

**MINUTES OF ESTATES COMMITTEE COUNCIL MEETING
HELD AT 10/12 ORCHARD STREET, NEATH
ON THURSDAY 28TH FEBRUARY 2019
AT 6:00 P.M.**

PRESENT: CHAIRMAN: CLLR. MRS J. L. LOCKYER

**COUNCILLORS: G. L. EVANS
P. JAMES
G. MORGAN
MRS S.M. PENRY
R. PRICE
M. PROTHEROE**

**ABSENT: COUNCILLORS: J. EVANS
MRS L. JONES**

**IN ATTENDANCE: KATHRYN CHARLES
SARA WHARMBY**

1676 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. D. Flynn, Cllr. Mrs S. M. Marston and Cllr. A. Sims

1677 TO RECEIVE ANY DECLARATION OF INTEREST FROM MEMBERS

There were no declarations of interest received.

1678 TO WELCOME REPRESENTATIVES FROM BOTH OLD ROAD AND FAIRYLAND ALLOTMENTS AND DISCUSS ALLOTMENT ISSUES

There were no Representatives from the Allotment Sites present.

1679 TO RECEIVE AN UPDATE ON BUS SHELTERS & ROADSIDE SEATS UPDATE

Members were informed that a site visit was in the process of being arranged for the proposed shelter at Pine Grove.

A Member stated that the shelter at Cimla Common would need to be looked at as it was sloping. RESOVED.

1680 TO RECEIVE A REPORT ON HALLS

Members were informed that the fire doors at Melyn Community Centre had been installed and painted.

The Town Clerk informed the Meeting that there were no issues with the Orchard Street lift which had previously not be operational.

Members were informed that the fire inspection at Orchard Street was due to take place and the Clerk was awaiting an inspection date.

1681 TO RECEIVE AND AGREE CIMLA COMMUNITY CENTRE REPLACEMENT ROOF QUOTES

Members had received the report prior to the Meeting. The Meeting discussed each quote. **RESOLVED:** After discussion it was proposed, seconded and agreed to use Phillips Roofing.

1682 TO REVIEW CORRESPONDENCE

<i>Correspondence Received</i>	<i>Actions</i>	<i>Resolutions</i>
An email from One Voice Wales regarding the Climate Change, Environment and Rural Affairs Committee inquiry into allotments.	Do Councillors wish to respond?	Members to respond individually if they wish.

1683 TO CONSIDER PLANNING APPLICATIONS

There were no objections to the following planning application(s) which had been received:-

P2019/0096

P2019/0157

P2019/0166

Meeting: Estates February 2019	Planning Schedule				Date sent: 22.02.19
No. of Application	Applicant	Proposal	Location	Planning Officer	Recommendation
P2019/0096	Mr David Jenkins	Single storey side and rear extension.	26 Castle Drive, Cimla, Neath, SA11 3UY	Tina Richards	No objections
P2019/0157	Mr Navjot Gill	Variation of condition 2 of planning permission P2018/0626 to extend the completion date for the relocation of the roof mounted condenser units and screening until the 14/05/2019.	1 Leonard Street, Neath, SA11 3HW	Karen Collins	No objections
P2019/0166	Mr Steve John	Retention and completion of works – attached garage, replacement canopy above front ground floor window, replacement walls with railings and pillars to front of dwelling and side wall, fencing on top of wall along side elevation of dwelling and raised decking area and levels in rear garden.	27 Herbert Road, Neath, SA11 2DD	Jennifer Griffiths	No objections

1684 TO DISCUSS ANY COUNCILLOR ISSUES AND RECEIVE REPORTS ON MEETINGS ATTENDED ON BEHALF OF THE COUNCIL

There were no issues to discuss.

1685 TO RECEIVE ITEMS FOR THE NEXT AGENDA

There were no items received for the next Agenda.

1686 CONFIDENTIAL MATTERS – TO CONSIDER PASSING A RESOLUTION UNDER THE PROVISIONS OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO TEMPORARILY EXCLUDE THE PUBLIC IN VIEW OF THE NATURE OF THE BUSINESS TO BE TRANSACTED

The resolution was duly passed.

1687 TO DISCUSS INVESTMENTS PROPERTY LEASING ISSUES AND COMMERCIAL CONTRACTS

Members were updated on a lease which a rent review that had been agreed.

Members were informed that the Fairyland Allotment Site was in the final stages of registration to Neath Town Council.

Members were updated on the fire risk assessment that needed to take place in the 1st Floor Burton Block and associated costs for an asbestos report and installation of a fire alarm.

Members were updated on the residential property above on New Street. Members were asked what colour they would like for the front door of the property. **RESOLVED:** It was proposed, seconded and agreed to have a blue door. Members asked that the cooker be removed from the property.

The Town Clerk stated that the fire door in Orchard Street needed to be replaced. **RESOLVED:** Agreed. Quotes were received for both doors which were agreed.

Members were informed of a tenant who wished to extend their shop into the first floor of their property.

Members were updated on a retailer who was interested in leasing the ground floor of the empty property on New Street. The Meeting discussed their options for leasing the 1st floor of the property separately. A Member asked the Town Clerk if 'White Stuff' could be contacted regarding leasing the property.

A) TO REVIEW AND AGREE SUPPLY OF CAR PARK AT THE FAIRLAND ALLOTMENT SITE

Members had received the report prior to the Meeting. Members agreed that they had to proceed with the work as parking was needed. Members discussed the quotes. **RESOLVED:** After discussion it was proposed, seconded and agreed to speak with FAS to undertake the work and Council would provide the materials.

1688 TO DISCUSS ANY STAFFING ISSUES

There were no issues to discuss.

1689 TO DISCUSS HEALTH & SAFETY ISSUES

There were no issues to discuss

1690 TO FIX A DATE AND AGREE AN AGENDA FOR THE NEXT MEETING

The Chair advised that the next meeting will be held on Thursday, 14th March 2019. An agenda would be circulated in due course.

Members agreed that the Events Sub-Committee Meeting should take place after the Estates Committee Meeting.

There being no further business, the meeting was closed.