

NEATH TOWN COUNCIL – FULL COUNCIL MEETING
Minutes of the hybrid meeting on Wednesday, 18th May 2022 at 7pm

Present: Cllr. Mrs S. M. Penry (Mayor), Cllr. J. Warman (Deputy Mayor), Cllr. T. Cooze, Cllr. K. Finn, Cllr. P. James, Cllr. Mrs L. Jones, Cllr. Ms. M. P. Lloyd, Cllr. Mrs J. L. Lockyer, Cllr. G. Morgan, Cllr. A. Musaid, Cllr. T. Pearson, Cllr. R. Price, Cllr. Mrs S. Price, Cllr. M. Protheroe, Cllr. D. Thomas, Cllr. P. Sambrook (Kathryn Charles - Town Clerk, Amanda Holmes – RFO, Sara Wharmby - Admin Assistant)

FC2022/1 To receive apologies for absence

Apologies for absence were received from Cllr. Ms L. Heard

FC2022/2 To receive any declarations of interest from Councillors in accordance with the Members Code of Conduct

Declarations of interest were received from Cllr. Ms M. Lloyd regarding correspondence under item 8 on the Agenda.

FC2022/3 To welcome Members of the Public to the meeting and receive any queries relevant to the Agenda

The Chair welcomed Members of the Public to the Meeting.

FC2022/4 To review and agree the Terms of Reference for Full Council Committee

Members had received the report prior to the Meeting.

RESOLVED: It was proposed, seconded and agreed to accept the current Terms of Reference.

FC2022/5 To review and agree the process for co-option of two vacancies in the Mount Pleasant Ward

Members had received the report prior to the Meeting.

RESOLVED: It was proposed, seconded and agreed to accept the process for releasing and interviewing Co-Opted Members.

FC2022/6 To pass a resolution that Neath Town Council are eligible to use the General Power of Competence (GPOC)

Members had received the report prior to the Meeting.

RESOLVED: It was proposed, seconded and agreed to pass a resolution that Neath Town Council are eligible for General Power of Competence Status.

FC2022/7 To approve as a true and correct record

a) Minutes of the following Council Meetings:

i) Full Council Meeting held on 7th April 2022

It was proposed, seconded and agreed unanimously to accept the minutes of the Full Council Meeting.

ii) Estates Committee Meeting held on 14th April 2022

It was proposed, seconded and agreed unanimously to accept the minutes of the Estates Committee Meeting.

iii) Finance Committee Meeting held on 21st April 2022

It was proposed, seconded and agreed unanimously to accept the minutes of the Finance Committee Meeting.

b) Resolutions recommended by Committees as set out in the minutes

All Resolutions agreed.

FC2022/8 To receive the Clerk's Report

a) General Matters

Members had received the report prior to the Meeting.

The Town Clerk informed Members that a Mobile Vaccine Unit would be situated in Cimla Community car park and the staff would be given access to the centre for use of the toilets.

A request had been received for a skip at the Fairyland Allotment site. **RESOLVED:** It was proposed, seconded and agreed to provide a skip.

The Town Clerk asked Members to confirm whether or not they could attend the Jubilee event taking place on 28th May in Victoria Gardens.

The Town Clerk updated Members on the Queen’s Green Canopy initiative. **RESOLVED:** It was proposed, seconded and agreed to accept the quote and proof of the plaque. The Town Clerk asked that the School Governors contact the school to arrange planting and then confirm dates for delivery.

b) Correspondence

Correspondence received for action		Resolutions
<i>Cllr. Ms M. Lloyd declared an interest and left the Meeting.</i>		
An email from Georgie Porgies regarding using the garden at the side of the community centre for children’s activities.	For consideration.	Members discussed the request. RESOLVED: Members agreed to discuss the request further once they had received a risk assessment from the playgroup.
<i>Cllr. Ms. M. Lloyd returned to the Meeting.</i>		
An email from Jeremy Miles regarding the Business Networking Event on 27 th May 9.30am at Castle Hotel Neath.	Members who wish to attend to register directly via the link.	-
A letter regarding the Queen’s Jubilee – Lighting the Beacon event on 2 nd June at 9pm in Neath Castle.	Cllrs must make every effort to attend.	Noted.
Correspondence received for noting		
The Neath Town Council induction guide for elected members.		
The Afon Nedd Ministry Area Parish of Neath Magazine for April 2022 and May 2022.		
An email from MAWW Fire & Rescue Service regarding ‘A fond farewell from Chief Fire Officer Chris Davies QFSM’		
An email from MAWW Fire & Rescue Service regarding ‘Four appliances donated to Ukrainian Fire Services’.		
An email from MAWW Fire & Rescue Service regarding The Mid and West Wales Fire and Rescue Authority has published its Strategic Plan 2022-2027 and Annual Business Improvement Plan 2022/2023.		
An email from Ramblers Cymru regarding the press release ‘Ramblers Cymru Spring into action to give nature a boost.’		
An email from One Voice Wales regarding “Age Friendly Wales; an update on our Strategy for an Ageing Society – April 2022”		
An email from One Voice Wales attaching information regarding “Announcing a new name for the Wales Co-operative Centre”.		
An email from One Voice Wales attaching the Welsh Government Climate Change Newsletter for May 2022.		
An email from One Voice Wales regarding free training place for Councillors.		
An email from One Voice Wales regarding the Celebrating Rural Wales event on 9 th & 10 th June. Councillors to enrol directly should they wish to attend.		

