

NEATH TOWN COUNCIL – ANNUAL MEETING OF COUNCIL
Minutes of the hybrid meeting on Wednesday 18th May 2022 at 6pm

Present: Cllr. Mrs S. M. Penry (Chair), Cllr. J. Warman (Vice Chair) Cllr. T. Cooze, Cllr. K. Finn, Cllr. P. James, Cllr. Mrs L. Jones, Cllr. Ms M. Lloyd, Cllr. Mrs J. L. Lockyer, Cllr. G. Morgan, Cllr. A. Musaied, Cllr. T. Pearson, Cllr. R. Price, Cllr. Mrs S. Price, Cllr. M. Protheroe, Cllr. P. Sambrook, Cllr. D. Thomas (Kathryn Charles – Town Clerk, Amanda Holmes – RFO, Sara Wharmby – Admin Assistant)

ACM2022/1 To elect a Town Mayor of Neath Town Council for 2022/23 and to receive the Town Mayor’s Acceptance of Office

It was proposed by Cllr. M. Protheroe and seconded by Cllr. Mrs L. Jones that Cllr. Mrs Sheila Penry elected Town Mayor for the year 2022/23. **RESOLVED.**

Cllr. Mrs Sheila Penry duly signed the Mayoral Declaration of Acceptance of Office.

ACM2022/2 Presentation of the Chain of Office to the Mayoress/Mayors Consort

The Town Mayor stated that Mr Glen Clarke would be the Mayor’s Consort for 2022/23.

ACM2022/3 To elect the Deputy Town Mayor of Neath Town Council for 2022/23 and to receive the Deputy Town Mayor’s Acceptance of Office

It was proposed by Cllr. Mrs L. Jones and seconded by Cllr. M. Protheroe that Cllr. J. Warman be elected Deputy Town Mayor for the year 2022/23.

A Member wished to debate the proposal and presented reasons why they disagreed with the proposal. It was stated that a possible precedent had been set in the past and should have been followed. Cllr. A. Musaied stated that they felt it was discrimination that they were not allowed to automatically extend their period as Deputy Mayor.

A second proposal was put forward for Cllr. A. Musaied to be elected Deputy Mayor, there was no seconder to this proposal.

After further discussion it was proposed, seconded and agreed that Cllr. J. Warman be elected Deputy Mayor by a vote of 12 for, 2 against and 1 abstention. **RESOLVED.**

Cllr. John Warman duly signed the Deputy Mayor’s Declaration of Acceptance of Office.

ACM2022/4 Presentation of the Chain of Office to the Deputy Town Mayoress/Consort

Cllr. John Warman stated that Mrs Lesley Warman would be the Deputy Town Mayoress for 2022/23.

ACM2022/5 Presentation of the Past Mayor Medallion

There was no presentation required.

ACM2022/6 To elect a Leader and Deputy Leader

It was proposed, seconded and agreed that Cllr. Mrs J. L. Lockyer be elected as Leader by a vote of 14 for and 1 against.

It was proposed, seconded and agreed that Cllr. M. Protheroe be elected as Deputy Leader by a vote of 14 for and 1 against.

ACM2022/7 To receive apologies for absence from Members

Apologies for absence were received from Cllr. Ms L. Heard.

ACM2022/8 To receive declarations of interest from Councillors in accordance with the Members Code of Conduct

There were no declarations of interest received.

ACM2022/9 To appoint Town Mayor's Chaplain for 2022/23

The Mayor informed the meeting that Reverend Neil Evans would be the Town Mayor's Chaplain for 2022/23.

ACM2022/10 To appoint the following standing committees for 2022/23

a. Estates Committee

It was proposed, seconded and agreed to appoint the Estates Committee.

b. Finance & Management Committee

It was proposed, seconded and agreed to appoint the Finance & Management Committee

c. Policy & Personnel Committee

It was proposed, seconded and agreed to appoint the Policy & Personnel Committee

ACM2022/11 To appoint the following Members onto the following Committees for 2022/23 (as agreed above):-

a. Estates Committee

It was proposed that Cllr. Tom Cooze, Cllr. Ms Lauren Heard, Cllr. Paul James, Cllr. Leanne Jones, Cllr. Mrs Jan Lockyer, Cllr. Gareth Morgan, Cllr. Mrs Sheila Penry and Cllr. Dan Thomas would sit on this Committee. **RESOLVED.**

(Appendix 2)

b. Finance Committee

It was proposed that Cllr. Keith Finn, Cllr. Ms Megan Lloyd, Cllr. Ali Musaied, Cllr. Terry Pearson, Cllr. Bob Price, Cllr. Mrs Sara Price, Cllr. Mark Protheroe, Cllr. Paul Sambrook and Cllr. John Warman would sit on this Committee. **RESOLVED.**

