

**NEATH TOWN COUNCIL – EVENTS SUB-COMITTEE MEETING**  
**Minutes of the Meeting held via video conferencing on Tuesday, 11<sup>th</sup> April 2023 at 6pm**

**Present:** Cllr. Mrs S. M. Penry (Mayor), Cllr. J. Warman (Deputy Mayor), Cllr. T. Cooze, Cllr. K. Finn, Cllr. Ms L. Heard, Cllr. Ms. M. P. Lloyd, Cllr. Mrs J. L. Lockyer, Cllr. J. Miller, Cllr. T. Pearson, Cllr. R. Price, Cllr. Mrs S. Price, Cllr. M. Protheroe, Cllr. A. Sims (Kathryn Charles - Town Clerk)

**Absent:** Cllr. Mrs L. Jones, Cllr. A. Musaied, Cllr. P. Sambrook, Cllr. D. Thomas

**In Attendance:** Betty Reynolds – Mayoress Appeal

**EV2023/1 To accept apologies for absence from Members**  
 Apologies for absence were received from Cllr. P. James and Cllr. G. Morgan

**EV2023/1 To receive any declarations of interest from Councillors in accordance with the Members Code of Conduct**  
 Declarations of interest were received from Cllr. Ms M. P. Lloyd regarding item 5 on the Agenda.

**EV2023/1 To receive and discuss the updated Schedule of Events for 2023**  
**a) Kings Coronation arrangements**  
 Members were provided with a template for the Event and worked through it to confirm the following. **RESOLVED:** Members discussed the event on 29<sup>th</sup> April and agreed the schedule of music/entertainment. Members agreed the items for free children’s entertainment. Members agreed to support the Mayoress Charity. Members confirmed their attendance to support the event on a rotational basis. Members asked that union flags and bunting be provided and an advertising banner be created in advance of the event to maximise publicity.

**b) Party in the Park arrangements**  
 From community feedback, it was clear that the format for Party in the Park was supported. **RESOLVED:** The same format would continue for the 24<sup>th</sup> June event. Members to confirm music/entertainment acts closer to the date.

**EV2023/1 CONFIDENTIAL MATTERS – To consider passing a resolution under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting**  
 The resolution was duly passed.

**EV2023/1 To receive Correspondence relating to Events**

<b>Correspondence received for action</b>		<b>Resolutions</b>
An email from Cllr. Megan Poppy Lloyd regarding the proposed Neath Arts and Literature Festival taking place in October.	To be discussed.	Cllr Megan Lloyd was given an opportunity to explain the correspondence received relating to an Arts & Literature Festival in October. As Cllr Lloyd had declared an interest, they left the meeting. <b>RESOLVED:</b> After discussion, Members agreed a recommendation to support the event as much as possible and if the Council had empty properties, advertising would be agreed at that time. Members agreed to provide Neath Castle as a venue for the Festival and if Neath Town Hall was not previously booked, this too could be provided.

An email from Jill Jordan of Neath Ukulele Band regarding booking them for any events in Victoria Gardens.	To be discussed.	Agreed to ask them to support King's Coronation – template updated.
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**Correspondence received for information**

An email from Eden Project Communities regarding The Coronation Big Lunch.

<b>Additional Correspondence received for action</b>	<b>Resolutions</b>	
The running order for the Kings Coronation Party.	To be discussed.	Covered above.
Minutes of the Neath Art and Literature Meeting that took place on 29 <sup>th</sup> March.	To be discussed.	Covered above.

**EV2023/1 To discuss Commercial Contracts relating to Events**  
Covered in 3a and 3b above as a whole.

**EV2023/1 To fix a date and agree an Agenda for the next Meeting**

The Chair advised that the next meeting would be held on Tuesday, 9<sup>th</sup> May 2023. An agenda would be circulated in due course.

There being no further business, the meeting was closed.

Signed: S.M. Penny

Dated: 4 - 5 - 2023