**MINUTES OF THE EVENTS SUB-COMMITTEE MEETING**

**HELD AT 10/12 ORCHARD STREET, NEATH**

**ON THURSDAY, 12TH MARCH 2020**

**AT 7.20PM**

**PRESENT: CHAIRMAN:**  **R. PRICE**

**COUNCILLORS: MRS J. L. LOCKYER**

 **A. MCGRATH**

 **G. MORGAN**

 **MRS S. M. PENRY**

1. **SIMS**

**ABSENT: COUNCILLORS: A. MCGRATH**

**IN ATTENDANCE: KATHRYN CHARLES**

 **SARA WHARMBY**

 **SARAH WILLIAMS**

**0235 TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. P. James, Cllr. Mrs L. Jones, Cllr. M. Protheroe and Cllr. J. Warman.

**0236 TO RECEIVE DECLARATIONS OF INTEREST FROM MEMBERS**

There were no declarations of interest received.

**0237 TO DISCUSS CHRISTMAS FESTIVAL**

1. **TO AGREE NUMBER OF DAYS FOR THE CHRISTMAS MARKET**
2. **TO AGREE PRICE STRUCTURE FOR TRADERS BASED ON a) ABOVE**
3. **TO AGREE PROPOSAL PROVIDED BY JM ENTERTAINMENT FOR CHRISTMAS FESTIVAL ACTIVITIES (FRIDAY ONLY)**
4. **TO DISCUSS AND AGREE ENTERTAINMENT FOR THE SATURDAY OF THE FESTIVAL, SHOULD COUNCIL AGREE TO THE TWO DAYS**

The Town Clerk stated that Friday would be the main switch on event and that Members would need to confirm the Saturday arrangements. Members discussed the possibility of hosting a Childrens Christmas Disco in the Town Hall.

The Meeting discussed Santa’s Grotto and its placement in Angel Square during the Light Switch On Event and the large amount of children waiting to visit the Grotto. It was suggested to have a grotto at the Town Hall on the Saturday. **RESOLVED:** After discussion Members agreed to hold a Christmas Disco with Santa’s Grotto on the Saturday, with stalls on both days.

Members were given images of the children’s entertainment and a map of where they would be located in the town centre. **RESOLVED**: Agreed.

Costs were given for a larger shed for the Bierkeller, which could have seating inside. **RESOLVED**: Agreed.

Members had received an email from Cllr. Ms. Tracey Davies who had been looking into alternative, plastic free alternatives to the glow sticks. Members were shown a video of local school children regarding how much they enjoy the glow sticks and possibilities of recycling and reusing them. **RESOLVED**: Members agreed there wasn’t currently a suitable plastic free alternative. A Member suggested making a donation to an environmental charity.

Members were shown an image of the new ‘Welcome to Neath’ sign and costs were given. **RESOLVED**: Spelling would be corrected.

Members were shown images of the trees lit up on Green Street and the motifs for the lights on Orchard Street which were an addition to the current contract. **RESOLVED**: Agreed to proceed.

The Meeting discussed the tree in Angel Square and asked that the contractors for an improvement on the previous years, there was a possibility of sourcing a ‘live looking’ artificial tree. **RESOLVED:** Town Clerk to give feedback to the company.

Members were asked how much they wished to charge for the traders during the Christmas Event. **RESOLVED:** It was agreed to retain the same costs for 2020 as in 2019 for both days.

Members were informed that Neath Round Table had been in touch regarding sponsoring the tree in the town centre. Members discussed their proposal. **RESOLVED:** Members stated that as they were already in a contract for the tree, maybe they could sponsor another aspect of the Christmas lights.

**0238 TO RECEIVE AND DISCUSS THE UPDATED SCHEDULE OF EVENTS FOR 2020**

The Town Clerk asked Members if they wished to cancel the Party in the Park event due to the current evolving COVID-19 situation. **RESOLVED:** Members agreed to go ahead with the planning and to wait and see the outcome. A diagram of Victoria Gardens was circulated to Members with images of the rides, etc. The Meeting discussed the acts that could be asked to attend.

Members discussed where the Champagne Marquee could be situated at the Neath Food & Drink Festival. **RESOLVED:** After discussion, it was agreed to look at placing the marquee in Church Place.

The Town Clerk stated that there had been no updated regarding VE Day. **RESOLVED:** Members agreed to remove it from the schedule.

**0239 CORRESPONDENCE**

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| ***Correspondence Received*** | ***Actions*** | ***Resolutions*** |
| An email from Cllr. Tracey Davies attaching costs and images of balloons and flags for the Christmas Event. | Members to discuss. | Discussed above. |
| An email from CDH International asking if Neath Castle could be lit light blue, pink and yellow for International Day of Congenital Diaphragmatic Hernia Awareness. | Do Members wish to light Neath Castle for this awareness day? | Agreed. |

**0240 CONFIDENTIAL MATTERS – TO CONSIDER PASSING A RESOLUTION UNDER THE PROVISIONS OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, IN VIEW OF THE CONFIDENTIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PRESS AND PUBLIC ARE EXCLUDED FROM THE REMAINDER OF THE MEETING**

 The resolution was duly passed.

**0241 TO DISCUSS THE REVIVE & THRIVE PROJECT**

Members voiced their disappointment that Neath Town Council were not aware of this event being held in the Town, once again. **RESOLVED**: Members agreed they should have some input into the event if it was still going ahead and the Town Clerk to speak with Neath BID for clarity.

**0242 TO FIX A DATE AND AGREE AN AGENDA FOR THE NEXT MEETING**

 The Chair advised that the next meeting would be held on Thursday, 14th May 2020. An agenda would be circulated in due course.

 There being no further business, the meeting was closed.