

**MINUTES OF ESTATES COMMITTEE COUNCIL MEETING
HELD AT 10/12 ORCHARD STREET, NEATH
ON THURSDAY, 10TH JANUARY 2019
AT 7.40 P.M.**

PRESENT: CHAIRMAN: CLLR. MRS J. L. LOCKYER

**COUNCILLORS: J. EVANS
P. JAMES
MRS L. JONES
G. MORGAN
MRS S.M. PENRY
R. PRICE
M. PROTHEROE**

**IN ATTENDANCE: KATHRYN CHARLES
SARA WHARMBY**

1662 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. G. L. Evans, Cllr. D. Flynn, Cllr. Mrs S. M. Marston and Cllr. A. Sims.

1663 TO RECEIVE ANY DECLARATION OF INTEREST FROM MEMBERS

There were no declarations of interest received.

1664 TO WELCOME REPRESENTATIVES FROM BOTH OLD ROAD AND FAIRYLAND ALLOTMENTS AND DISCUSS ALLOTMENT ISSUES

The Chair welcomed the representative of the Fairyland Allotment site.

The Representative asked if there was an update on the boundary fence and the road. The Town Clerk stated that the start date for the fence would be 28th January. The Meeting was informed that quotes were still being obtained for the proposed car park area.

The Representative asked about financial help for the path to the communal area. **RESOLVED:** The Chair stated that Full Council had agreed to pay £150 towards materials for the work.

The Representative thanked Council for fixing the lock on the main gate.

The Meeting was informed of the empty plots that had been covered. The Town Clerk gave the Representative the numbers of the available plots to be covered over.

The Meeting discussed a large build up of wood that needed to be moved off a plot and it was agreed that a fire could be lit. The Representative stated that they would contact the Office and the fire service to inform them of when the fire would be lit.

The Chair thanked the Representative for attending the Meeting and they left at 8pm.

The Town Clerk informed the Meeting of available plots at both sites.

1665 TO RECEIVE AN UPDATE ON BUS SHELTERS & ROADSIDE SEATS UPDATE

The Town Clerk stated that NPTCBC had been contacted regarding placing a seat on Green Street and they had not yet received a response.

1666 TO RECEIVE A REPORT ON HALLS

Members were informed that the shutter door at Cimla Community Centre keeps getting stuck and they would need a replacement. The Town Clerk stated that quotes were currently being obtained and costs were given to Members. **RESOLVED:** Members agreed to replace the shutter door urgently

The Meeting was informed of a complaint received from a hall hirer regarding a change of community centre from the Town Hall. Members confirmed that the position had not changed. **RESOLVED:** Town Clerk to respond.

1667 TO REVIEW CORRESPONDENCE

There was no correspondence received.

1668 TO CONSIDER PLANNING APPLICATIONS

There were no planning applications received.

1669 TO DISCUSS ANY COUNCILLOR ISSUES AND RECEIVE REPORTS ON MEETINGS ATTENDED ON BEHALF OF THE COUNCIL

There were no issues to discuss.

1670 TO RECEIVE ITEMS FOR THE NEXT AGENDA

There were no items received for the next Agenda.

1671 CONFIDENTIAL MATTERS – TO CONSIDER PASSING A RESOLUTION UNDER THE PROVISIONS OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO TEMPORARILY EXCLUDE THE PUBLIC IN VIEW OF THE NATURE OF THE BUSINESS TO BE TRANSACTED

The resolution was duly passed.

1672 TO DISCUSS INVESTMENTS PROPERTY LEASING ISSUES AND COMMERCIAL CONTRACTS

Members were informed of the costs for the wall at the back of Neath Castle. **RESOLVED:** After discussion it was proposed, seconded and agreed to go ahead with capping the wall.

Members were given costs for the replacement fire doors at Melyn Community Centre which was agreed.

Members were updated on the issue with the lease of land behind the Burton Block.

Members were updated on the structural survey that had taken place in the property below Neath Town Hall and it was nearing completion.

1673 TO DISCUSS ANY STAFFING ISSUES

There were no issues to discuss.

1674 TO DISCUSS HEALTH & SAFETY ISSUES

There were no issues to discuss.

1675 TO FIX A DATE AND AGREE AN AGENDA FOR THE NEXT MEETING

The Chair advised that the next meeting will be held on Thursday, 28th February 2019. An agenda would be circulated in due course.

There being no further business, the meeting was closed.