

**MINUTES OF THE HYBRID FULL COUNCIL MEETING  
HELD ON THURSDAY, 4<sup>TH</sup> MARCH 2022 AT 6PM**

**PRESENT: CHAIRMAN: CLLR. MRS S. M. PENRY**

**COUNCILLORS:**  
**W. CURTIS**  
**K. FINN**  
**J. HARLE**  
**MRS J. L. LOCKYER**  
**B. MACCATHAIL**  
**MRS. S. MILLER**  
**G. MORGAN**  
**A. MUSAIED**  
**R. PRICE**  
**MRS S. PRICE**  
**M. PROTHEROE**  
**A. SIMS**

**ABSENT: J. WARMAN**

**IN ATTENDANCE:**  
**AMANDA HOLMES**  
**SARA WHARMBY**  
**LILLY KAYES (YOUTH REP)**

The Chair welcomed Lilly to the Meeting.

**7034 TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. Ms T. Davies, Cllr. P. James, Cllr. Mrs L. Jones, Cllr. A. McGrath

**7035 TO RECEIVE DECLARATIONS OF INTEREST FROM MEMBERS**

Declarations of interest were received from Cllr. M. Protheroe in respect of item 7 on the Agenda.

**7036 TO WELCOME MEMBERS OF THE PUBLIC TO THE MEETING AND RECEIVE ANY QUERIES RELEVANT TO THE AGENDA**

There were no Members of the Public in attendance.

**7037 TO APPROVE AS A TRUE AND CORRECT RECORD**

**A) MINUTES OF THE FOLLOWING COUNCIL MEETINGS:**

**i. FULL COUNCIL MEETING HELD ON 3<sup>RD</sup> FEBRUARY 2022**

It was proposed, seconded and agreed unanimously to accept the minutes of the Full Council Meeting.

**ii. ESTATES COMMITTEE MEETING HELD ON 10<sup>TH</sup> FEBRUARY 2022**

It was proposed, seconded and agreed unanimously to accept the minutes of the Estates Committee Meeting.

Cllr. G. Morgan entered the Meeting.

**iii. EVENTS SUB-COMMITTEE HELD ON 10<sup>TH</sup> FEBRUARY 2022**

0317 – A Member stated that Gnoll Primary School needed to be added to the list of schools requiring planters.

0318 – The Meeting discussed the Medieval Event taking place on 5<sup>th</sup> March. A Member stated that the NTC logo was missing from the flyer advertising the event.

It was proposed, seconded and agreed unanimously to accept the minutes of the Events Sub-Committee Meeting.

**iv. FINANCE COMMITTEE MEETING HELD ON 17<sup>TH</sup> FEBRUARY 2022**

It was proposed, seconded and agreed unanimously to accept the minutes of the Finance Committee Meeting.

**v. PERSONNEL AND POLICY COMMITTEE MEETING HELD ON 24<sup>TH</sup> FEBRUARY 2022**

It was proposed, seconded and agreed unanimously to accept the minutes of the Personnel & Policy Committee Meeting.

**B) RESOLUTIONS RECOMMENDED BY COMMITTEES AS SET OUT IN THE MINUTES**

All Resolutions agreed.

**7038 TO RECEIVE THE CLERK'S REPORT**

**A. GENERAL MATTERS**

Members had received the report prior to the Meeting.

The Meeting discussed the Arborist. The Deputy Town Clerk gave costs. **RESOLVED:** Deputy Town Clerk to look into further.

Members updated Councillors on the Meeting that had taken place with the Rotary Club and Soroptimists. **RESOLVED:** After discussion, it was proposed, seconded and agreed to invite a Member from both the Rotary Club and the Soroptimists to future Events Sub-Committee Meetings.