Additional Correspondence received for action	Resolutions
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An email from Mr Tomlinson regarding antisocial behaviour around his business in Neath.	For information and debate.	A Member stated that the Community Safety Team were aware of the antisocial behaviour. Town Clerk to respond.
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Additional Correspondence received for noting

An email from One Voice Wales regarding the Leading on Community Action for a Better Environment event on 8th June.

- FC2022/9 To review and agree income & expenditure movement for the month**
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| a) Bills awaiting payment | Agreed. |
| b) BACs payment schedule | Agreed. |
| c) Barclays general account – receipts and payments | Agreed. |
| d) Inter-bank transfers | None. |
| e) New supplier BACs authorisation forms | None. |
| f) Payroll overview | Agreed. |
| g) Bank statement reconciliation | None. |
- FC2022/10 To review and consider Planning Applications**
There were no objections to the following planning application(s):-
P2022/0063 - Jonathan Morgan – 5 Ropewalk, Neath, SA11 1EW
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P2022/0321 - Ms Claire Williams – 17 Pen y Dre, Neath SA11 3HE
P2022/0376 - Ms Phillipa Francis – 6 Wellfield Avenue, Neath, SA11 1AX
- FC2022/11 To discuss the social media content for Neath Town Council**
There were no issues to discuss.
- FC2022/12 To discuss any Member Issues and receive Reports from Members on meetings they have attended on behalf of Neath Town Council**
A Member updated the Meeting on a One Voice Wales Conference they had attended regarding the environment and the role of Council & Council Members.
- The Town Clerk reminded Members that they wished for a Council Newsletter would be sent out twice a year and asked for Councillors to send in biographies and information about what hope to achieve in their Community Wards. A Member stated that the Youth Representative should be involved.
- A Member asked that the Council's 5 year plan be discussed at a future Meeting, and also the possibility of having a pop up stall in the town centre.
- FC2022/13 To receive an overview of Health & Safety matters**
The Town Clerk stated that the Town Hall capacity would possibly decrease after a recent Fire Inspection.
- FC2022/14 To receive items for the next Agenda from Members**
There were no items received.
- FC2022/15 CONFIDENTIAL MATTERS – To consider passing a resolution under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting**
The resolution was duly passed.

FC2022/16 To discuss and review any:-

Members had received the report prior to the Meeting.

a) Investment Property Leasing matters

Basement Burton Block – ongoing work to be undertaken to determine structural access for rear (add on) section of Basement. **RESOLVED:** Members confirm Hurley & Davies review location.

Roof Burton Block – Repair work to be undertaken after youths accessed roof area and damaged rooftop area. **RESOLVED:** Howard Smith Builders to repair (via Service Charge)

10 Green Street - Dilapidations work to be completed. **RESOLVED:** Agreed.

12 Green Street - Dilapidations work to be completed. **RESOLVED:** Agreed.

Units 1 & 2 Town Hall – New Lease progressing with a June occupancy date. Repair work to windows to be undertaken immediately and reclaimed from current tenant. **RESOLVED:** Agreed.

b) COVID arrears repayment matters

Arrears update provided.

c) Ongoing, Current and Future Commercial Contracts

Hanging Baskets and Bunting installation date confirmed. Will chase to determine whether HB install can be brought forward to support Jubilee. **RESOLVED:** Agreed.

FC2022/17 To receive an overview of any Staffing matters

None.

FC2022/18 To fix a date and agree an Agenda for the next Meeting

The Chair advised that the next meeting would be held on Thursday, 9th June 2022. An agenda would be circulated in due course.

There being no further business, the meeting was closed.

Signed: _____

Dated: _____