

NEATH TOWN COUNCIL – EVENTS SUB-COMITTEE MEETING
Minutes of the hybrid Meeting held on Tuesday, 11th October 2022 at 6pm

Present: Cllr. Mrs S. M. Penry (Mayor), Cllr. J. Warman (Deputy Mayor), Cllr. Ms L. Heard, Cllr. Mrs L. Jones, Cllr. Mrs J. L. Lockyer, Cllr. J. Miller, Cllr. A. Musaied*, Cllr. T. Pearson, Cllr. R. Price, Cllr. Mrs S. Price, Cllr. A. Sims (Kathryn Charles - Town Clerk)

Absent: Cllr. P. James, Cllr. Ms M. P. Lloyd, Cllr. D. Thomas and Cllr. P. Sambrook, John Jones – NPTCBC, Vic James – Neath Rotary, Jean James – Soroptimists

EV2022/19 To accept apologies for absence from Members
Apologies for absence were received from Cllr. T. Cooze, Cllr. K. Finn, Cllr. G. Morgan and Cllr. M. Protheroe

EV2022/20 To receive any declarations of interest from Councillors in accordance with the Members Code of Conduct
None.

EV2022/21 To discuss the Food & Drink Festival event & review the provision of the Champagne Marquee 6th and 7th October
Members discussed the event in depth and identified improvements for the 2023 and an alternative location. **RESOLVED:** Members agreed to approach NPTCBC to suggest Food Demonstrations be located in the Town Hall, the Arts Group who currently use the Town Hall on the event days be transferred to St Thomas' Church and the Champagne/Prosecco Marquee be located at Neath Square.

The Town Crier's outfit needed to be developed. **RESOLVED:** Cllr Bob Price stated that he would source a larger hat and scroll to accompany the outfit for future announcements

EV2022/22 To review and discuss all future planned Events to include in the budget planning process
a) Members to confirm which events they wish to provide for 2023/24
Members outlined all events which they wished to fund for 2023/24 with the inclusion of a Coronation Event. **RESOLVED:** Future Events were agreed as follows (* = new):-
Party in the Park
*Party in the Park Coronation – connect with Neath RFC to determine if a large screen could be used for event
Neath Comedy Festival
Neath Children's Comedy Festival Day (same day as Adult Comedy Festival at Neath Castle)
*Neath Adult Comedy Festival Night (same day at Children's Comedy Festival at Neath Castle)
Ale & Cider Festival
Christmas Light Switch On
Christmas Shop Window Competition
Christmas Card Competition
Hanging Baskets
Town Bunting

Cllr. Lauren Heard left the meeting.

EV2022/23 To discuss arrangements for Christmas Light Switch event on 18th November
Town Clerk outlined progress to date. Members were reminded of arrangements. Associated cleaning costs could be reduced if Members were to undertake a litter-pick post event. **RESOLVED:** Agreed. A debate took place regarding the provision of free glow sticks. After a vote this was rejected. **RESOLVED:** No glow sticks to be provided.

EV2022/24 To receive and discuss the Schedule of Events for 2022
a) Remembrance Parade recommendation via meeting on 10th October
Feedback was provided by the Town Clerk. Event will proceed with a 'coming together' of organisations in Neath who wish for it to continue. **RESOLVED:** Neath Town Council to support with creation of flyers and banner templates. Christina Rees MP to submit paperwork for the event to NPTCBC SAG and confirmation of public liability insurance to be obtained from RBL, Cardiff.

A member asked if NTC could be included in the 'Poppies to Paddington' initiative. **RESOLVED:** Agreed. Town Clerk to arrange.

EV2022/1 To receive Correspondence relating to 'Events'

Additional Correspondence received for action		Resolutions
An email from Huw Jenkins regarding Caewern Community Cinema	To be discussed.	Members discussed the updated information provided and agreed that this should be an initiative which was supported in the community. RESOLVED: It was agreed that the initiative would have charity rates. Cllr Bob Price and Cllr. Mrs Sheila Penry would make donations to cover room hire costs for the initiative.
An email from the Town Centre Support Officer regarding "Friends of" groups.	To be discussed.	After discussion it was agreed to support the creation of the new group. RESOLVED: John Jones to proceed drafting a Constitution of which Neath Town Council would belong. Some members raised concerns regarding its ownership and wanted it to be known that the ownership and permissions for using Neath Castle remained with Neath Town Council and should be approved in advance. RESOLVED: This would be included in the Constitution. John Jones to progress.

Email from James Taylor (second part) to be brought to the next meeting for debate.

EV2022/25 CONFIDENTIAL MATTERS – To consider passing a resolution under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting
The resolution was duly passed.

EV2022/26 To discuss Commercial Contracts relating to Events
None – covered above.

EV2022/27 To fix a date and agree an Agenda for the next Meeting
Tuesday, 8th November 2022. An agenda would be circulated in due course.

There being no further business, the meeting was closed.

Signed: S. M. Penry

Dated: 4-11-2022.

*intermittent connection issues throughout the meeting