(Appendix 2)

c. Policy & Personnel Committee

It was proposed that the Leader, Deputy Leader, the Chair of the Estates Committee, the Chair of the Finance Committee and the past Mayor would sit on the Personnel Committee. The current Mayor would be an ex-officio member of this committee. **RESOLVED.**

(Appendix 2)

ACM2022/12 To appoint the following Sub-Committees for 2022/23

a. Events Sub-Committee

It was proposed, seconded and agreed to appoint the Events Sub-Committee.

b. Appeals Sub-Committee

It was proposed, seconded and agreed to appoint the Appeals Sub-Committee.

ACM2022/13 To appoint the following Members onto the following Sub-Committees for 2022/23 (as agreed above):-

a. Events Sub-Committee

Membership for this Committee is Full Council. **RESOLVED.**

(Appendix 2)

The Mayor and Deputy Mayor would be Chair and Vice Chair of the Events Sub-Committee Meeting.

b. Appeals Sub-Committee

It was proposed that the Deputy Mayor, Vice Chair of Estates and the Vice Chair of Finance would sit on this Committee. The Deputy Mayor would be an ex-officio member of this committee. **RESOLVED.**

(Appendix 2)

ACM2022/14 To appoint a minor authority Governor onto the following School Governing Bodies

a. Gnoll Primary

It was proposed and seconded that Cllr. Mrs Jan Lockyer be reappointed Minor Authority Governor for Gnoll Primary School.

b. Ysgol Gynradd Castell Nedd

It was proposed and seconded that Cllr. Gareth Morgan be appointed Minor Authority Governor for Ysgol Gynradd Castell Nedd.

c. Melin Primary School

It was proposed and seconded that Cllr. Mark Protheroe be reappointed Minor Authority Governor for Melin Primary School.

d. Crynallt Primary School

It was proposed and seconded that Cllr. Terry Pearson be appointed Minor Authority Governor for Crynallt Primary School.

e. Alderman Davies Church in Wales Primary

It was proposed and seconded that Cllr. Mrs Jan L. Lockyer be reappointed Minor Authority Governor for Alderman Davies Church in Wales Primary School.

f. St. Joseph's R. C. Primary

It was proposed and seconded that Cllr. Bob Price be reappointed Minor Authority Governor for St. Joseph's R. C. Primary School.

(See Appendix 3)

ACM2022/15 To appoint a Member onto the Alderman Davies CIW Charity Board of Trustees

It was proposed, seconded and agreed to appoint Cllr. Mrs J. L. Lockyer as a Trustee of the charity.

ACM2022/16 To appoint the following charity trustees

The Each charity trustee was elected as follows:-

a. John Taylor/ John Gibb charity

It was proposed that Cllr. Mrs J. L. Lockyer, Cllr. G. Morgan, Cllr. Mrs S. M. Penry and Cllr. J. Warman be elected as trustees for the John Taylor/John Gibb Charity. **RESOLVED:** All in favour.

b. Neath Relief In Need Charity

It was proposed that Cllr. P. James, Cllr. Mrs L. Jones and Cllr. R. Price be elected as trustees for the Neath Relief in Need Charity. **RESOLVED:** All in favour.

(See Appendix 3)

ACM2022/17 To update Bank Signatory Mandates and confirm signatories

A proposal was made for the Town Mayor Cllr. Mrs S. M Penry, the Deputy Mayor Cllr. J. Warman and the Past Mayor Cllr. R. Price be changed to become bank signatories of Council cheques. **RESOLVED:** All in favour.

ACM2022/18 To appoint two Online Banking 'Delegated Users' for a five year term

A proposal was made for the Leader, Cllr. Mrs J. L. Lockyer and Deputy Leader, Cllr. M. Protheroe should be appointed as the Online Banking 'Delegated Users' for a five year term. **RESOLVED:** This was agreed by a vote of 14 for and one abstention.

ACM2022/19 To agree and appoint the Town Council's Internal Auditor FOR 2022/23

A proposal was made for Kerry-Leigh Grabham to be reappointed as Neath Town Council's Internal Auditor for 2021/22. **RESOLVED:** This was agreed by a vote of 14 for and one abstention.

