

**MINUTES OF THE EVENTS SUB-COMMITTEE MEETING
HELD AT 10/12 ORCHARD STREET, NEATH
ON THURSDAY, 21ST FEBRUARY 2019
AT 7.10PM**

PRESENT: CHAIRMAN: M. PROTHEROE

**COUNCILLORS: P. JAMES
MRS L. JONES
MRS J. L. LOCKYER
R. PRICE
A. SIMS**

**IN ATTENDANCE: KATHRYN CHARLES
SARA WHARMBY**

0163 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. A. McGrath, Cllr. G. Morgan, Cllr. Mrs S. M. Penry and Cllr. J. Warman.

0164 TO RECEIVE DECLARATIONS OF INTEREST FROM MEMBERS

There were no declarations of interest received.

0165 MEMBERS TO DISCUSS A PROPOSAL TO HOLD AN EVENT FOR THE RUGBY WORLD CUP IN OCTOBER AT THE TOWN HALL

After consideration regarding whether the Council could arrange an event for Neath, it was agreed that the times of the games would not be suitable to hold an event.

0166 TO REVIEW AND DISCUSS CORRESPONDENCE RECEIVED REGARDING CHRISTMAS FESTIVAL 2018 (WHICH WAS NOT DISCUSSED AT THE LAST MEETING)

The email had been circulated prior to the Meeting. Members were informed that the Town Clerk had responded acknowledging the email. Members discussed the email. **RESOLVED:** Town Clerk to obtain legal advice from Solicitors.

0167 TO REVIEW AND DISCUSS THE INSTALLATION OF A BLUE PLAQUE FOR ERNEST JAMES ROLLINGS IN THE TOWN

Members discussed where the plaque could be placed. **RESOLVED:** After discussion it was proposed, seconded and agreed to recommend to Full Council that the plaque be placed in the Mayors Room in Neath Town Hall.

0168 TO AGREE THE SCHEDULE OF EVENTS FOR 2019

The updated schedule of events was circulated to Members.

A Member stated that they were considering holding a comedy event in Neath Castle during the Comedy Festival.

The Meeting discussed the Party in the Park event. The Town Clerk updated Members on the acts that had already been booked. A Member stated that they could advertise during the Comedy Festival.

Members were asked for nominations for the Citizenship Awards.

The Town Clerk informed the Meeting that an application form had been received for Neath Food & Drink Festival. **RESOLVED:** Members agreed to hold the champagne marquee in the Church grounds. A Member asked that the Church have a copy of the events schedule so they can be made aware of any events that could affect access. Members confirmed which acts they wanted in the marquee.

Cllr. M. Protheroe gave his apologies and left the Meeting at 20.34pm.

Cllr. R. Price took over as Chair.

Members were updated on the extra bunting.

0169 TO REVIEW AND DISCUSS THE CHRISTMAS WORKING PARTY TERMS OF REFERENCE

This was discussed and agreed to remain the same.

0170 TO REVIEW PROGRESS ON THE CHRISTMAS FESTIVAL ARRANGEMENTS FOR 2019

Members were informed that the Event Management Plan had been completed in draft.

The Town Clerk stated that the Showmen's Guild had been contacted as requested by NPTCBC to provide fair rides for the event. Awaiting a response.

Members were informed that marquee companies were being contacted for costs. The Meeting discussed the small/start up businesses to contact to have a stall at the event.

Cllr. P. James gave his apologies and left the Meeting at 8.50pm.

A Member gave costs for face painting. The Town Clerk stated that it could be paid for out of the money donated previously from FACE. **RESOLVED.** Agreed.

The Town Clerk informed the Meeting that they had been suggested providing a snow globe for photographs at the event. **RESOLVED:** Agreed.

Members were informed that the programmes would remain the same as last year with an updated cover.

0171 CORRESPONDENCE

<i>Additional Correspondence Received</i>	<i>Actions</i>	<i>Resolutions</i>
An email from Cllr. Morgan asking if Members would consider holding a memorial ceremony in Victoria Gardens to mark 80 years since the 3 residents of Neath gave their lives in the Spanish Civil War.	Members to discuss.	Members asked that it be put on the next Events Sub-Committee Agenda.

0172 TO FIX A DATE AND AGREE AN AGENDA FOR THE NEXT MEETING

The Chair advised that the next meeting would be held on Thursday, 14th March 2019. An agenda would be circulated in due course.

There being no further business, the meeting was closed.