

**MINUTES OF THE HYBRID EVENTS SUB-COMMITTEE MEETING HELD ON
THURSDAY, 10TH MARCH 2022 AT 7.30PM**

PRESENT: CHAIRMAN: MRS S. PENRY

**COUNCILLORS: W. CURTIS
K. FINN
MRS J. L. LOCKYER
MRS. S. MILLER
A. MUSAIED
R. PRICE
A. SIMS**

ABSENT: MRS L. JONES

**IN ATTENDANCE: KATHRYN CHARLES
J. O. JONES NPTCBC
JANET JEAN SOROPTOMISTS
JULIE HOWELLS SOROPTOMISTS**

The Mayor, Cllr. Mrs Sheila Penry welcomed attendance from the Soroptimists and NPTCBC to the meeting.

0324 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. A. McGrath, Cllr. J. Harle, Cllr. Ms. T Davies, Cllr. G. Morgan, Cllr. P. James and Cllr. J. Warman.

0325 TO RECEIVE DECLARATIONS OF INTEREST FROM COUNCILLORS IN ACCORDANCE WITH THE MEMBERS CODE OF CONDUCT

There were no declarations of interest received.

0326 TO CONFIRM ARRANGEMENTS FOR JUBILEE 'LIGHTING OF THE BEACON' EVENT:-

A) SET UP ARRANGEMENTS TO DATE

Members were provided with an update prior to the meeting and arrangements to date were discussed. **RESOLVED:** Confirmed.

B) CONFIRMATION OF EVENT PARTICIPANTS

Members confirmed event participants. **RESOLVED:** Schedule to be updated.

C) CONFIRMATION OF INVITEES TO THE EVENT

Members were asked for an invitation list for the event. Members confirmed suggested guest list. **RESOLVED:** Invite list to be formulated and sent.

0327 TO RECEIVE AND DISCUSS THE UPDATED SCHEDULE OF EVENTS FOR 2022

The Clerk confirmed that the Town Crier outfit was available for future use.

Members were provided with an update prior to the meeting and arrangements to date were discussed. The Clerk provided the cost for First Aid cover for both the Jubilee and Party in the Park Events. **RESOLVED:** Members accepted the proposal from St Johns.

Cllr A Sims suggested that advertising for Jubilee Event could be extended to Swansea University to cover commonwealth students. **RESOLVED:** Members agreed. Cllr Sims to provide details of link.

John O Jones – NPTCBC – stated that the Punch and Judy show proved popular. After concerns raised regarding the underlying nature of the ‘show’ was discussed, it was agreed to proceed. **RESOLVED:** Contact from John O Jones to be approached to provide a children’s friendly puppet show for both Jubilee and Party in the Park Events. Costs were agreed.

0328 TO RECEIVE CORRESPONDENCE RELATING TO EVENTS

<i>Additional Correspondence received for action</i>	
An email regarding plaques and planters for the Queen’s Green Canopy.	Could Council confirm which trees they require and any planter supplier recommendations?
<i>Additional Correspondence received for noting</i>	
An email from the NPT Armed Forces Liaison Officer regarding sponsorship of the climbing wall at the event in Victoria Gardens.	
An email from Harriet Eaton, Heritage Education Officer at NPTCBC thanking NTC for allowing the children access to Neath Castle.	

Request for additional funding for Ale & Cider Festival 2022 were discussed. **RESOLVED:** Increased costs were debated at length and agreed to be further discussed at Finance Committee.

0329 CONFIDENTIAL MATTERS – TO CONSIDER PASSING A RESOLUTION UNDER THE PROVISIONS OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, IN VIEW OF THE CONFIDENTIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PRESS AND PUBLIC ARE EXCLUDED FROM THE REMAINDER OF THE MEETING

The resolution was duly passed.

0330 TO DISCUSS COMMERCIAL CONTRACTS RELATING TO EVENTS

The Clerk provided the costs from 'The Wave' to cover the Christmas Light switch on event. Members discussed this and agreed that the cost was high and alternatives should be considered. **RESOLVED:** Clerk to obtain alternative costs and then Council could agree on a way forward.

0331 TO FIX A DATE AND AGREE AN AGENDA FOR THE NEXT MEETING

The Chair advised that the next meeting would be held on Tuesday, 12th April 2022. An agenda would be circulated in due course.

There being no further business, the meeting was closed.