**B. CORRESPONDENCE**

<b>Correspondence received for action</b>		<b>Resolutions</b>
An email from One Voice Wales regarding Dwr Cymru Welsh Water's Draft Water Resources Management Plan 2024 – Pre Consultation.	Do Council wish to respond?	A Member stated that Councillors should view the information and respond individually.
An email from Your Voice Advocacy regarding a learning disability survey.	Do Council wish to respond?	Members asked that the Town Clerk respond on behalf of NTC.
An email from NPT Road Safety Team regarding the School Crossing Patrols Service Level Agreement Renewals.	Do Council wish to continue to support these positions?	It was proposed, seconded and agreed to continue to support the positions.
Emails from One Voice Wales regarding training sessions.	Do Councillors wish to attend any training?	A Member informed the Meeting that there were some sessions that were currently free.
An email from One Voice Wales regarding Welsh Government's consultation on how to measure the inclusion of migrants in Wales.	Do Council wish to respond to this consultation?	Members stated that NTC should respond when the consultation has been finalised.
<b>Correspondence received for noting</b>		
The Parish of Neath Magazine.		
A letter from Carney Sweeney regarding a proposed development at Briton Ferry Road.		
A letter from the Rectorial Benefice of Neath regarding advertising in the Parish Magazine.		
An email from MAWW Fire & Rescue Service regarding Female Taster Sessions.		
An email Newsletter from Safer NPT Business Crime Reduction Partnership.		
An email from the Town Centre Support Officer regarding the Medieval event on 5 <sup>th</sup> March		
An email from NPTCBC regarding Local Government Elections 2022.		
Emails from One Voice Wales regarding Nature and Us – the national conversation about Wales' natural environment.		
An email from Smart Towns Cymru regarding the new Smart Towns website.		
The Older People's Commissioner for Wales Newsletter – February 2022.		
An email from Older People Wales regarding Ageing Well in Wales.		

The Communities Creating Homes presentation from the One Voice Wales Larger Councils Committee.

An email from Boundary Commission for Wales regarding Public Hearings.

An email from One Voice Wales regarding seasonal woodland events with Woodland Trust.

An email from One Voice Wales regarding the Welsh Government apprenticeship scheme 2022.

<b><i>Additional Correspondence received for action</i></b>		<b><i>Resolutions</i></b>
An email from Trefi SMART Towns Cymru regarding March Workshops.	Do Councillors wish to attend?	Councillors to let the Town Clerk know if they wish to attend.
An email from One Voice Wales regarding membership.	Do Council wish to renew their Membership?	Councillors asked that the Deputy Town Clerk check how many dwellings NTC has to make sure it's the correct fee.
An email from NPTCBC regarding the NPTC Replacement Local Development Plan (2021-36).	Do Councillors wish to attend the session?	Councillors to let the Town Clerk know if they wish to attend.
<b><i>Additional Correspondence received for noting</i></b>		
An email from NPTCVS regarding applications for The Community Renewal Fund.		
An email from Katrin Radtke regarding a joint declaration on the war in Ukraine of sister cities and further cities.		It was proposed, seconded and agreed for the Town Mayor to sign the declaration.
Emails from Kooth attaching the March Newsletter and regarding a webinar for secondary school staff, parents and carers.		
An email from One Voice Wales regarding the advertisement for Chair of the Independent Remuneration Panel for Wales.		
An email from One Voice Wales regarding the Organisation for Economic Co-operation and Development questionnaire.		

The Meeting discussed the conflict with Russia and Ukraine. The Town Mayor wished to thank the people of Neath for their donations to the Church.

## **7039 TO REVIEW AND AGREE INCOME & EXPENDITURE MOVEMENT FOR THE MONTH**

### **a. BILLS AWAITING PAYMENT**

Agreed.

**b. BACS PAYMENT SCHEDULE**

Agreed.

**c. INTER BANK TRANSFERS (OVER 10K)**

None.

The Deputy Town Clerk went through the energy supplier information. Members asked that they look into buying out of the Gas contract.

