

**MINUTES OF THE EVENTS SUB-COMMITTEE MEETING  
HELD AT 10/12 ORCHARD STREET, NEATH  
ON THURSDAY, 13<sup>TH</sup> JUNE 2019  
AT 7.35PM**

**PRESENT: CHAIRMAN: CLLR. R. PRICE**

**COUNCILLORS: MS T. DAVIES  
G. L. EVANS  
MRS J. L. LOCKYER  
G. MORGAN  
MRS S. M. PENRY  
M. PROTHEROE  
A. SIMS**

**ABSENT: COUNCILLORS: J. WARMAN**

**IN ATTENDANCE: KATHRYN CHARLES  
SARA WHARMBY**

**0193 TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. P. James, Cllr. Mrs L. Jones and Cllr. A. McGrath.

**0194 TO RECEIVE DECLARATIONS OF INTEREST FROM MEMBERS**

There were no declarations of interest received.

**0195 TO RECEIVE AND DISCUSS THE UPDATED SCHEDULE OF EVENTS FOR 2019**

The Town Clerk stated that Full Council would be provided with an update from the Youth Comedy Festival.

Members were reminded that the Mayor's Civic Service would be taking place tomorrow evening.

The Town Clerk informed the Meeting that the judging for the Allotment Competition would be taking place on 28<sup>th</sup> June.

Members were updated on the progress of the Party in the Park event taking place on 22<sup>nd</sup> June. The Town Clerk informed the Meeting that one of the 'acts' had pulled out of the event. Members were informed that risk assessments would be completed and PAT testing would be required for music equipment which would be completed in advance by NTC. The Town Clerk asked for confirmation from Members that all the entertainment provided would be free. **RESOLVED:** Members agreed there would be no cost for the entertainment provided by JM Entertainment. The Chair asked whether a 'Teddy Bear Parade & Competition' could take place at the event.

**RESOLVED:** Agreed. The Clerk asked which Members were attending to cover the event? **RESOLVED:** Members to confirm to the Clerk who would be available to support it.

The Mayor updated the Meeting on the visit to Dwr Y Felin Comprehensive School regarding the Council Youth Representative.

The Town Clerk updated Members on the details for the Spanish Civil War Brigade Remembrance event taking place on 6<sup>th</sup> July. **RESOLVED:** It was agreed that a bugler would be arranged to perform 'The Last Post'.

Members were advised that a Building Risk Assessment would be submitted to the Consortium for the Ale & Cider Festival in July with an updated capacity number which was currently being developed after the recent Fire Inspection at the premises.

Members were advised that Jo Hillier-Raikes has confirmed the Council's involvement at the October Food & Drink Festival.

The Town Clerk circulated copies of the application form for the Christmas Festival Market. Members were informed that the cover had been created by NPTC Group of Colleges who were also developing a map of the Town Centre for the event. The Town Clerk informed Members that interest had been received to rent a marquees at the event. Members were informed that the Clerk had contacted the NPTCBC (SAG) fire department representative with a request to meet on site with NTC before the event to go through any issues that may arise on the day of the switch on. No response had been received to date. The Town Clerk stated that an email had been received from a company asking if they could assist with the provision of Christmas Lights in the future.

Members were informed that the hanging baskets had been installed.

Members were informed that NTC had registered their interest in Wales VE Day 2020.

#### **0196 CORRESPONDENCE**

There was no correspondence received.

#### **0197 TO FIX A DATE AND AGREE AN AGENDA FOR THE NEXT MEETING**

The Chair advised that the next meeting would be held on Thursday, 11<sup>th</sup> July 2019. An agenda would be circulated in due course.

There being no further business, the meeting was closed.