

NEATH TOWN COUNCIL – ESTATES COMMITTEE MEETING
Minutes of the hybrid Meeting held on Thursday, 9th February 2023 at 6.30pm

Present: Cllr. Mrs L. Jones (Chair), Cllr. G. Morgan (Vice Chair), Cllr. Mrs J. L. Lockyer, Cllr. J. Miller, Cllr. A. Sims (Sara Wharmby - Admin Assistant)

Absent: Cllr. Ms L. Heard, Cllr. D. Thomas

- E2023/14 To accept apologies for absence from Members**
Apologies for absence were received from Cllr. T. Cooze, Cllr. P. James, Cllr. Mrs S. M. Penry, Cllr. M. Protheroe and Cllr. J. Warman.
- E2023/15 To receive any declarations of interest from Councillors in accordance with the Members Code of Conduct**
There were no declarations of interest received.
- E2023/16 To welcome representatives to discuss any allotment issues from:-**
a) Old Road Allotments
b) Fairyland Allotments
The Chair read out an update from the Town Clerk.
- The Meeting was informed that Cefn Saeson Comprehensive School had returned their keys for their plots as they no longer have staff to cover the site visits.
- Members were informed that an allotmentee had requested dispensation as they had broken their arm. **RESOLVED:** Dispensation granted.
- The Chair stated that there would be a site visit due at the end of February.
- E2023/17 To receive an update on maintenance and care of Bus Shelters and Roadside Seats**
There were no issues to report.
- E2023/18 To receive an overview report on Community Halls**
Members were given a quote that had been received to spray the walls to stop water penetration at Melin Community Centre. **RESOLVED:** It was proposed, seconded and agreed to accept the quote.
- Members were given an update on the removal of chippings from the roof and guttering at Cimla Community Centre.
- The Chair informed the Meeting that quotes were being obtained for replacement thermostat heating at Neath Town Hall.
- Members were informed that all halls had been fitted with First Aid/Accident books as a result of a recent health & safety inspection.
- The Chair stated that the defibrillator at Neath Town Hall had been removed and considered to be stolen. Members were asked if they wanted to claim on the insurance. **RESOLVED:** It was proposed, seconded and agreed to claim on the insurance.
- E2023/19 To review and consider Planning Applications**
There were no objections to the following planning application(s) which had been received:-
P2022/1015 - Hywel Rhys James – 46 Westbourne Road, Neath, SA11 2EW
- E2023/20 To discuss any Member Issues and receive Reports from Members on meetings they have attended on behalf of Neath Town Council**
There were no issues to discuss.
- E2023/21 To receive items for the next Agenda**
There were no items received for the next Agenda.
- E2023/22 To receive an overview of Health & Safety matters**
There was no update.

E2023/23

CONFIDENTIAL MATTERS – To consider passing a resolution under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting

The resolution was duly passed.

E2023/24

To discuss and review any:-

a) Correspondence received

No correspondence received.

c) Ongoing, Current and Future Commercial Contracts

Members were given an update on 12 Green Street.

Members were informed that a company looking to lease Unit 2, 1-4 New Street were no longer interested.

The Chair stated that a request had been received from a tenant for Council to consider a rent free period of 1 month due to loss of earnings. Members were given an overview of the loss of income.

RESOLVED: After discussion, it was proposed, seconded and agreed to allow a rent free period of 1 month by a vote of 4 for and 1 against.

The Chair stated that a request had been received to install a temporary seating area covered by gazebos at the front of the leased premises with confirmation that it would not block an adjoining tenants property entrance. **RESOLVED:** After discussion, it was proposed, seconded and agreed to allow the temporary seating area.

Members were given an update on Tymhorau/Seasons Café. The Chair stated that statistics would be put to the next Personnel & Policy Committee Meeting.

Members were given an update on the works taking place at 1-4 New Street. The Meeting was informed that Welsh Water and National Grid had been on site to determine connection and price for two new sources for each unit.

Members were informed that the Town Clerk had been chasing a revised quote from LITE for architectural lighting at Neath Castle.

The Chair stated that the Town Clerk was due to Meeting with LITE to have a post-Christmas catch up and discuss expectation for the next 3 year contract.

E2023/25

To fix a date for the next Meeting

Thursday, 9th March 2023. An agenda would be circulated in due course.

There being no further business, the meeting was closed.

Signed: S. M. Penney

Dated: 2 - 3 - 2023