

NEATH TOWN COUNCIL – ESTATES COMMITTEE MEETING
Minutes of the hybrid Meeting held on Thursday, 11th January 2024 at 6pm

Present: Cllr. G. Morgan (Chair), Cllr. J. Miller (Vice Chair), Cllr. A. Sims, and Cllr. J. Warman (Kathryn Charles - Town Clerk, Sara Wharmby - Admin Assistant)

Absent: Cllr. T. Cooze, Cllr. Ms L. Heard, Cllr. Mrs L. Jones,

E2024/1 To accept apologies for absence from Members

Apologies for absence were received from Cllr. P. James, Cllr. Mrs J. L. Lockyer, Cllr. M. Protheroe and Cllr. D. Thomas.

The Chair informed the Meeting that Cllr. D. Thomas was currently in hospital and wished him a swift recovery.

E2024/2 To receive any declarations of interest from Councillors in accordance with the Members Code of Conduct

There were no declarations of interest received from Members.

E2024/3 To welcome representatives to discuss any allotment issues from:-

a) Old Road Allotments

b) Fairyland Allotments

There were no allotment representatives in attendance however the Town Clerk had contacted both for any issues to be addressed on their behalf.

The Town Clerk stated that there had been fly-tipping at the Old Road Allotment Site. The Town Clerk explained the use of the skip and report to NPTCBC. **RESOLVED:** Agreed. Members were given updated on waiting lists for both sites.

Members were informed that a site visit would take place at Fairyland Allotments with site viewings and the arborists who would undertake the tree removal and trimming back work.

A Member thanked the Town Clerk for the good management of both allotment sites.

E2024/4 To receive an update on maintenance and care of:-

a) **Bus Shelters** There were no updates.

b) **Roadside Seats** There were no updates.

c) **Community Halls**

Members were updated on the water ingress at Melin Community Centre.

The Town Clerk informed the Meeting that the oven would be removed from Cimla Community Centre and the fridge would be moved into its place.

Members were informed that an extra Hive system would be purchased for Neath Town Hall as the WiFi connection wasn't strong enough for one Hub due to the thickness of the walls.

E2024/5 To develop and review the Climate Emergency Database

Members were given a previous copy of the database prior to the Meeting. The Town Clerk stated that the photocopier was made out of recycled plastic, so it could be added to the database. Members were informed that costs were being reviewed for sanitary disposal units.

A Member asked the Town Clerk if all the properties were insulated. **RESOLVED:** Town Clerk to look into this and report back.

E2024/6 To review and consider Planning Applications

There were no planning applications received.

E2024/7 To receive items for the next Agenda from Members

A Member asked to discuss the upper floors of the old Next building.

E2024/8 CONFIDENTIAL MATTERS – To consider passing a resolution under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential

01/02/2024

nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting
The resolution was duly passed.

E2024/9 To discuss and review any correspondence received relating to Estates

Additional Correspondence received for action		Resolutions
An email from Luigi Dimaio regarding the lack of facilities at Neath Town Hall.	For review.	Members discussed the email and asked the Town Clerk to respond. A draft a response to be circulated to Members.
Additional Correspondence received for information		
An email from Bethan Ash of Neath Art & Literature Festival Group attaching the Festival report and thanking NTC for their assistance.		Members asked that they be reminded to book any halls with NTC early for the 2024 Festival.

E2024/10 To receive the Clerk's Report on issues relating to Investment Properties or Commercial Contracts

The Town Clerk informed the Meeting that a regular hall hirer had cancelled a booking a short notice and was asking not to be charged. **RESOLVED:** It was proposed, seconded and agreed not to charge as the cancellation was due to illness.

Members were updated on damage on the outside of the Unit 3 property. **RESOLVED:** It was proposed, seconded and agreed to obtain an estimate to fix it and let them know the cost.

The Town Clerk stated that they were still waiting for some quotes for the windows at the Burton Building despite repeated reminders. Members discussed their options and stated that due to the cost, the work would have to be done over a few years as they had previously mentioned. **RESOLVED:** After discussion it was proposed, seconded and agreed to meet with the tenant and discuss which windows are the priority and work from that guidance.

Members were updated on the lease at New Street. The Town Clerk gave an update on the water connections to be installed by Morrisons on 21st January.

E2024/11 To fix a date for the next Meeting

The Chair advised that the next meeting will be held on Thursday, 8th February 2024. An agenda would be circulated in due course.

There being no further business, the meeting was closed.

Signed: _____

Dated: _____

J. H. H. H.
01/02/2024