

NEATH TOWN COUNCIL – FULL COUNCIL MEETING

Minutes of the hybrid meeting on Thursday, 4th May 2023 at 6.30pm

Present: Cllr. J. Warman (Mayor), Cllr. P. James, (Deputy Mayor), Cllr. T. Cooze, Cllr. K. Finn, Cllr. Ms L. Heard, Cllr. Mrs L. Jones, Cllr. Ms. M. P. Lloyd, Cllr. Mrs J. L. Lockyer, Cllr. J. Miller, Cllr A. Musaid, Cllr. T. Pearson, Cllr. Mrs S. M. Penry, Cllr. R. Price, Cllr. Mrs S. Price, Cllr. M. Protheroe and Cllr. P. Sambrook, Cllr. A. Sims, Cllr. D. Thomas (Kathryn Charles - Town Clerk, Amanda Holmes – Finance Officer, Sara Wharmby - Admin Assistant, Carys Hope – Community Engagement Officer)

FC2023/71 To receive apologies for absence

Apologies for absence were received from Cllr. G. Morgan and Lilly Kayes – Youth Representative.

FC2023/72 To receive any declarations of interest from Councillors in accordance with the Members Code of Conduct

There were no declarations of interest received.

FC2023/73 To provide an opportunity for any members of the public in attendance to address Council or ask questions on any matters of concern in relation to agenda items (*other than those proposed to be considered in private – see additional Public Participation guidance notes on website*)

There were no matters to discuss.

FC2023/74 To welcome Andrew Neal of NPT Police for an update

An update on all current police matters including issues with youth and anti social behaviour in the town. Local issues were raised and feedback provided. The installation of CCTV in the town centre was proving of assistance.

The Police left the Meeting.

FC2023/75 To receive an update from NTCs Youth Representative

The Youth Representative had given her apologies as she was unable to attend due to exams.

FC2023/76 To receive an update from NTCs Community Engagement Officer

Carys Hope, the Community Engagement Office provided a thorough report on all initial meetings and community groups that she had met.

Cllr. Ms L. Heard entered the Meeting.

Carys stated that she had more groups to meet over the coming weeks. Members thanked Carys for her report and asked that she mention the Grant Aid that they can apply for.

FC2023/77 To approve as a true and correct record the minutes and resolutions contained therein of the following Council Meetings:-

i. Full Council Meeting held on 6th April 2023

It was proposed, seconded and agreed unanimously to accept the minutes of the Full Council Meeting.

ii. Events Sub-Committee Meeting held on 11th April 2023

It was proposed, seconded and agreed unanimously to accept the minutes of the Events Sub-Committee Meeting.

iii. Estates Committee Meeting held on 13th April 2023

It was proposed, seconded and agreed unanimously to accept the minutes of the Estates Committee Meeting.

iv. Finance Committee Meeting held on 20th April 2023

It was proposed, seconded and agreed unanimously to accept the minutes of the Finance Committee Meeting

v. Personnel & Policy Committee Meeting held on 25th April 2023

It was proposed, seconded and agreed unanimously to accept the minutes of the Personnel & Policy Committee Meeting

- FC2023/78 To receive the General Clerk’s Report**
The Town Clerk asked Members to confirm quantities required of the Newsletter for each Ward.
RESOLVED: Members to confirm
- FC2023/79 To review and agree Income & Expenditure movement for the month**
a) Bills Awaiting Payment
A Member put forward their queries about various payments.
RESOLVED: All agreed.
*Sara Wharmby disconnected from the Meeting.
Cllr. Ms L. Heard disconnected from the Meeting.*
- b) BACS Payment Schedule - Agreed.**
Sara Wharmby returned to the Meeting.
- c) Barclays General Account - None.**
d) Inter Bank Transfers (Over 10k) - None.
e) New Supplier BACS Authorisation - None.
f) Payroll - Agreed.
g) Bank Statement Reconciliation - Agreed.
- FC2023/80 To review and consider Planning Applications**
There were no objections to the following planning application(s):-
P2023/0184 – Mr & Mrs Bramwell – 7 Cobham Drive, Cimla, SA11 2BP
P2023/0319 – Mr Simon Brennan – Neath Leisure Centre, Dyfed Road, Neath, SA11 3AW
- FC2023/81 To discuss any Member Issues and receive Reports from Members:-**
a) on meetings they have attended on behalf of Neath Town Council
Cllr. Mrs S. M. Penry updated the Meeting on recent events they had attended as Mayor and thanked her Consort.
Cllr. Ms L. Heard returned to the Meeting.
- Cllr. A. Musaied gave an update on One Voice Wales Meetings he had attended and stated they were mainly drawing attention to new rules and regulations.
- b) on updates recommended for website, digital and social media platforms**
The Town Clerk informed the Meeting of data shared and engagement via social media.
- FC2023/82 To receive an overview of Health & Safety matters**
The Town Clerk updated the Meeting on the Fire Risk Assessments for 1-4 New Street. Members were informed that CCTV costs would be put to the Estates Committee.
- FC2023/83 To receive items for the next Agenda from Members**
There were no items received for the next Agenda.
Sara Wharmby & Carys Hope left the Meeting.
- FC2023/84 Confidential Matters – To consider passing a resolution under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting**
The resolution was duly passed.
- FC2023/85 To receive and review any Correspondence received**

Correspondence received for action		Resolutions
An email from Neath Port Talbot County Borough Council regarding their Welsh Language Promotion Strategy 2023-28.	Do Members wish to complete this Consultation?	Members to respond individually should they wish.

An email from Andrew Jenkins regarding bus service cuts and asking Members to consider signing the petition.	Do Members wish to sign this petition? If so, please do so individually	Members to respond individually should they wish.
An email regarding the Replacement Local Area Development Plan: County-wide and Spatial Area Groups Meetings Invitation/	See Stakeholder date events. If Members wish to attend please register by email directly.	Members to respond individually should they wish to attend.
An email from One Voice Wales regarding motions for the Annual General Meeting.	Do Members wish to submit motions for the OVW AGM?	None.
An email from One Voice Wales regarding training sessions.	Do any Members wish to undertake training?	None.

Correspondence received for information

An email from regarding the Safer NPT Business Crime Reduction Partnership newsletter.

Additional Correspondence received for action

Resolutions

An email from One Voice Wales regarding May 2023 training dates.	Do any Members wish to attend training?	None.
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Additional Correspondence received for information

An email from NPTCBC Head of Legal and Democratic Services attaching the NPT Standards Committee Annual Report.

The Safer NPT Business Crime Reduction Partnership Newsletter.

An email from MAWW Fire & Rescue Service regarding Swansea Pride 2023.

An email from Unison attaching a letter regarding notice of industrial action.

ACTION: Questions were raised on the accuracy of NTC staff who are Unison members as it was noted the list included job roles which NTC did not employ. Members asked the Clerk to speak to Unison to alert them to the errors.

An email from One Voice Wales attaching the Written Statement: Democratic Health of Community and Town Councils.

FC2023/86 To receive the Clerk's Report on Investment Properties and Commercial Contracts

A report was provided in advance. Noted.

FC2023/87 To receive an overview of Staffing matters

Reminder that the Mayor's Secretary Retirement Lunch on 5th May.

FC2023/88 To fix a date for the next Meeting

The Chair advised that the next meeting would be held on Thursday, 1st June 2023.

There being no further business, the meeting was closed.

Signed: _____

Dated: _____