**NEATH TOWN COUNCIL**

**MINUTES OF AN EMERGENCY CORONAVIRUS MEETING (2)**

**HELD BY WHAT’S APP VIDEO MESSGING ON 24th APRIL 2020 AT 10AM**

1. Attendance

Cllr Bob Price (Mayor), Cllr Sheila Penry (Leader), Cllr Jan Lockyer (Deputy Leader) and Kathryn Charles (Clerk)

1. Clerk updated and gave summary of the new Regulations implemented by Government and the agreement to proceed with video conferencing meetings.
2. Clerk explained the practicalities of which platform to use and explained that various companies were being tested with NTC.
3. Agreement to proceed with determining the right ‘fit’ for video conferencing for NTC Members.
4. Clerk explained that there was a Larger Councils Clerks meeting on Tuesday 28th April to discuss practicalities of this new way of working and to share examples of best practices.
5. Suggested way forward to that FC only meetings will be held. All Committee updates will be fed into the FC meetings for May, June and July.
6. June meeting will focus only on Annual report and End of Year Accounts.
7. Delegated powers to remain in place, in the background, to ensure that the process is operating effectively and to cover summer recess.
8. Delegated power group to review Regulations and COVID-19 situation during recess to make plans for September onwards FC meetings and confirm date of Annual Meeting of Council (Mayoral Changeover).
9. Thought needs to be given to whether the Annual Meeting of Council is held to cover the Mayoral Changeover only or whether Committee Membership and change of Chairs/Vice Chairs (and that of Leader/Deputy Leader of majority Political party) be changed.