

NEATH TOWN COUNCIL – ESTATES COMMITTEE MEETING
Minutes of the hybrid Meeting held on Thursday, 13th April 2023 at 6pm

Present: Cllr. G. Morgan (Chair), Cllr. Mrs J. L. Lockyer, Cllr. J. Miller, Cllr. Mrs S. M. Penry, Cllr. M. Protheroe, Cllr. A. Sims and Cllr. J. Warman (Kathryn Charles - Town Clerk, Sara Wharmby - Admin Assistant)

Absent: Cllr. T. Cooze, Cllr. Ms L. Heard

E2023/41 To accept apologies for absence from Members

Apologies for absence were received from Cllr. P. James, Cllr. Mrs L. Jones and Cllr. D. Thomas.

E2023/42 To receive any declarations of interest from Councillors in accordance with the Members Code of Conduct

There were no declarations of interest received.

E2023/43 To welcome representatives to discuss any allotment issues from:-

a) Old Road Allotments

b) Fairyland Allotments

There were no allotment representatives in attendance however the Town Clerk had spoken to both representatives.

There is no update from Old Road.

The Fairyland Representative had asked for a skip at the site. Members were informed that there had been complaints regarding dogs off leads at the site and becoming a nuisance. The Town Clerk stated that a letter would be generated regarding the requirements of dog control under the Lease.

The Town Clerk stated that they had not completed a site visit due to the extreme weather circumstances. This was hoped to take place shortly.

E2023/44 To receive an update on maintenance and care of Bus Shelters and Roadside Seats

The Town Clerk stated that the review of Bus Shelters and Roadside Seats had also not take place due to the extreme weather circumstances.

E2023/45 To receive an overview report on Community Halls

There were no issues to report.

The Town Clerk stated that they would be undertaken spot checks of all the halls. Members stated that previously the Chair and Vice Chair of Estates would do spot checks of the halls, along with the roadside seats and bus shelters. **RESOLVED:** Town Clerk to follow this up with Chair/Vice Chars.

E2023/46 To discuss future arrangements of a Climate Emergency approach for all NTC facilities

The Town Clerk asked for guidance on how they wished to progress this work. Members put forward suggestions. A Member asked that a spreadsheet be created for each building to identify what needs to be considered and if it was agreed by Members, when the work was completed. **RESOLVED:** Town Clerk to produce a report.

A Member asked when the hanging baskets would be installed. The Town Clerk stated they had not received an installation date yet but this is usually May. The Town Clerk had chased NPTCBC for an update. The Town Clerk would also chase installation dates for the baskets and bunting. **RESOLVED:** Town Clerk to chase.

E2023/47 To review and consider Planning Applications

There were no objections to the following planning application(s) which had been received:-

P2023/0211 – Mr S. James – 66 Clos Ysbyty, Cimla, Neath, SA11 3PL

E2023/48 To discuss any member issues and receive reports from members on meetings they have attended on behalf of Neath Town Council
None.

E2023/49 To receive items for the next Agenda
None.

Sara Wharmby left the Meeting.

E2023/50 **CONFIDENTIAL MATTERS** – To consider passing a resolution under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting
The resolution was duly passed.

E2023/51 To discuss and review any:-
a) Correspondence received

<i>Correspondence received for action</i>		<i>Resolutions</i>
An email from an allotmentee regarding taking care of another allotmentee's plot as they are currently unable to attend the site.	To be discussed.	Rejected – Council has a policy of no multiple plots.

b) Ongoing, Current and Future Commercial Contracts

12 Green Street – Notification of outstanding service charge will be chased by NTC's solicitors in a hope that the fees are paid without further action.

E2023/52 To fix a date for the next Meeting
Thursday, 11th May 2023

There being no further business, the meeting was closed.

Signed: S. M. Penney

Dated: 11 - 5 - 2023