

**MINUTES OF THE EVENTS SUB-COMMITTEE MEETING  
HELD AT 10/12 ORCHARD STREET, NEATH ON  
THURSDAY, 14<sup>TH</sup> MARCH 2019  
AT 7PM**

**PRESENT: CHAIRMAN: M. PROTHEROE**

**COUNCILLORS: MRS L. JONES  
MRS J. L. LOCKYER  
G. MORGAN  
MRS S. M. PENRY  
R. PRICE**

**IN ATTENDANCE: CLLR. G. L. EVANS  
KATHRYN CHARLES  
BEN HUGHES  
SARA WHARMBY**

**0173 TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. P. James, Cllr. A. McGrath, Cllr. A. Sims and Cllr. J. Warman.

**0174 TO RECEIVE DECLARATIONS OF INTEREST FROM MEMBERS**

There were no declarations of interest received.

**0175 CHRISTMAS MARKET 2019**

- A) TO AGREE THE APPLICATION FORM**
- B) THE AGREE THE LIST OF TRADERS**
- C) TO AGREE THE MARQUEE COSTS**

Members were given a copy of the draft application form. **RESOLVED:** Agreed.

An explanation of the power supply for the marquees was given along with the associated costs. **RESOLVED:** Provider and outline costs were agreed.

The Meeting discussed and agreed to create an outline map of the town to show where Christmas activities were being held during the Festival. **RESOLVED:** Agreed.

Members were given a list of proposed traders who would be approached to consider being a part of the Festival. **RESOLVED:** Members added some traders to the list.

Cllr. G. Morgan entered the Meeting at 7.13pm.

The Town Clerk informed the Meeting that Coles Butchers had been contacted as the only cooking trader for the event.

Members were given costs for everything that had been agreed in previous meetings. The Meeting discussed how much money to donate to CARIAD. **RESOLVED:** After discussion it was proposed, seconded and agreed to donate £300 to Cariad.

The Town Clerk asked Members if they would like future Christmas event to be filmed by the same company who had covered the 2018 switch on. Members agreed they would like events films to show on the proposed digital screen that would be place in the community centre. **RESOLVED:** Town Clerk to obtain costs for the filming. The Meeting discussed the digital screen. **RESOLVED:** Costs to go to the next Finance Committee Meeting.

The Town Clerk stated that the donation from FACE in 2018 could go towards the face painting and glitter tattoos for the 2019 event.

Members were given the options and costs for the entertainment packages. Members discussed which items they would like at the event. Members agreed to have the Snow Globe, Pop Corn Machine, Snow Board Simulator, Hoopla Side Stall, Rodeo Reindeer and High Striker on the Friday and Saturday.

Cllr. Mrs J. L. Lockyer gave her apologies and left the Meeting at 8.03pm.

**RESOLVED:** It was proposed, seconded and agreed to spend a maximum of £6000 for the above items.

Members were informed that the marquees would be charged at £150 for the two day Festival.

## **0176 TO RECEIVE AND DISCUSS THE UPDATED SCHEDULE OF EVENTS FOR 2019**

Members were told who would be invited to the Re-opening of Neath Castle Event on 2<sup>nd</sup> April.

Cllr. G. L. Evans and Ben Hughes left the Meeting at 8.10pm.

The Town Clerk stated that the Mayor and Deputy Mayor would be robed for the event. Members were asked who they wanted to invite. Members asked that the Roundhouse be involved in the event and the Church is contacted for reenactors.

Members were updated on the progress and the acts confirmed for the Party in the Park event.

The Town Clerk informed the Meeting that Neath BID were not able to support the Easter Egg Appeal for the Mayoress Appeal this year and would be providing an Easter Egg hunt in the town.

A Member stated that Council staff and Councillors could do the Workplace Challenge on The Wave for advertising.

The Town Clerk stated that the application for the Food & Drink Festival had been submitted online, as requested by NPTCBC.

Members were informed that the bunting would be installed the week commencing 1<sup>st</sup> April 2019.

**0177 TO DISCUSS ARRANGEMENTS FOR SPANISH CIVIL WAR REMEMBRANCE**

A Member explained it would be the 80 year anniversary this year. The Town Clerk stated that the Reverend could do the Address. A Member asked that it also be done in Welsh and Spanish. **RESOLVED:** Town Clerk to contact the Reverend for availability in May or June. Members ask that the Antiquarians be contacted and a call out on social media to find relatives. Councillors would be approached to provide a short overview of the remembrance in Spanish.

**0178 CORRESPONDENCE**

There was no correspondence received.

**0179 TO FIX A DATE AND AGREE AN AGENDA FOR THE NEXT MEETING**

The Chair advised that the next meeting would be held on Thursday, 18<sup>th</sup> April 2019. An agenda would be circulated in due course.

There being no further business, the meeting was closed.