ACM2022/20 To inspect deeds and securities in the custody of the Council

The Clerk confirmed that all documents were held in the Council's office and could be checked as and when requested. **RESOLVED.**

ACM2022/21 To approve the Town Mayor's Allowance for 2022/23

It was proposed, seconded and agreed for the Town Mayor's Allowance for Mayoral duties to remain at £4,000 for the 2022/23 financial year. **RESOLVED.**

ACM/2022/22 To appoint representatives for the following One Voice Wales Committees:-

a. One representative for the Area Committee

It was proposed, seconded and agreed to appoint Cllr. A. Musaied as the representative for the Area Committee. **RESOLVED.**

b. Two representatives for the AGM and nominate one as a voting delegate

It was proposed, seconded and agreed for Cllr. A. Musaied to be the voting delegate for the AGM of One Voice Wales, and that Cllr. K. Finn be the additional representative for the AGM of One Voice Wales. **RESOLVED.**

c. Two representatives for the Larger Councils Committee

It was proposed, seconded and agreed to appoint Cllr. A. Musaied and the Town Clerk as the representatives for the Larger Councils Committee.

(See Appendix 3)

ACM2022/23 To appoint representatives on the Neath Town Centre Business Consortium

Cllr. Mrs J L Lockyer and Cllr. P. James were nominated as the representatives on the Neath Town Centre Business Consortium. **RESOLVED.**

(See Appendix 3)

ACM2022/24 To appoint two representatives on to the Steering Group of the Fairyland Allotment Project

The Town Clerk stated that the group no longer existed.

ACM2022/19 To appoint a representative on to the Countryside Action Committee

The Town Clerk stated that the group no longer existed.

Signed: _____

Dated: _____

**Neath Town Council (19 Members)
Full Council – 2022/23**

Town Mayor	Councillor Mrs. S. M. Penry
Deputy Town Mayor	Councillor J. Warman
Councillors	T. Cooze K. Finn Ms L. Heard P. James L. Jones Ms M. P. Lloyd Mrs J. L. Lockyer J. Miller G. Morgan A. Musaied T. Pearson R. Price Mrs S. Price M. Protheroe P. Sambrook A. Sims D. Thomas

Updated 7th July 2022

Estates Committee – 2022/23

Town Mayor
Deputy Town Mayor
Councillors

Councillor Mrs. S. M. Penry
Councillor J. Warman
T. Cooze
Ms L. Heard
P. James
Mrs L. Jones
Mrs J. L. Lockyer
J. Miller
G. Morgan
D. Thomas

Finance Committee – 2022/23

Town Mayor
Deputy Town Mayor
Councillors

Councillor Mrs. S. M. Penry
Councillor J. Warman
K. Finn
Ms M. Lloyd
A. Musaied
T. Pearson
R. Price
Mrs S. Price
M. Protheroe
P. Sambrook

Personnel and Policy Committee – 2022/23

Town Mayor
Councillors

Councillor Mrs. S. M. Penry
Mrs J. L. Lockyer (Leader)
M. Protheroe (Deputy Leader)
R. Price (Past Mayor)
(Chair of Estates)
(Chair of Finance)

Events Sub-Committee – 2022/23

Town Mayor
Deputy Town Mayor
Councillors

Councillor Mrs. S. M. Penry
Councillor J. Warman
T. Cooze
K. Finn
Ms L. Heard
P. James
Mrs L. Jones
Ms M. Lloyd
Mrs J. L. Lockyer
J. Miller
G. Morgan
A. Musaied
T. Pearson
R. Price
Mrs S. Price
M. Protheroe
P. Sambrook
A. Sims
D. Thomas

Appeals Sub-Committee – 2022/23

Deputy Town Mayor
Councillors

Councillor J. Warman
Vice Chair of Estates
Vice Chair of Finance

Updated 7th July 2022

Appendix 3

School Governing Bodies – 2022/23
Community Council Representatives

Gnoll Primary School
Ysgol Gynradd Gymraeg Castell Nedd
Melin Primary School
Crynallt Primary School
Alderman Davies Church in Wales Primary
St. Joseph R/C Infant and Junior

Cllr. Mrs J. L. Lockyer
Cllr. G. Morgan
Cllr. M. Protheroe
Cllr. T. Pearson
Cllr. Mrs J. L. Lockyer
Cllr. R. Price

Charity Trustees – 2022/23

JOHN TAYLOR / JOHN GIBB CHARITY

Councillors

Mrs J. L. Lockyer
G. Morgan
Mrs S. M. Penry
J. Warman

NEATH RELIEF IN NEED CHARITY

Councillors

P. James
Mrs L. Jones
R. Price

One Voice Wales

Committee Members – 2022/23

Area Committee

Wales AGM

Larger Councils in Wales Committee

Cllr. A. Musaied
Cllr. A. Musaied (Voting)
Cllr. K. Finn
Cllr. A. Musaied
Neath Town Clerk

External Committee Members – 2022/23

Neath Town Centre Business Consortium

Cllr. P. James
Cllr. Mrs J. L. Lockyer