

NEATH TOWN COUNCIL – EVENTS SUB-COMITTEE MEETING
Minutes of the Meeting held via video conferencing on Tuesday, 14th June 2022 at 6pm

Present: Cllr. R. Price (Chair), *Cllr. J. Warman (Vice Chair), Cllr. G. Morgan, Cllr. A. Musaiid, Cllr. T. Pearson, Cllr. Mrs S. Price (Kathryn Charles - Town Clerk)

Absent: Cllr. T. Cooze, Cllr. Ms L. Heard, Cllr. P James, Cllr. Mrs L. Jones, Cllr. Ms M. Lloyd, Cllr. D. Thomas, Cllr. M. Protheroe, Cllr. P Sambrook

In Attendance: John Jones, NPTCBC

EV2022/1 To elect a Chairman for the Events Committee
 Confirmed as Mayor. Cllr. B Price Chaired the meeting due to connectivity issues with Cllr J. Warman*

EV2022/2 To elect a Vice Chairman for the Events Committee
 Confirmed as Deputy Mayor.

EV2022/3 To accept apologies for absence from Members
 Cllr. K. Finn, Cllr. Mrs J. Lockyer, Cllr. Mrs S. M. Penry, Janet Jean - Neath Soroptimists

EV2022/4 To receive any declarations of interest from Councillors in accordance with the Members Code of Conduct
 Emma Knight was present (linked with correspondence below).

EV2022/5 To welcome Members of the Public to the meeting and receive any queries relevant to the Agenda
 There were no Members of the Public present.

EV2022/6 To review the Terms of Reference for the Committee to ensure they are accurate and up to date
 Members discussed the previous Terms of Reference and no amendments were made. Due to all Cllrs nominated to this group, there would be no quorum on this sub-committee.

EV2022/7 To receive and discuss the updated Schedule of Events for 2022
General – Members asked for the dates to be checked on the Schedule of Events as some were incorrect. Clerk to update. An event scheduled for Victoria Gardens in August was discussed and moved to September. Schedule to be updated to reflect change.

a) To confirm and agree a rota of Councillors who will be supporting the Party in the Park event on 25th June – Members confirmed that Cllr B and Cllr Mrs S Price, Cllr T Pearson and Cllr G. Morgan would attend throughout the day. As so few Members were present, Clerk to email directly for rota. **RESOLVED:** Clerk to arrange.

b) To discuss arrangements for the Christmas Light Switch On Event on Friday, 18th November – As so few Members were present, this would be discussed at the next meeting.

EV2022/8 To receive Correspondence relating to ‘Events’

<i>Correspondence received for action</i>		<i>Resolutions</i>
A message on Facebook from Richard Oatway regarding bands in Victoria Gardens.	To be discussed.	John Jones to respond.
An email from John Jones regarding creating a ‘Friends of Neath Castle’ Community Group.	To be discussed.	Agreed to create a FB group from NTC accounts. Clerk to liaise with John Jones.
An email from Jo Hillier regarding NTC’s involvement in the Food & Drink Festival.	Council to confirm if they wish to participate and	Confirmation of change of location to Church Place. Clerk to liaise with Town Hall Bar Manager and feedback.

	confirm location of marquee.	
An email from Foster Wales NPT enquiring if they could have an information stand at the Party in the Park event on 25 th June.	To be discussed.	Agreed to them attending Party in the Park to strengthen community engagement and support work. Clerk to respond due to timeline.
An email from Port Talbot Coastguard enquiring if they could have a stand at the Party in the Park event on 25 th June.	To be discussed.	Agreed to them attending Party in the Park to strengthen community engagement and support work. Clerk to respond due to timeline.
An email from Noah's Ark Children's Hospital Charity enquiring if they could have a stand at the Party in the Park event on 25 th June.	To be discussed.	Issues with licence and unable to have two at Party in the Park. Clerk to respond.
An email from F.A.N regarding 'Green Week'.	To be discussed.	The Chair asked Emma Knight for any additional information in relation to the request. Emma outlined FAN's outline approach for this event on 1 st October. RESOLVED: Members fully supported the initiative and wished to be involved. Emma would join future meetings to share information.

EV2022/9 To fix a date and agree an Agenda for the next Meeting

The Chair advised that the next meeting would be held on Tuesday, 12th July 2022. An agenda would be circulated in due course.

There being no further business, the meeting was closed.

Signed: _____

Dated: _____

** Cllr. J Warman had intermittent connectivity issues throughout the meeting. Where votes were taken, Cllr. J. Warman was present.*