## **7040 TO RECEIVE AND CONSIDER PLANNING APPLICATIONS**

A Member wished to object to planning application P2021/0965 on the grounds of noise disturbance. **RESOLVED:** The Meeting agreed to object to the planning application by a vote of 8 For, 1 Against and 2 Abstentions.

Meeting: Full Council 03.03.22	Planning Schedule				Date sent: 25.02.22
No. of Application	Applicant	Proposal	Location	Planning Officer	Recommendation
P2021/0965	Mr Tavis Knoyle	Variation of conditions 1, 3 and 4 of planning permission P2019/5650 to allow a permanent consent, change of opening times to 06:00 to 21:00 Monday to Friday, 07:00 to 16:00 Saturday and 08:00 to 15:00 Sunday, and to allow the playing of amplified music in accordance with submitted noise assessment report.	Quay Road, Neath SA11 1SL	Megan Thomas	Objections

**7041 TO DISCUSS THE SOCIAL MEDIA CONTENT FOR NEATH TOWN COUNCIL**

There were no issues to discuss.

**7042 TO DISCUSS ANY MEMBER ISSUES AND RECEIVE REPORTS FROM MEMBERS ON MEETINGS ATTENDED ON BEHALF OF NEATH TOWN COUNCIL**

A Member gave an update on a One Voice Wales meeting they had attended.

**A) CLLR JIM HARLE REGARDING NEATH CASTLE**

Cllr. J. Harle stated that the railings at Neath Castle were looking shabby, the grass was overgrown and there was litter.

The Town Mayor informed the Meeting that the Youth Representative would address Council at the next Full Council Meeting.

A Member updated the Meeting on new defibrillators that had been installed. Members were informed that there had been issues with the keycode numbers.

Cllr. J. Evans gave his apologies and left the Meeting.

Members were asked if they would be happy for the cabinets to be left unlocked. **RESOLVED:** It was proposed, seconded and agreed to leave the new cabinets unlocked as a trial, and to see how it goes before unlocking them all.

**7043 TO RECEIVE AN OVERVIEW OF ANY HEALTH & SAFETY MATTERS**

There were no issues to discuss.

**7044 TO RECEIVE ITEMS FOR THE NEXT AGENDA**

Youth Representative.

**7045 CONFIDENTIAL MATTERS – TO CONSIDER PASSING A RESOLUTION UNDER THE PROVISIONS OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, IN VIEW OF THE CONFIDENTIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PRESS AND PUBLIC ARE EXCLUDED FROM THE REMAINDER OF THE MEETING**

The resolution was duly passed.

Sara Wharmby left the Meeting.

**7046 TO DISCUSS AND REVIEW ANY:-**

**A) INVESTMENT PROPERTY LEASING MATTERS**



## **UNITS 1&2 – TOWN HALL**

An offer to lease the property for 5 years had been received. **RESOLVED:** The Members confirmed their agreement to the terms, subject to all the necessary references being taken out.

## **12 GREEN STREET (SIGNET)**

A summary of the offers put forward by both parties was presented to the meeting. Further background information was needed. This matter is to be carried forward to the next meeting.

## **B) COVID ARREARS REPAYMENT MATTERS**

There were no matters to discuss.

## **C) ONGOING, CURRENT AND FUTURE COMMERCIAL CONTRACTS**

### **NEATH CASTLE**

Members agreed that the tree should be ‘lopped’ and that the Deputy Town Clerk should instruct an arborist recognised as a supplier by NPTBC to carry out the work.

### **MISSION HALL – NEATH CASTLE**

To be discussed further at the next meeting.

### **CHRISTMAS LIGHTS**

To be discussed further at the next meeting.

## **7047 TO RECEIVE AN OVERVIEW OF ANY STAFFING MATTERS**

There were no matters to discuss.

## **7048 TO FIX A DATE AND AGREE AN AGENDA FOR THE NEXT MEETING**

The Chair advised that the next meeting would be held on Thursday, 7<sup>th</sup> April 2022. An agenda would be circulated in due course.

There being no further business, the meeting was closed.