and Melin Primary School.

0318 TO RECEIVE AND DISCUSS THE UPDATED SCHEDULE OF EVENTS FOR 2022

Arrangements and a rota for the Ice Rink on 11/12 February were confirmed.

The Town Clerk reminded Members of the relaunch of the Community Café to Seasons on 1st March. **RESOLVED:** Flyers would be created for members to be distributed in their Wards. Members were provided with an update on suggested special offers for the month of March to encourage trade. **RESOLVED:** Agreed.

John Jones confirmed that the Medieval Event would take place on 5th March at Neath Castle and asked if Council wished to add to the event by providing music or a themed fancy dress competition. **RESOLVED:** Council agreed to this. *(It had been discussed in the NPTCBC Events Group that a fancy dress competition for children be arranged and the Gwyn Hall would provide a family pass as the competition prize. Neath Town Mayor to judge).*

Queens Jubilee – Members confirmed the arrangements for the event on 2nd June. **RESOLVED:** Town Clerk to proceed with arrangements outlined, Town Crier, Bugler, Piper and Choir all to be confirmed. (Also covered in commercial contracts below for 28th May Jubilee Event).

Members were asked for confirmation of attendance to the Rotary/Soroptimists meeting on 28th February. **RESOLVED:** Members were identified. Members ask that the Town Clerk confirm arrangements as soon as possible.

0319 TO RECEIVE CORRESPONDENCE RELATING TO EVENTS

Noted.

0320 CONFIDENTIAL MATTERS – TO CONSIDER PASSING A RESOLUTION UNDER THE PROVISIONS OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, IN VIEW OF THE CONFIDENTIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PRESS AND PUBLIC ARE EXCLUDED FROM THE REMAINDER OF THE MEETING

Resolution duly passed.

0321 TO DISCUSS COMMERCIAL CONTRACTS RELATING TO EVENTS

A) TO RECEIVE AND DISCUSS THE QUOTE FROM JM ENTERTAINMENT FOR THE JUBILEE EVENT

JM Entertainment were present for the meeting and several options were provided in relation to the future events which would be covered. **RESOLVED:**

- a) Jubilee – confirmation was required from the Armed Services Section of NPTCBC whether they wished to contribute/provide a Climbing Wall. **RESOLVED:** Town Clerk to chase. Entertainment for this event would be in line with Wartime music etc. **RESOLVED:** Town Clerk to chase.
- b) Party in the Park – confirmation that this event would mirror the Jubilee event with the exception of the Climbing Wall. Awaiting Date.

- c) Christmas – Members discussed this event at length. **RESOLVED:** Agreement to hold the event on the Friday 18th November only from 3.30pm to 9pm with the ‘switch on’ at 6pm.

RESOLVED: JM Entertainment to provide an update on items required for each event with costings.

0322 TO FIX A DATE AND AGREE AN AGENDA FOR THE NEXT MEETING

The Chair advised that the next meeting would be held on Thursday, 10th March 2022. An agenda would be circulated in due course.

There being no further business, the meeting was closed.