

NEATH TOWN COUNCIL – ESTATES COMMITTEE MEETING
Minutes of the hybrid Meeting held on Thursday, 19th January 2023 at 6pm

Present: Cllr. G. Morgan (Chair), Cllr. Ms L. Heard, Cllr. P. James, Cllr. Mrs J. L. Lockyer, Cllr. J. Miller Cllr. G. Morgan, Cllr. Mrs S. M. Penry, Cllr. A. Sims (Kathryn Charles - Town Clerk, Sara Wharmby - Admin Assistant)

Absent: Cllr. D. Thomas and Cllr. J. Warman

E2023/1 To accept apologies for absence from Members

Apologies for absence were received from Cllr. T. Cooze, Cllr. Mrs L. Jones and Cllr. M. Protheroe.

E2023/2 To receive any declarations of interest from Councillors in accordance with the Members Code of Conduct

There were no declarations of interest received from Members.

E2023/3 To welcome representatives to discuss any allotment issues from:-

a) Old Road Allotments

b) Fairyland Allotments

There were no Allotmenters in attendance. A general overview of the sites was provided by the Clerk. There were no known issues to discuss. A skip was in place for Old Road.

E2023/4 To receive an update on maintenance and care of Bus Shelters and Roadside Seats

Members were informed that the NTC 'cared for' stickers had not yet been placed on the shelters due to the bad weather.

E2023/5 To receive an overview report on Community Halls

Members were updated on the roof at Cimla Community Centre.

Members were informed that there was an issue with water ingress at Melin Community Centre which had occurred previously. The Clerk stated that a company had been contacted for a quote to resolve the issue and once the process was known, NTCs maintenance staff could be tasked with undertaking the task in future.

E2023/6 To review and consider Planning Applications

There were no objections to the following planning application(s) which had been received: -

P2023/0015 – Alex Deere – Cadno Lounge, Unit 1, Neath Town Centre Retail Development, Water Street, Neath, SA11 3EP

E2023/7 To discuss any Member Issues and receive Reports from Members on meetings they have attended on behalf of Neath Town Council

There were no issues or reports from Members.

E2023/8 To receive items for the next Agenda

The Town Clerk informed the Meeting that it was hoped the Events Sub-Committee would reinstate the Allotment Competition during 2023.

E2023/9 To receive an overview of Health & Safety matters

Members were informed the next H&S meeting would be mid-February regarding staff training.

E2023/10 CONFIDENTIAL MATTERS – To consider passing a resolution under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting

The resolution was duly passed.

E2023/11 To discuss and review any:-

a) Correspondence received

Additional Correspondence received for action		Resolutions
An email from Jamie of Apex Drone Operations Ltd regarding aerial photography and film of Neath Castle.	Do Council wish to give permission?	Additional information required before a decision could be reached.
An email from Denise Deborba of Christian Congregation in the UK regarding hall storage.	Members to discuss.	The previous agreement remained.
Emails from 2 Allotmenters regarding an incident at Fairyland Allotment site.	Members to discuss.	Noted.
Additional Investment Properties Correspondence for action		Resolutions
An email from Rowland Jones regarding an offer for 12 Green Street.	For discussion.	Offer discussed and accepted with revisions agreed. Clerk to relay revised agreement.

c) Ongoing, Current and Future Commercial Contracts

A meeting would be arranged between NTC, property management agents and a tenant to discuss current lease and requests to adjustments to the external area of the property. **RESOLVED:** Clerk to arrange.

The Clerk advised that there was interest in two vacant properties.

E2023/12 To receive an overview of any Staffing matters

The Clerk provided an update on staffing matters.

E2023/13 To fix a date for the next Meeting

The Chair advised that the next meeting will be held on Thursday, 9th February 2023.

There being no further business, the meeting was closed.

Signed: S. M. Penney

Dated: 2. 2. 2023